



CLARKSTOWN CENTRAL SCHOOL DISTRICT

62 Old Middletown Road, New City, NY 10956

Lucy Crosbie
District Clerk

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February 2, 2026

Re: Information for Board Candidates 2026

Dear Prospective School Board Candidate,

This candidate information package for the Clarkstown Central School District Board of Education includes the following

Materials and links:

1. PETITION – Sample, 74 signatures required (more are recommended)
2. GUIDELINES FOR PETITIONS
3. SCHOOL BOARD CANDIDATE INFORMATION SHEET return with your petitions
4. CAMPAIGN AND CONTRIBUTION STATEMENTS – to be filed with the Clerk if less than \$500 and with both the Clerk and the Commissioner of Education if more than \$500, both prior to and after the election.
5. CANDIDATE CALENDAR OF EVENTS FOR CANDIDATES
6. POLICY #2121 – Board Member Qualifications
7. POLICY #2120.1 – Candidates and Campaigning
8. Chapter 173 Littering and Posting – adopted by the Town Board of the Town of Clarkstown
9. WPSBA Prospective School Board Members Information <https://www.wpsba.org/school-board-service/prospective-candidates>
10. NYSSBA School Board New Member Resources <https://www.nyssba.org/main/new-member-resources/>

Petitions must be filed no later than 5:00 p.m., Monday, April 20, 2026, at the Chestnut Grove District Offices.

When a nominating petition is first filed with the District, it is only conditionally accepted and is subject to rejection after inspection should it be ascertained that it is invalid for any reason. Once a determination of validity has been made, the petition becomes part of the district's records and is accessible by operation of the Freedom of Information Law as with all other records.

A drawing will be held on Tuesday, April 21, 2026, at 10:00 a.m., to determine the order in which candidates' names will be listed on the May 19, 2026, ballot. The names shall be drawn by the District Clerk as witnessed by the Superintendent or his/her designee. Candidates are welcome to view the drawing.

If you intend to send a mailing, you may submit a FOIL (Freedom of Information Law) application request for registered voters of the Clarkstown Central School District to the Rockland County Board of Elections at <http://rocklandgov.com/departments/law/freedom-of-information-law-foil/>

If you have any questions regarding any of the above, feel free to contact me.

Sincerely,
Lucy Crosbie

NUMINATING PETITION

TO THE CLERK OF THE BOARD OF EDUCATION, CLARKSTOWN CENTRAL SCHOOL DISTRICT, 62 Old Middletown Road, New City, New York not fewer than thirty days before the annual school district election – MONDAY, APRIL 20, 2026 BY 5:00 p.m. WE THE UNDERSIGNED, being qualified to vote at the annual district election to be held on May 19, 2026 of the Clarkstown Central School District, Town of Clarkstown, Rockland County, New York, hereby nominate...

Name of Candidate and Residence (complete on each page)

...for the office of the Board of Education of said school district for a three (3) year term commencing July 1, 2026 and ending June 30, 2029. The election for said office will be conducted at the Annual School District Election and Budget Vote to be held May 19, 2026. NOTE: This Petition must be signed in person, and preferably, in ink. The signer must include his/her full name (Mr. and Mrs. Smith is not a valid signature) and the signer's full address (no P.O. Box numbers) or the signature will be disqualified. Do not use ditto marks.

	<u>DATE</u>	<u>SIGNATURE</u>	<u>PRINT NAME</u>	<u>RESIDENCE</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____

GUIDELINES FOR PETITIONS

You need not be a registered voter to sign the petitions; you must be a qualified voter.

That is, you must be:

- A citizen of the United States
- Aged 18 years or older
- A resident of the Clarkstown Central School District for a period of 30 days prior to the election the petition relates to
- Not otherwise prohibited from voting under the provisions of section 5-106 of the Election Law, such as a person adjudged incompetent

Only individual signatures will be allowed; you may not sign for your spouse or anyone else. A person may sign more than one petition. Phone numbers are not required.

SCHOOL BOARD CANDIDATE INFORMATION

*Please complete the following questionnaire. The information may be sent by email to lcrosbie@ccsd.edu; in person at the District Office; or mailed to Clarkstown Central School District, 62 Old Middletown Road, New City, NY 10956. Candidate information may appear on the CCSD.EDU website, in district mailings and/or released to media outlets or school organizations. To ensure your information is included, this form **MUST be received no later than 5 p.m. Monday, April 20, 2026.***

CANDIDATE NAME: _____

ADDRESS: _____

RESIDE IN DISTRICT: ____ years ____ months

EMAIL: _____

PHONE # _____

IS ANY IMMEDIATE FAMILY MEMBER (SPOUSE/CHILD/PARENT/SIBLING) EMPLOYED BY CCSD?

____ no, ____ yes who? _____

DOES ANY IMMEDIATE FAMILY MEMBER ATTEND CCSD? PLEASE SPECIFY RELATIONSHIP(S) CHILDREN OR GRANDCHILDREN (INCLUDE SCHOOLS ATTENDED/ATTENDING AND GRADE LEVEL):

YOUR LEADERSHIP POSITIONS, ORGANIZATIONS, CLUBS, COMMITTEES, ETC.:

HAVE YOU PREVIOUSLY SERVED ON THE BOARD? IF SO, WHAT YEARS?

I give permission to the school to supply my phone # and/or email address to PTAs, unions, newspaper reporters so they may contact me directly: Yes _____ No _____

Signature _____



**CAMPAIGN EXPENDITURE AND CONTRIBUTION STATEMENTS
FOR CANDIDATES FOR MEMBER OF THE BOARD OF EDUCATION
CLARKSTOWN CENTRAL SCHOOL DISTRICT
MAY 19, 2026 ELECTION**

All candidates for school board membership are required to file three statements regarding campaign expenditures and contributions pursuant to NYS Education Law Article 32, Section 1528-1531.

For candidates who have campaign expenditures and/or contributions of \$0-\$500, a sworn statement must be filed with the school's District Clerk, 62 Old Middletown Road, New City, NY 10956.

For candidates whose campaign expenses and/or contributions exceed \$500, an itemized sworn statement must be filed with the school's District Clerk and also the Commissioner of Education, Room 876 EBA, Albany, NY 12234.

If a candidate receives a contribution or loan in excess of \$1,000 after the closing date for the most recent required statement, but before the election, he or she must report it within 24 hours after its receipt.

The filing deadlines for statements for the J election are as follows:

1. Initial statement no later than 30 days before the election: **April 20*, 2026.**
2. Second statement no later than 5 days before the election: **May 14, 2026.**
3. Third and final statement within 20 days after the election: **June 8, 2026.**

Copy the Statement of Campaign Expenditures and Contributions form three times. All statements must be sworn before a notary public (or a public official authorized by New York State Law to administer oaths).

**Per NYS General Construction Law §25-a(1), when legal deadline falls on Saturday, Sunday or public holiday, act may be done on next succeeding business day.*

Attachment (sample statement)

CLARKSTOWN CENTRAL SCHOOL DISTRICT
CALENDAR OF EVENTS FOR ANNUAL BUDGET VOTE/SCHOOL BOARD ELECTION
Two (2) Members of the Board of Education (3-year term) commencing July 1, 2026.

TUESDAY, MAY 19, 2026

March 12, 2026 Thursday	Public/Community Budget Input Meeting: Chestnut Grove, 5:00 p.m. Bargaining Units, PTA's, select community members.
March 26, 2026 Thursday	BOE Budget Workshop (object codes only): Chestnut Grove, 7:00pm
April 9, 2026 Monday	Prospective Board Member Workshop: Zoom Westchester/Putnam School Boards Association - WPSBA, 7:00 p.m. https://www.wpsba.org/school-board-service/prospective-candidates
April 16, 2026 Tuesday	BOE Meeting to adopt 2026-27 school budget & Property Tax Report card: Chestnut Grove, 7:30 p.m.
April 20, 2026 (30 days before election) 5:00 p.m., Monday	<ol style="list-style-type: none"> 1. Deadline for submission of candidates' petitions "directed to the District Clerk and signed by at least 25 qualified voters of the district, or 2% of the number of voters who voted in the last election, whichever is greater": $3740 \times 2\% = 74$ 2. Deadline for submission of petitions for voter submitted propositions to be placed on ballot, $3740 \times 10\% = 374$ (30 days prior to the annual election, <i>except for petitions relating to a proposition that must be included in the legal notice – receive 60 days prior = March 20, 2026, per district policy 1050</i>) 3. Candidate Expense #1 of 3 Due – on or before the 30th day preceding the election. 4. Applications for absentee and early voter ballots will be accepted <u>no earlier than April 20, 2026.</u>
April 21, 2026 10:00 a.m., Tuesday	Drawing to determine order of candidates on ballot at Chestnut Grove District Offices. Poll watcher forms available (due 72 hours before election day)
April 22, 2026 4:00 p.m., Wednesday	BOE Candidate Interviews with the CTA Political Action Committee at the Planetarium/Clarkstown High School South
April 23, 2026 Thursday	Military voter registration & ballot applications due by 5:00 p.m. (26 days before vote)
April 24, 2026 Friday	Military ballots distributed (25 days before vote).
May TBD, 2026	PTA Council Candidates' Forum
May 7, 2026 Thursday	Public hearing on budget at BOE Meeting: Clarkstown High School South, 7:30 p.m. (7-14 days before election).
May 12, 2026 Tuesday	<ol style="list-style-type: none"> 1. Last day to register in person at District Offices (school elections only). Note: ALL voters registered with Rockland County Board of Elections are eligible to vote. (7 days before election) 2. Last day for Clerk to receive absentee or early voter ballot application if ballot is to be mailed to the voter.
May 14, 2026 Thursday	Candidate Expense #2 of 3 Due – on or before the fifth day preceding the election.
May 18, 2026 Monday	Last day to receive absentee or early voter ballot application if ballot is to be delivered personally to voter (1 day before election).
<u>May 19, 2026</u> Tuesday	Election Day – polls open 7:00 a.m. to 9:00 p.m. in four election districts. Military, early voter and absentee ballots due by 5:00 p.m. in the District Clerk's office. Special BOE Meeting for results at approx. 10:30 p.m.
June 8, 2026 Monday	Candidate Expense #3 of 3 Due – within 20 days after the election.

Policy 2121 BOARD MEMBER QUALIFICATIONS

The qualifications of a candidate for the office of member of the Board of Education are that the candidate:

1. must be able to read and write;
2. must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent (Note: a convicted felon is barred from running for a seat on a board of education if his or her maximum prison sentence has not expired or if he or she has not been pardoned or discharged from parole);
3. must be and have been a resident of the school district for at least one year prior to election;
4. may not have been removed from any school district office within the preceding year;
5. may not reside with another member of the same school board as a member of the same family;
6. may not be a current employee of the school board; and
7. may not simultaneously hold another incompatible public office.

Ref:

Education Law §§2102; 2103; 2502(7)

Election Law §5-106(2)-(4), (6)

Rosentock v. Scaringe, 40 N.Y.2d 563 (1976)

Matter of Schoch, 21 EDR 300 (1981)

Adoption date: March 31, 2015

Clarkstown Central School District

Policy 2120.1 CANDIDATES AND CAMPAIGNING

Nominations

Candidates for the office of member of the Board of Education shall be nominated by petition. Such petition shall be directed to the District Clerk, shall contain the signatures and addresses of at least 25 qualified voters of the district or two percent of the voters who voted in the previous election, whichever is greater, and shall state the name and residence of the candidate. Each petition shall be filed with the District Clerk not later than 30 days, and not later than 5:00 p.m., preceding the Annual Election and Budget Vote at which the candidates so nominated are to be elected.

Ballots

The District Clerk will supervise the procedure used to establish the order of names on the ballot. The Board may reject nominations if the candidate is ineligible or has declared an unwillingness to serve.

The order of names of candidates will be determined by lot one day after the final date for filing petitions. The names shall be drawn by the district clerk as witnessed by the superintendent or his or her designee. The District Clerk shall give notice of the drawing to the candidates who may attend.

Reporting Expenditures

If a candidate's campaign expenditures exceed \$500, the candidate must file a sworn statement with both the district clerk and the commissioner of education itemizing their expenditures and contributions received. The statement must list the amounts of all money or other valuable things paid, given, expended or promised by the candidate, or incurred for or on the candidate's behalf with his or her approval.

A candidate whose expenditures are \$500 or less is only required to file a sworn statement with the district clerk indicated this to be the case. No other campaign expenditure statement is required.

Expenditures incurred on behalf of a candidate without his/her approval are not included in the totals for reporting purposes. Such unapproved expenditures are limited to \$25, and those making the expenditures must file a sworn statement with the district clerk and the commissioner of education.

An initial statement must be filed at least 30 days before the election, a second statement must be filed on or before the fifth (5th) day preceding the election and a final statement must be filed within 20 days after the election.

Electioneering

It is the policy of the Board of Education that the district's assets, facilities, and funds not be used - whether directly or indirectly - in a politically partisan way in support of or in opposition to any candidate running for elected office, or in support of or in opposition to a proposition, referendum, or issue being voted upon by the electorate.

Therefore, for the purposes of this policy, to avoid even the slightest appearance of exhorting the voters to vote in a particular way, whether for or against a candidate or issue, the following rules are established for elections and votes of the Board and school district:

On days preceding the vote:

1. No sign, announcement, poster, banner or object of any kind which gives a message, whether by sight or sound, collectively called "partisan political signs," shall be attached, affixed, or in any way placed upon the ground, or in or on the buildings of the district. This rule also applies on voting days.

2. Distribution of campaign literature in school building or on school grounds is prohibited. Candidates cannot circulate at school events for the purpose of campaigning for office.
3. Campaign literature or political signs cannot be placed on vehicles parked on school grounds. This rule also applies on voting days, as further qualified below.
4. School district e-mail is reserved for educational purposes related to the school system's daily operations. As such, use of the school district's email system by candidates to solicit the support of school personnel is prohibited. Candidates must similarly instruct their supporters to not engage in campaigning using the district e-mail system. This rule also applies on voting days.

On the day of the vote:

1. Pursuant to law, electioneering during the hours of any vote is prohibited within the polling place or within 100 feet of any such polling place. Displays or handout items of any political nature, except those provided by law, shall be prohibited by any individual, group or organization in any school building on those days when the polls are open for voting on school district matters, including, but not limited to, the annual school budget, candidates for the Board of Education, special propositions, etc.
2. Candidates and their representatives can hand out literature and speak with prospective voters as long as this is done in a safe and non-intrusive manner and as long as this is done outside a 100-foot radius of the entrance to any school polling place. For the purpose of this portion of the policy, the entrance is defined as the door closest to the voting area in the building. However, persons engaged in such activities may not hold, wear, or have displayed on their person "partisan political signs", as defined above (exception: a lapel type pin or button, or badge not exceeding three inches in diameter containing a self-contained message - not to be read together with other pins, buttons or badges to complete a message).
3. Vehicles bearing a political sign cannot be parked within a 100- foot radius of the entrance to any school polling place, as defined in the prior paragraph.

Cross-ref:

1050, Annual District Election and Budget Vote

Ref:

Education Law §§1528; 1529; 2018

Weingarten v. Board of Education of the City School District of the City of New York, 680 F. Supp.2d 595 (2010)

Appeal of Himmelberg, 46 EDR 228 (2006)

Adoption date: March 31, 2015

Clarkstown Central School District

§ 173-1. Littering prohibited. [Amended 10-10-1989; 8-20-2013 by L.L. No. 6-2013; 8-15-2017 by L.L. No. 9-2017]

- A. No person shall litter, leave, clutter, throw, discharge, discard, abandon, dump, store or keep any nuisance, hazard or litter, as defined in § 216-2 of this Code, or a shopping cart on any public street, public road, public place, public property or any privately owned property open to the public, regardless of whether or not said privately owned property is temporarily closed to the public.
- B. No person shall throw or deposit or abandon any litter or foreign matter of any kind whatsoever in any fountain, pool, pond, lake, stream, culvert, creek, reservoir or its tributaries or watershed or any body of water in a park or elsewhere within the Town of Clarkstown; except that this provision shall not prohibit the authorized treatment and control of pools or reservoirs to control or regulate water purity or aquatic vegetation by persons or corporations having all required permits issued by state, county, Town or watershed authorities having jurisdiction over such treatment or such permits.

§ 173-2. Posting prohibited. [Amended 1-14-1986 by L.L. No. 1-1986; 8-22-2006 by L.L. No. 11-2006;]

No person shall post, display or carry any handbill, placard, notice, sign or advertisement of any kind whatsoever or print, paint, stamp, deface or otherwise mark any words, letters, figures, signs or tokens of any sort or kind for any purpose in or on any flagstone, curbstone, sidewalk, landscaped area, utility pole, tree or fence within 20 feet beyond the edge of the paved portion of any limited-access road, within 40 feet of the center line of any major road, within 30 feet of the center line of any secondary road, or within 25 feet of the center line of any collector or local road, and in no case less than 10 feet from the edge of pavement, as such roads are shown on the Official Map of the Town of Clarkstown, or upon any Town-owned property within the unincorporated part of the Town of Clarkstown.