

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, March 2, 2026 at 5:30 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Matt Schrage, Brian Nolan

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT: On file

Executive Session

Upon a motion made by Mrs. Miller, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session 5:30 p.m. to discuss the employment history of nine particular persons; discuss negotiations for Custodial-Maintenance and Administrative Team and one proposed litigation.

Return to Open Session

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with second grader Rosie Spinks leading all in the Pledge of Allegiance.

Board Meeting Minutes

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the February 9, 2026 Regular Board Meeting minutes.

APPROVED: MINUTES

Public Comments

There were no public comments.

SEQR Emergency Project

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved a roll count vote on the SEQR Emergency Project.

APPROVED: SEQR

WHEREAS, the Canandaigua City School District (the "District") seeks to undertake the following:

Repair of operation center underground diesel piping, remediation as well as monitoring of the surrounding area and infrastructure in accordance with a Remedial Action Work Plan prepared by the District architect in coordination with NYSDEC.

WHEREAS, the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the action before approving same; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Unlisted action; and

WHEREAS, the Board of Education has received and carefully considered the Environmental Assessment Form as well as the nature and scope of the action to assess the environmental impact.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes as follows:

RESOLVED that the proposed action is an Unlisted Action within the meaning of 6 NYCRR 617; and it is further

RESOLVED that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

RESOLVED, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

RESOLVED, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further

RESOLVED, that this resolution shall take effect immediately.

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

Emergency Project Resolution and Funding as an Ordinary Contingent Expense

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved a roll count vote on funding the Emergency Project.

APPROVED: FUNDING EMERGENCY PROJECT

WHEREAS, on February 19, 2026, a fuel leak was discovered at the operation center diesel pump due to water freezing on the transition sump;

WHEREAS, the District took immediate actions to remediate the spill, contacted the New York State Department of Environmental Conservation (“DEC” or “NYSDEC”), and the DEC assigned an investigator and a spill case number #2509235;

WHEREAS, the School District contracted with Sun Environmental Corp., listed in DEC’s list of contractors, for spill clean-up;

WHEREAS, the Sun Environmental Corp. responded to the release, excavated various test pits and removed approximately 5,000 gallons of diesel fuel and water mixture;

WHEREAS, the Board of Education has received and considered the proposal from its Architect LaBella Associates, D.P.C. (“LaBella”) (letter dated February 25, 2026), noting an estimated 1,400 gallons of diesel fuel have leaked, and describing the scope, schedule, and probable costs associated with the project (the “Emergency Project”) and LaBella’s services;



WHEREAS, the District seeks to undertake the following steps to remedy the situation, ensure compliance with the DEC regulations, and protect the School District property:

Repair of operation center underground diesel piping, remediation as well as monitoring of the surrounding area and infrastructure in accordance with a Remedial Action Work Plan prepared by the District architect in coordination with NYSDEC.

WHEREAS, LaBella has confirmed with the New York State Education Department's Office of Facilities Planning that the Emergency Project may proceed following the Board of Education's adoption of this Resolution; and

WHEREAS, the Board of Education has reviewed the DEC Spill Report and the information from LaBella regarding the necessity for the Emergency Project; and

WHEREAS, the Board of Education has determined that the Emergency Project is required to comply with the DEC regulations; and

WHEREAS, the Board of Education has determined that the Emergency Project is required to preserve the health and safety of the students and staff and for the protection of School District property; and

WHEREAS, the Board of Education previously reviewed the Emergency Project under the State Environmental Quality Review Act ("SEQRA") and determined it to be an Unlisted action and issued a Negative Declaration with no need for further review;

NOW, THEREFORE be it resolved as follows:

1. The Board of Education hereby determines that the Emergency Project is required to comply with the applicable DEC regulations.
2. The Board of Education, pursuant to New York State Education Law and related regulations of the New York State Education Department, hereby determines that the Emergency Project qualifies as an emergency project necessary to preserve the health and safety of students and staff and for the protection of School District property.
3. The Board of Education further finds that the cost of the Emergency Project qualifies as an ordinary contingent expense.
4. The maximum cost of the Emergency Project as determined by the District's Architect is not to exceed \$800,000. The funding source for the Emergency Project will be the General or Unassigned Fund balance, refund of prior years' expenses, and/or to the maximum extent possible, any eligible state building aid, available insurance proceeds, and/or available Federal or State grant funding, or as designated and approved by the Board of Education.
5. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all actions necessary or appropriate to complete the Emergency Project and carry out the intent of this Resolution, including but not limited to entering contracts and/or issuing Purchase Orders for work related to the Emergency Project, in compliance with all applicable law, regulations, and codes.
6. Upon Board of Education approval, this Resolution shall take effect immediately.

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessorf	Voting Yes
Mrs. Beth Thomas	Voting Yes

Mrs. Jeanie Grimm

Voting Yes

SEQR- 2026 Capital Outlay Project

Upon a motion made by Mrs. Personale, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved a roll count vote on the SEQR Capital Outlay Project.

APPROVED: SEQR

WHEREAS, the Canandaigua City School District (the "District") Board of Education is proposing the following Scope of Work to be completed:

Replacement of exterior doors and frames at the Primary Elementary School.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), which reads as follows:

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, Type II actions have been determined not to have a significant impact on the environment and are not subject to review under SEQRA, now therefore;

BE IT RESOLVED, no further action is required by the Canandaigua City School District Board of Education with regard to SEQRA for this action.

The District Board of Education:

1. Hereby declares itself as the lead agency in connection with the requirements of SEQR;
2. Hereby declares the Project as a Type II Acton, which requires no further review under SEQR.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

2026-2027 Budget and Department Budget Presentations

The below draft building and department budgets were presented:

- Mrs. Marissa Logue- Academy
- Ms. Kris VanDuyne- Middle School
- Mr. Brian Amesbury- Elementary School
- Mrs. Emily Bonadonna- Primary School
- Mrs. Tonya Russell- Special Programs
- Mr. Greg Kane- Music
- Mr. Matt Schrage- Office of Instruction



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- Mrs. Caroline Chapman- Athletics (presented by Mr. Fitch)
 - Mr. Dan Bowman- Technology (presented by Mr. Fitch)
 - Mr. Mike McClain- Buildings and Grounds
 - Mr. Seth Clearman- Transportation (presented by Mr. Fitch)

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of December 1, 2025 – December 31, 2025. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2025 – December 31, 2025. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2025 – December 31, 2025. Additional information is included as an attachment and is filed.

4. Volunteers

the request of Mrs. Marissa Logue, Academy Principal, of the below volunteers for the Theatre program:

James Ditmars, Michele Albrecht, Justin Miller, Paula Constantino, Karen Maxfield, Debra Chrysler, Maria Brooks, Sarah Fantauzzi, So Sum Chack, Elizabeth Newbold, Mandy Walsh, Tiffany Vondeak, Sheila Greene, Krista Gleason, Zane Walsh, Kristin Robinson, John Frederick, Debra Marshall, Matthew Constantino, Suzette Van der Sterre, and Theresa Johnson.

5. Volunteer Coaches

the request of Mrs. Caroline Chapman, Athletic Director, of the below volunteers for the spring season:

- Girls Lacrosse- Julianne Braniecki, Edward Mulheron, Colleen Tauriello
- Boys Lacrosse- Dan Fonda, Connor Henderson, Luke McCrobie, Brandon Moore, Ben Rose, Leo Saldino, Tyler Wetzel
- Track & Field- Patrick Gietner, Mark Weller
- Baseball- David Maine, Michael Zimmerman
- Golf- Eric Palumbo
- Softball- Charles Reinke

6. Field Trips- Initial Approval

the request of Mrs. Marissa Logue for initial approval of the below field trips:

- FIRST Robotics, Albany, New York- April 15-18, 2026
- DECA, Atlanta, Georgia- April 25-28, 2026
- NYSCLSA, Syracuse, New York- April 17-19, 2026

7. AP/IB Proctors- Spring 2026



the request of Mrs. Marissa Logue for the below AP/IB Proctors:

Laure Blazey, Krista Coleman, Christine Crater, Robin Hulme, Tim Martin, Peggy Maves, Carrie McKeegan, Kari Nieman, Kay Nemecek, Michael Prusinowski, Heidi Reybrouck, Laurel Roeder, Rhonda Sherwood, Rob Sloan, and Kate Weigert

8. Agreements

agreement with LaBella Associates, D.P.C., for Environmental Engineering Services as part of the emergency capital project from February 26, 2026 through the completion of the project.

with Sun Environmental Corp. for emergency environmental response services as part of the emergency capital project effective February 20, 2026.

9. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of December 20, 2025 January 6, 7, 8, 9, 13, 14, 16, 21, 22, 23, 27, 28, 29, 30, 2026, February 2, 3, 4, 5, 6, 9, 11, 12, 13, and 17.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Emily DeBoerdere	Teacher Aide	Resignation	2/2/2026
Xen Smith	Custodial Worker	Declined position	1/5/2026
Max Ester	School Bus Driver	Resignation	2/5/2026
Michele Spinelli	School Bus Monitor	Resignation in order to accept another position in the District	2/22/2026
Alissa Kemp	Teacher Aide	Resignation	3/5/2026

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Michele Spinelli	Substitute School Bus Driver	2/10/2026	\$19.00/hr.
Jennifer Michael	Typist, FT 10 Mo.	3/2/2026	\$18.03/hr.
Michele Spinelli	School Monitor	2/23/2026	\$16.05/hr.
Cynthia Phillips	School Bus Driver Class C, FT	2/23/2026	\$21.00/hr.
Michele Spinelli	School Bus Driver Class C, FT	2/23/2026	\$21.00/hr.

2. Instructional Personnel

A. Resignation for the Purpose of Retirement

of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.



<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Amy Principato	School Psychologist	6/30/2026	31
Julie Reinke	Math Teacher	6/30/2026	11
Matthew Ward	Math Teacher	6/30/2026	27
Lori LaFave	Elementary Teacher	6/30/2026	35
Eric Bateman	Librarian/Media Specialist	6/30/2026	26
Christine D'Amato	Physical Therapist	6/30/2026	30
Shauna Karley	School Counselor	6/30/2026	23

B. Leave of Absence

- 1) of Hannah ReQua, Elementary Teacher, has requested a leave of absence from June 21, 2026 through June 24, 2027.

C. Appointments

1) Tenure Appointment

the following staff member for a tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Kimberly Hassett	Speech and Language Pathologist	1/1/2026

2) Spring Coaches

the following persons to Spring Coaching positions at rates in accordance with contract:

<u>Name</u>	<u>Sport</u>	<u>Pay Step</u>
Annesi, Mark	Varsity Golf	9C
Aparo, Beth	Unified Sports	4AA
Bay, Keyla	JV Girls Lacrosse	1C
Ceravolo, Colton	Modified B Baseball	3A
Daly, Tom	JV Girls Track .25	7C (1/4 salary)
Ellis, Susan	Modified B Girls Lacrosse	26A
Groot, Matthew	Unified Sports	19AA
Harter, Eric	JV Golf	9B
Hawkins, Bruce	Varsity Boys Tennis	28C
Hennessy, Alexander	Unified Sports	5AA
Holtby, Rebecca	Assistant Softball	9C
Hulme, Robin	Modified B Boys Lacrosse	28
Kuperus, Henry	Modified B Boys Lacrosse	19A
Mahar, Michael	Modified B Track	26A
Marsh, Daina	Varsity Girls Outdoor Track	12E
Owdienko, Danielle	Modified B Softball	18A
Post, Joe	Modified B Boys Lacrosse	2A Paid by Boosters
Rappleyea, David	JV Girls Outdoor Track .75	19C (3/4 salary)
Reinke, Julie	Varsity Softball	1C
Sabbour, Joseph	Modified B Track	7A
Sedita, Paul	Varsity Boys Outdoor Track	26E
Sheridan, Patrick	Assistant Boys Lacrosse	2A Paid by Boosters (.5)
Sproule, Alyssa	Assistant Girls Lacrosse	4C
Stanney, Kyle	Assistant Boys Lacrosse	9C
Straub, Francis	Modified B Track	1A
Sutter, Mark	JV Boys Outdoor Track	23C



Tepper, Michael	Assistant Varsity Baseball	17C
Wallwork, Jack	JV Baseball	6C
Walters, Matthew	Modified B Baseball	18A
Welch, Jeff	Strength & Conditioning	15A
Werth, Dale	Varsity Baseball	25E
Windheim, Taryn	Modified B Tennis	4B
York, David	JV Boys Lacrosse	3C
York, Deven	Varsity Boys Lacrosse	17E
Zacharias, Alyssa	Varsity Girls Lacrosse	6E

3) Certified Substitute Teachers

the following individual to Certified Substitute Teacher position conditional upon criminal history clearance from the New York State Education Department:

Peter Lagueras

4) Non-Certified Substitute Teachers

the following individual to Non-Certified Substitute Teacher position conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Kelliesha Lyman

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Milton Johnson reported out on behalf of Audit Committee which met on February 27. They committee received a presentation on the building and department budgets.

Policy Committee

Mrs. Beth Thomas moved on behalf of the Policy Committee with no second required an all in attendance approving the following:

- > Second Reading- 3180 Non-Resident Students

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Beth Thomas reported out on behalf of CIE which met on February 11. The Committee received a mid-way update of three departments five-year review and a professional development update.

Upcoming Events

- March 9- Spring JV/Varsity Sports Begin
- March 11- CIE
- March 13- Superintendent Conference Day- No School for Students
- March 13- Transitional Kindergarten Application Deadline
- March 13, 14, 15- Academy Players Spring Musical
- March 16- Board of Education Meeting
- March 17- 7th Grade Band and Chorus Concert
- March 18- Policy Committee
- March 18- 5th Grade Band and CA Wind Ensemble Concert
- March 19- 8th Grade Chorus and CA Chorus Concert
- March 23- Spring Modified Sports Begin



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- March 23- 6th Grade Band and Chorus Concert
 - March 24- 8th Grade Band and CA Symphonic Band Concert
 - March 30-April 3- Spring Break- No School
 - April 1- Kindergarten Registration Begins

Adjournment

Upon a motion made by Mr. Johnson, seconded by Mrs. Personale, all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:03 p.m. The next Regular meeting will be on March 16, 2026 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk