Lancaster-Lebanon Intermediate Unit 13 2026-2027 General Operating Budget Proposal

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LANCASTER-LEBANON INTERMEDIATE UNIT 13

General Operating Budget

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LANCASTER-LEBANON INTERMEDIATE UNIT 13

Lancaster-Lebanon IU13 Board of Directors
2025-2026
Board Meeting March 11, 2026

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Amy Beachy	Manheim Central
JoAnn Hentz	Manheim Township
Staci Murray	Northern Lebanon
Jill Martin	Palmyra Area
Michael Fisher	Pequea Valley
Jane Ausel	Solanco
Daniel Woolley	Warwick

Lancaster-Lebanon IU13 Administration

Matthew Stem	Executive Director
Dr. Lynette Waller	Assistant Executive Director
Gina L. Brillhart	Assistant to the Executive Director-CFO
Philip (Flip) Steinour	Assistant to the Executive Director-COO
Dr. Peggy Anastasio	Director, School Age, Early Childhood and Special Education Services
Jeremy Sweigart	Director, Early Intervention, Early Childhood and Special Education Services
Amanda Hann	Director, Instructional Services
Tim Laubach	Director, Technology Services
Dr. Angela Kirby	Director, PaTTAN Harrisburg

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MESSAGE FROM THE EXECUTIVE DIRECTOR

At IU13, our mission is to provide service, support, and solutions that make a difference to all learners and our communities. Central to that mission is the caring, competent, and reliable collaboration with our 22 school districts in Lancaster and Lebanon counties. As an education service agency, we seek to meet the ever-changing needs of member school districts, ranging from classroom programs for students with disabilities to the collaborative purchase of energy and school supplies. In every case, we are here to serve you and to be an asset to your district missions. Our goal is always to enhance student learning and our partnership has even greater importance as we work together to respond and find solutions to the new needs, challenges and opportunities facing us today.

The Lancaster-Lebanon Intermediate Unit 13's 2026-27 General Operating Budget Proposal reflects a strong commitment to reduce costs where possible and to avoid expenditures where feasible.

The **General Operating Budget - Core Program of Services** totaling $2,222,090 reflects a 2.40% increase in expenditures. IU13 remains committed to reducing, avoiding, and minimizing increases to costs by maximizing revenues generated from the administration of competitive grants, and leveraging grant funds to enhance services to member school districts, provide value-added services, and support IU13 operations. There is **no direct assessment** to member school districts for this budget.

The **General Operating Budget - Instructional Media Services (IMS)** totaling $1,030,759 reflects a 2.28% increase in expenditures. This increase includes annual adjustments to salaries, benefit costs, plus small adjustments to personnel allocations. Total District Contributions reflect a 2.0% increase.

The budget enclosed within this document has been recommended for approval by Lancaster and Lebanon County School District Superintendents and the Lancaster-Lebanon Intermediate Unit 13 Board of Directors and is presented to each district board for review and approval. As you consider this budget, we thank you for your continued support of Lancaster-Lebanon Intermediate Unit 13. By working together, we have developed programs to meet the needs of students and school districts while achieving efficiency and cost savings.

It is the pleasure of IU13 to serve you. We look forward to working together and making a difference through our call to "Work Worth Doing" by cultivating the conditions for trust and unity within our education systems and communities, to ensure that all learners are well served.

Matthew S. Stem
Executive Director

Lancaster-Lebanon IU13

General Operating Budget (GOB) Adoption Process

The Intermediate Unit budget adoption process shall occur in the following sequence:

1. Review and first reading of proposed GOB by the Intermediate Unit Board.

2. Review of the proposed GOB with the Advisory Council of Superintendents.

3. Notice given that the proposed GOB is available for public inspection.

4. Board approval of the proposed GOB at its regular meeting, and recommendation that the budget be approved by the IU13 component school districts and the school directors of the IU13 component school districts.

5. Distribution of copies of GOB packet to each Board member of component school districts for approval.

6. School district Boards and school district directors shall act on the IU13 General Operating Budget.

7. Following approval by a majority of the component school district boards and the school directors of the component school districts, the Executive Director shall file the approved GOB with the Pennsylvania Department of Education.

8. Final Board approval of all programs of services budgets annually in June as part of its Strategic Business Units and Support Services Units budget adoption process.

Lancaster-Lebanon Intermediate Unit 13
Proposed General Operating Budget
2026-2027
Background and Summary of Services

Public School Code of 1949 outlines the process an intermediate unit follows for approval of its General Operating Budget and identifies the core services to be provided: (i) curriculum development and instructional improvement services; (ii) educational planning services; (iii) instructional materials services; (iv) continuing professional education services; (v) pupil personnel services; (vi) State and Federal agency liaison services; and (vii) management services.

At Lancaster-Lebanon Intermediate Unit 13 (IU13), the General Operating Budget includes the cost of operating and administering our Program of Services and consists of two components:

1. The **Core Program of Services (CPS) Budget** in the amount of **$2,222,090** includes resources for organizational leadership, board and community relations, administrative services, and instructional supports to our 22-member school districts. The 2026-27 CPS Budget includes an increase of $52,080 or 2.40%.

2. The **Instructional Media Services (IMS) Budget** in the amount of **$1,030,759** provides instructional media and materials, digital resources, courier services among schools, and consultation and training in instructional technology integration. The 2026-27 IMS Budget includes an increase of $22,965 or 2.28%.

The General Operating Budget is reviewed with the IU13 Superintendents' Advisory Council and approved by the IU13 Board of Directors for recommendation to the local school boards for approval. Weighted votes will be summarized and submitted to the Pennsylvania Department of Education by May 1st. The General Operating Budget represents approximately 1.3% of the total enterprise-level IU13 budget and is formally adopted by the IU13 Board as part of the Strategic Business Unit and Support Services Unit budget process in June.

We operate over 106 separate programs that are managed under thirteen Strategic Business Units (SBUs) totaling approximately $256 million. A listing of the thirteen strategic business units and the proposed programs administered under each unit is included in this packet on pages 15-17. The IU13 Board of Directors approves the budgets for all programs administered by IU13 as part of the annual budget adoption process. These programs include marketplace fee-for-service programs, consortium programs, membership programs, federal grants, and state allocations/grants. A more detailed description of our strategic business units and the programs offered by each unit is available in a companion document titled, "IU13 Programs and Services." The companion document is updated each year in June as part of the enterprise-level budget adoption process and posted on our website at https://www.iu13.org.

Local school districts exercise their option to participate in the various marketplace and consortium programs based on their needs. Each consortium budget is developed with member input and contracts for service are approved by participating school districts and the IU13 Board of Directors. Our efforts to meet the ever-changing needs and expectations of our member school districts and other key customers are supported by a 5-year plan that includes a mission to provide services, supports, and solutions that make a difference to all learners in our community, and a vision for working together and making a difference through our call to "Work Worth Doing" by cultivating the conditions

for trust and unity within our education systems and communities, to ensure that all learners are well served, focusing on:

- Educational Services
- Technical Assistance
- Developing Leaders
- Convening and Connecting
- Building Organizational Resilience

We continually seek avenues to increase efficiency and to save money in our own operations as well as for our member school districts. Each year, we pursue opportunities to increase funding for general operations by aggressively pursuing competitive grants, administering state initiatives, and delivering marketplace services. Since the Intermediate Unit Operating Subsidy line item was eliminated from the Commonwealth budget in 2012, the Pennsylvania Department of Education has charged intermediate units to become entrepreneurial. At IU13, we have been intentional about becoming more entrepreneurial and have implemented programs and structures to encourage and support innovation and stewardship. Our efforts include a focus on the voice of the customer, a commitment to inspiring innovation, a discipline of project management processes and tools, and a system to support lean design strategies. IU13's commitment to expanding its entrepreneurial offerings benefits our member school districts by providing funds and leveraging resources to enrich and enhance our programs and services.

The General Operating Budget is comprised of six functional areas: Enterprise Leadership - Executive Office, Business Services, Human Resources Services, Early Childhood and Special Education Services, Technology Services, and Instructional Services.

The Executive Office: Administrative Services, State and Federal Agency Liaison Services, and Management Services is responsible for enterprise-level leadership. The Executive Office coordinates the monthly meetings and agendas of the IU13 Board of Directors, hosts the monthly meeting of the Superintendents' Advisory Council, supports services to other district leaders, and sponsors sessions where current programs are discussed and planning for future activities and initiatives occur. Our annual elevated commitments and action items are a result of the planning done at this level. The Executive Office also provides community relations support for districts through a public relations consortium. The Executive Office supports formation of legislative priorities in collaboration with the 22-member school districts and others specific to the IU. New board member orientation, legislative liaison services, and administrator searches are also offered based on interest. Staff also supports the planning, prevention, and response to safety and crisis events within all school districts.

Central Services, including the administration of state and federal agency liaison services, management services and organizational leadership, are included in the budget. The Executive Director; Assistant Executive Director; Assistant to the Executive Director – COO; Assistant to the Executive Director – CFO; Director of Instructional Services; Director of Technology Services; Director of Early Intervention, Early Childhood and Special Education Services; and Director School Age, Early Childhood and Special Education Services all contribute to this work.

The **Business Services** staff is responsible for the overall financial management and accounting for the organization, including budget development, grant compliance, procurement practices, and implementation of the organization's Comprehensive Business Plan. The Business Services staff is also responsible for the coordination of the Workers' Compensation and Property/Casualty Insurance Pools, and collaborative services initiatives resulting in substantial savings for member districts through bulk buying of materials and supplies. In addition, the IU coordinates a consortium for the procurement of energy that results in savings of the costs for natural gas, electricity, and bulk fuels, as well as several other collaborative services initiatives that provide cost-effective solutions for participating districts.

The **Human Resources Services** staff is responsible for recruiting, hiring, retention, payroll, and benefits activities/administration for IU13. Additionally, this staff provides labor management information services and consulting services to districts on human resources and policy issues, and assists districts with regulatory management, interpreting new laws/Acts and how they can be put into practice. This department coordinates a substitute procurement and absence management program and an online service for wage, benefit, contracts, and organization charts. Human Resources Services coordinates emergency certification for substitutes and provides safety training.

The **Early Childhood and Special Education Services** team is responsible for the delivery of services to young children (Early Head Start, Head Start in Lebanon County, Pre-K Counts, and Preschool Early Intervention) and district-referred school-age students in need of special education (center-based services, classroom services, itinerant teachers, speech and language therapy, occupational therapy, physical therapy, job training services, transition services, sensory impaired services, psychological services, and homebound instruction). In addition, the IU has leveraged a special education legal pool which member districts can join at a minimal cost. Membership includes direct access to a highly regarded special education attorney throughout the year for large-group professional development, updates on legal trends, and 1:1 consultation.

The **Technology Services** team is responsible for software, computer, network, and data systems administration services for IU13 (i.e., server administration for e-mail, web, network connectivity hardware, etc.). This department is also responsible for providing technical assistance to IU13 staff (administrators, specialists, and support staff) regarding uses of technology. In addition, the Technology Services team provides the following consortium and marketplace services to our member districts:

- Wide Area Network Connectivity
- Peering Services
- IU13 PA Student Data Privacy Consortium
- IU13 Hosted Cloud Services
- Colocation Services
- Web Content Filtering
- Telecommunications Statewide Contract
- Discounted Technology Trainings
- Statewide Software Sales
- Technology Management Career Pathways
- Consultative Services
- Tech Talk Live Conference
- Select Data Manager
- Document Imaging and Retention Services
- Printing and Duplication Center Services

The **Instructional Services Department** provides innovative services that are evidence-informed to lead and support the work of learner-driven professionals. Teaching and learning-related solutions are offered to educators and administrators in the areas of curriculum, instruction, and educational technology, including supports in all core content areas. In addition, various job-alike collaboratives for curriculum coordinators, principals, and content area leaders are facilitated by the Instructional Services Department to support collegiality, networking, and peer-to-peer learning in Lancaster and Lebanon Counties. The Intermediate Unit's Student Services Program, Community Education Program, and Grant Services are also administered through Instructional Services.

The General Operating Budget - Core Program of Services is supported by interfund transfers derived from the central support cost allocations to local, state, and federal programs administered by the Intermediate Unit, interest income, plus state reimbursement for Social Security and retirement costs related to salaries funded in the budget. Expenditures included in this budget are salaries, benefits, expenses, materials, and supplies. **There is no direct assessment to member school districts for the General Operating Budget – Core Program of Services.**

General Operating Budget - Instructional Media Services (IMS) are salaries, benefits, materials, and supplies in support of the following services:

- Courier service is provided to Lancaster and Lebanon public schools on a regular, weekly basis, as well as routes encompassing the nonpublic schools on a rotating basis. The courier service is housed in the IU13 Lancaster County office, running scheduled deliveries to the satellite office and includes transporting materials from the IMS Lending Library and the Interlibrary Delivery Services.

The IU13 IMS provides a wide range of instructional media, materials, and workshops for teachers and administrators. including direct support for district Technology Integrators/Specialists/Coaches and Librarians. In addition, the IMS provides consortium opportunities for discounted educational technology resources.

- Approximately 60% of the budget covers the cost of instructional media licenses and materials requested by member districts. Media titles are available for educators to download or stream to their classrooms for instruction and staff development uses. In addition, teachers and students have access to virtual simulations and labs, Spotlight on Instructional Strategies, and a variety of digital instructional resources for all grade levels and all curriculum areas.

- Types of digital media available to educators including streaming media, video, lessons, digital resources, portable planetariums, telepresence robotic systems, AR/VR immersive learning and career-based systems, and many more STEM robotics systems via the Lending Library.

- In addition, districts have access to OverDrive, an online library available with e-book and audio book titles that can be used by their students.

IMS staff provide services to schools related to the integration of instructional technology and digital media. Job-alike meetings are held for school district staff to support technology integration and solving technical issues. Further, the latest technological developments are discussed, and hands-on technology workshops are offered. These meetings provide a valuable forum for learning and information exchange among district staff members.

The General Operating Budget - IMS is funded through the following revenue streams: Social Security and retirement state reimbursements, consulting services revenue, local program revenue, and member district contributions based on an aid ratio formula promulgated in School Code. A schedule of district contributions is included under the IMS section of this proposal on page 14.

LANCASTER-LEBANON IU13
General Operating Budget
Proposed 2026-2027 Core Program of Services
Composite Budget
March 11, 2026

			Actual 2024-25 Activity	Approved 2025-26 Budget	Proposed 2026-27 Budget	Net Change Budget
PERSONNEL SERVICES - SALARIES						
Object: 110	Official/Administrative		$328,077	$438,622	$476,003	$37,381
Object: 130	Professional - Other		449,791	490,373	495,491	5,118
Object: 150	Office/Clerical		169,075	189,295	159,745	(29,550)
		Subtotal	946,943	1,118,290	1,131,239	12,949
PERSONNEL SERVICES - EMPLOYEE BENEFITS						
Object: 213	Life Insurance		861	989	879	(110)
Object: 220	Social Security Contributions		68,627	85,552	86,543	991
Object: 230	Retirement Contributions		302,534	380,220	379,985	(235)
Object: 240	Tuition Reimbursement		6,667	7,872	0	(7,872)
Object: 260	Workers' Compensation		6,623	7,826	7,919	93
Object: 271	Medical Health Benefits		135,937	167,939	155,187	(12,752)
Object: 272	Dental Health Benefits		5,746	6,859	6,107	(752)
Object: 274	Income Protection Benefits		1,736	2,092	1,856	(236)
Object: 290	Other Employee Benefits		24,956	33,237	35,700	2,463
		Subtotal	553,687	692,586	674,176	(18,410)
PURCHASED PROFESSIONAL AND TECHNICAL SERVICES						
Object: 329	Professional Educ Svcs - Other		25,767	4,100	4,100	0
Object: 330	Other Professional Services		72	1,700	1,700	0
Object: 331	Legal Fees		0	800	800	0
Object: 340	Technical Services		33	150	150	0
Object: 348	Services in Support of Technology		5,225	6,194	5,634	(560)
Object: 360	Employee Training and Development Services		2,859	29,433	29,082	(351)
Object: 390	Other Purchased Professional & Tech Svcs		36,224	37,500	37,500	0
		Subtotal	70,180	79,877	78,966	(911)
PURCHASED PROPERTY SERVICES						
Object: 441	Rental of Land and Buildings		255,162	205,367	262,511	57,144
Object: 448	Lease/Rental of Hardware & Related Tech		3,466	4,099	2,981	(1,118)
		Subtotal	258,628	209,466	265,492	56,026
OTHER PURCHASED SERVICES						
Object: 532	Cellular Phone Charges		55	38	100	62
Object: 549	Other Advertising/Public Relations		802	3,800	3,800	0
Object: 550	Printing and Binding		1,848	3,996	3,992	(4)
Object: 580	Travel		4,805	19,440	19,344	(96)
Object: 599	Other Misc Purchased Services		8,026	9,228	11,478	2,250
		Subtotal	15,536	36,502	38,714	2,212
SUPPLIES						
Object: 610	General Supplies		4,061	6,185	6,371	186
Object: 634	Snacks		462	50	50	0
Object: 635	Meals/Refreshments		5,412	10,325	10,325	0
Object: 640	Books and Periodicals		646	882	878	(4)
Object: 650	Supplies & Fees - Technology Related		4,069	6,114	6,114	0
		Subtotal	14,650	23,556	23,738	182
OTHER OBJECTS						
Object: 810	Dues and Fees		6,891	9,733	9,765	32
		Subtotal	6,891	9,733	9,765	32
		TOTAL EXPENDITURES	$1,866,515	$2,170,010	$2,222,090	$52,080

LANCASTER-LEBANON IU13
General Operating Budget
Proposed 2026-2027 Core Program of Services
Composite Budget
March 11, 2026

			Actual 2024-25 Activity	Approved 2025-26 Budget	Proposed 2026-27 Budget	Net Change Budget
LOCAL REVENUES						
6510	Interest on Invest & Checking Accts		$134,000	$134,000	$134,000	$0
		Subtotal	134,000	134,000	134,000	0
STATE REVENUES						
7810	State Share Soc Sec & Medicare Taxes		34,314	42,782	43,274	492
7820	State Share Retirement Contributions		151,266	190,104	189,996	(108)
		Subtotal	185,580	232,886	233,270	384
OTHER FUNDING SOURCES						
9310	General Fund Transfers		1,546,935	1,803,124	1,854,820	51,696
		Subtotal	1,546,935	1,803,124	1,854,820	51,696
		TOTAL REVENUES	$1,866,515	$2,170,010	$2,222,090	$52,080

Lancaster-Lebanon IU13
General Operating Budget
Proposed 2026-2027 Core Program of Services
Budget Summary

CENTRAL SERVICES

- 4.92 FTE staff
  - 2.10 FTE Leadership Team
  - 1.52 FTE Senior Leaders
  - 1.30 FTE Non-instructional Support
- Board Meetings and Activities
- Superintendents' Meetings and Activities
- Job-Alike Meetings and Activities
- Legislative, State, and Federal Liaison
- Community Relations and Public Information
- Oversight of all Intermediate Unit Programs
- Safety Initiatives and Crisis Event Prevention and Response
- Management and Administrative Services

CURRICULUM AND INSTRUCTIONAL SERVICES

- 3.43 FTE Staff
  - 0.38 FTE Leadership Team
  - 0.97 FTE Senior Leaders
  - 0.90 FTE Middle Management
  - 1.18 FTE Non-instructional Support
- Professional Development
- School Evaluation Services
- Program Development
- Supervision and Coordination of Various Intermediate Unit Programs
- Strategic Planning and School Improvement
- Curriculum and Assessment Services

LANCASTER-LEBANON IU13
General Operating Budget
Proposed 2026-27 Instructional Media Services
Composite Budget
March 11, 2026

			Actual 2024-25 Activity	Approved 2025-26 Budget	Proposed 2026-27 Budget	Net Change Budget
PERSONNEL SERVICES - SALARIES						
Object: 110	Official/Administrative		$23,600	$33,915	$35,190	$1,275
Object: 130	Professional - Other		127,740	141,619	146,576	4,957
Object: 150	Office/Clerical		65,651	78,268	80,812	2,544
		Subtotal	216,991	253,802	262,578	8,776
PERSONNEL SERVICES - EMPLOYEE BENEFITS						
Object: 213	Life Insurance		283	313	313	0
Object: 220	Social Security Contributions		16,089	19,415	20,086	671
Object: 230	Retirement Contributions		68,495	86,292	88,200	1,908
Object: 240	Tuition Reimbursement		324	6,240	6,600	360
Object: 260	Workers' Compensation		1,519	1,775	1,839	64
Object: 271	Medical Health Benefits		44,660	52,763	54,823	2,060
Object: 272	Dental Health Benefits		1,889	2,157	2,157	0
Object: 274	Income Protection Benefits		593	654	654	0
Object: 290	Other Employee Benefits		670	2,544	2,639	95
		Subtotal	134,522	172,153	177,311	5,158
PURCHASED PROFESSIONAL AND TECHNICAL SERVICES						
Object: 329	Professional Educ Svcs - Other		11,905	13,000	13,000	0
Object: 348	Services in Support of Technology		5,280	3,778	3,909	131
Object: 360	Employee Training and Development Services		1,646	6,649	7,221	572
Object: 390	Other Purchased Professional & Tech Svcs		0	800	800	0
		Subtotal	18,831	24,227	24,930	703
PURCHASED PROPERTY SERVICES						
Object: 432	Repairs & Maintenance Svcs of Equip		75	1,000	1,000	0
Object: 433	Repairs & Maintenance Svcs of Vehicles		892	3,500	3,500	0
Object: 441	Rental of Land and Buildings		19,884	20,645	22,524	1,879
Object: 448	Lease/Rental of Hardware & Related Tech		1,448	1,675	1,070	(605)
		Subtotal	22,299	26,820	28,094	1,274
OTHER PURCHASED SERVICES						
Object: 532	Cellular Phone Charges		123	134	174	40
Object: 549	Other Advertising/Public Relations		495	500	500	0
Object: 550	Printing and Binding		141	415	230	(185)
Object: 580	Travel		7,615	13,552	11,425	(2,127)
		Subtotal	8,374	14,601	12,329	(2,272)
SUPPLIES						
Object: 610	General Supplies		7,699	5,350	5,350	0
Object: 626	Gasoline		1,795	5,500	5,500	0
Object: 634	Snacks		155	0	0	0
Object: 635	Meals/Refreshments		18,956	17,750	26,950	9,200
Object: 650	Supplies & Fees - Technology Related, Net of Receipts		390,934	410,870	388,288	(22,582)
		Subtotal	419,539	439,470	426,088	(13,382)
PROPERTY						
Object: 740	Depreciation		0	6,336	0	(6,336)
Object: 762	Capital Equipment Replacement		0	0	20,250	20,250
		Subtotal	0	6,336	20,250	13,914
OTHER OBJECTS						
Object: 810	Dues and Fees		592	763	763	0
		Subtotal	592	763	763	0
OTHER USES OF FUNDS						
Object: 938	General Admin Overhead Allocation		68,626	69,622	78,416	8,794
		Subtotal	68,626	69,622	78,416	8,794
		TOTAL EXPENDITURES	$889,774	$1,007,794	$1,030,759	$22,965

LANCASTER-LEBANON IU13
General Operating Budget
Proposed 2026-27 Instructional Media Services
Composite Budget
March 11, 2026

			Actual 2024-25 Activity	Approved 2025-26 Budget	Proposed 2026-27 Budget	Net Change Budget
LOCAL REVENUES						
6920	Contributions & Donations from Private Srcs		$45,850	$35,000	$35,000	$0
6944	Receipts Other LEAs in PA - Ed		48,909	90,450	98,650	8,200
6947	Receipts from Members by Withholding		681,662	695,295	709,201	13,906
6948	Receipts Directly from Members		88,280	94,000	94,000	0
6949	Other Tuition from Patrons		1,958	125	125	0
6970	Services Provided Other Funds		20,219	18,695	19,640	945
6999	All Other Revenues		(39,396)	21,375	20,000	(1,375)
		Subtotal	847,482	954,940	976,616	21,676
STATE REVENUES						
7810	State Share Soc Sec & Medicare Taxes		8,045	9,708	10,043	335
7820	State Share Retirement Contributions		34,247	43,146	44,100	954
		Subtotal	42,292	52,854	54,143	1,289
		TOTAL REVENUES	$889,774	$1,007,794	$1,030,759	$22,965

Lancaster-Lebanon IU13
General Operating Budget
2026-2027 Instructional Media Services
Budget Summary

SALARIES & BENEFITS

- Total FTEs = 2.95
  - 0.20 FTE – Leadership Team
  - 0.20 FTE – Senior Leaders
  - 1.10 FTE – Middle Management
  - 1.45 FTE – Non-instructional Support
- Employee Benefits including medical, dental, Social Security, tuition, workers' compensation, retirement, disability, and life insurance.

PURCHASED PROFESSIONAL AND TECHNICAL SERVICES

- Professional Education Consultants and Speakers
- Technical Assistance Services
- Interlibrary Delivery Service Fees

PURCHASED PROPERTY SERVICES

- Van Maintenance/Repairs
- Rent

OTHER PURCHASED SERVICES

- Communications
- Printing
- Travel

SUPPLIES

- Instructional and Support Materials
- Office and Library Supplies
- Courier Gasoline
- Catering for Workshop Attendees
- Educational Digital Media and Related Licensing Fees
  - Discovery Education Experience Package and Mystery Science
  - BrainPop Combo
  - Schoology
  - OverDrive/SORA
  - Notable – KAMI
- IMS Lending Library
  - AR/VR Mobile Device Kits
  - STARLAB Portable Planetariums
  - Telepresence Robotics
  - Transfr VR Career Explorations
  - Many other STEM/Robotics kits

EQUIPMENT

- Replacement Courtier truck (25%)

DUES & FEES

- Memberships in Professional Organizations or Associations

Lancaster-Lebanon Intermediate Unit 13
General Operating Budget
2026-2027 Instructional Media Services Budget
Estimated District Contributions

District	Actual 2024-25	Actual 2025-26	Estimated* 2026-27
Annville-Cleona	$11,515.08	$12,291.64	$15,895.50
Cocalico	24,922.40	25,409.05	25,557.29
Columbia Borough	5,285.69	5,376.20	5,618.96
Conestoga Valley	44,663.83	45,226.16	45,299.40
Cornwall-Lebanon	41,357.49	42,390.75	44,171.87
Donegal	20,699.50	21,059.22	21,283.16
Eastern Lancaster County	37,441.79	38,289.10	38,055.82
Eastern Lebanon County	20,723.52	20,951.38	21,440.16
Elizabethtown Area	28,215.28	28,846.81	29,335.01
Ephrata Area	32,190.42	32,727.46	33,068.03
Hempfield	63,242.14	64,787.82	66,373.32
Lampeter-Strasburg	27,342.16	27,842.14	28,092.40
School District of Lancaster	48,446.85	49,150.00	49,786.40
Lebanon	11,030.70	11,152.52	11,644.91
Manheim Central	31,189.95	31,824.34	31,693.21
Manheim Township	56,539.95	58,013.60	58,695.85
Northern Lebanon	20,543.89	21,141.05	21,969.88
Palmyra Area	25,611.33	25,925.74	26,484.71
Penn Manor	40,213.04	40,806.45	41,683.62
Pequea Valley	19,690.46	19,983.75	19,865.91
Solanco	32,908.70	33,533.38	34,165.15
Warwick	37,887.83	38,566.44	39,020.44
TOTAL	**$681,662.00**	**$695,295.00**	**$709,201.00**

Formula for IMS Contributions:

1. IMS less state allocation and other resources ÷ by total weight factors = VALUE PER WEIGHT factor.
2. Weight factor per district calculated by subtracting the district aid ratio from 1.00 times the district WADM.
3. Weight factor per district times the value (calculated in #1 above) equals the withholding.
4. District share of IMS Budget is withheld from basic subsidy in December.

*The actual amount payable for 2026-27 will be provided by PDE after the entire processing cycle for the 2024-25 membership data has been completed.

Historical IMS District Contributions:

2007-08	$738,871.00	2017-18	$639,215.00
2008-09	$738,871.00	2018-19	$639,215.00
2009-10	$621,200.00	2019-20	$639,215.00
2010-11	$639,215.00	2020-21	$655,835.00
2011-12	$639,215.00	2021-22	$655,835.00
2012-13	$639,215.00	2022-23	$655,835.00
2013-14	$639,215.00	2023-24	$668,296.00
2014-15	$639,215.00	2024-25	$681,662.00
2015-16	$639,215.00	2025-26	$695,295.00
2016-17	$639,215.00	2026-27	$709,201.00

LANCASTER-LEBANON INTERMEDIATE UNIT 13
PROPOSED PROGRAMS OF SERVICES
Programs by Strategic Business Unit (SBU)

	Anticipated 2026-27 Budgets
SBU 001 - Administrative and Management Services	
Program 2325 Bus Driver Training	$24,375
Program 7205 ACCESS Billing Services	343,853
Program 7207 ACCESS Medicare Administrative Claim (MAC) Funds	122,870
Program 7401 Collaborative Services	515,455
Program 7402 Tax Collection Bureau	2,007,271
Program 7414 Business Services Initiatives	109,074
Program 7781 Title I-Neglected and Delinquent-Manos House	66,640
Program 8113 Guest Teacher Training	102,517
Program 8116 Human Resources Initiatives	859,730
Program 8120 PASPA Administrative Services	79,510
Program 8588 Statewide System of Support-Safe Schools	32,128
Program 8589 Social and Emotional Wellness-State	27,789
Program 8604 School Safety & Mental Health Grant	45,950
Program 8605 School Mental Health Grant	70,000
Program 8606 Student Symposium	51,523
Subtotal SBU 001 - Administrative and Management Services	$4,458,685
SBU 002 - Community Education	
Program 5600 Lancaster County Prison	$87,237
Program 5603 Lebanon County Prison	35,609
Program 5608 Lancaster-Lebanon Adult Education Local Program	864,926
Program 5610 Lancaster-Lebanon Foundation Pass-thru Funds	29,769
Program 5620 Lancaster-Lebanon Adult Basic Education	1,104,273
Program 5623 Integrated English and Literacy Civics Education	1,118,154
Program 5625 Family Literacy Expansion	419,341
Program 5626 Tutoring Program for Adults	47,177
Program 5627 Adult Education/Literacy	597,374
Program 5659 School District of Lancaster Cultural Navigation Services	10,000
Program 5684 English Language Learner (ELL) Navigation at Manheim Township SD	16,814
Program 5687 Foundation Funds STEM	54,844
Subtotal SBU 002 - Community Education	$4,385,518
SBU 004 - Teaching and Learning Collaborative	
Program 1111 Core Program of Services-Curriculum and Instruction	$886,103
Program 5421 Targeted School Improvement (TSI)-Classroom Diagnostic Tools-State	25,128
Program 5422 Standards Based Instruction (SBI)-STEM Education-State	91,725
Program 5423 Additional Targeted School Improvement (TSI)-State	86,152
Program 5436 Accelerated Learning-Title I	69,110
Program 5437 Accelerated Learning-Title II	103,168
Program 5440 Comprehensive Support and Improvement to Lancaster Schools	344,009
Program 5451 Stem in Pennsylvania	42,029
Program 5455 Executive Leadership of Lancaster County STEM Alliance	145,421
Program 5459 Chief Science Officer Initiative Grant	17,140
Program 5462 Javits Gifted and Talented Students Education Program	48,654
Program 5536 Curriculum and Instruction Marketplace	519,527
Subtotal SBU 004 - Teaching and Learning Collaborative	$2,378,166

LANCASTER-LEBANON INTERMEDIATE UNIT 13
PROPOSED PROGRAMS OF SERVICES
Programs by Strategic Business Unit (SBU)

	Anticipated 2026-27 Budgets
SBU 005 - Early Learners	
Program 5820 Pennsylvania Pre-K Counts	$3,019,908
Program 5822 Local Early Childhood	30,225
Program 5830 Education Leading to Employment and Career Training (ELECT)	326,680
Program 5882 Lebanon County Head Start	3,808,907
Program 5884 Head Start Supplemental Assistance Program	2,602,346
Program 5887 Child and Adult Care Food Program	298,874
Program 5892 Early Head Start-Home Visitors	1,331,631
Program 5898 Community Action Program-Early Head Start-Home Visitors	957,859
Subtotal SBU 005 - Early Learners	$12,376,430
SBU 006 - Early Intervention	
Program 6250 Individuals with Disabilities Education Act, Section 611 Preschool	$2,719,488
Program 6255 State Early Intervention	29,520,869
Program 6256 Individuals with Disabilities Education Act, Section 619 Preschool	1,001,538
Program 6257 Early Intervention ACCESS	1,309,459
Subtotal SBU 006 - Early Intervention	$34,551,354
SBU 007 - Student Services	
Program 5170 Career and Technology Center English as a Second Language Consultation	$340,188
Program 5172 Title I-Nonpublic	557,156
Program 5175 Act 89 Nonpublic Auxiliary Services	10,548,753
Program 5180 Title IIA Local Fiscal Agent	140,000
Program 5185 Nonpublic Safe Schools Targeted Grant	393,011
Program 5517 Student Activities and Events	127,052
Program 5531 Organ Tissue Donation Awareness	378,291
Program 5543 Title III-Language Instruction for Limited English Proficient Students and Immigrant Students	241,369
Program 5554 Title III-Language Instruction for Immigrant Students	6,352
Subtotal SBU 007 - Student Services	$12,732,172
SBU 011 - Special Education Classroom Services	
Program 2001-2057 Special Education Classroom Consortium Programs	$50,413,890
Program 2032 Special Education Value Added	152,274
Program 2201 Special Education CORE	4,405,232
Program 2209 Lebanon County Prison Supplemental Contract	169,155
Program 2263 Individuals with Disabilities Education Act-ESY Component	4,393,232
Program 2300 Partial Hospitalization Program	950,687
Program 2400 Lancaster Behavioral Health Program	416,314
Program 2800 Student Activity-Mini-Businesses	30,000
Program 2900 Student Activity-Fundraisers	5,000
Program 2945 Student Work Experience	255,000
Subtotal SBU 011 - Special Education Classroom Services	$61,190,784
SBU 012 - Itinerant Solutions	
Program 2004-2024 Itinerant Solutions Consortium Programs	$14,277,445
Program 2006 School Age Speech Language	4,013,921
Program 2022 Occupational and Physical Therapy	3,376,979
Program 2150 ECSES Initiatives	733,112
Program 2206 Pupil Transportation	2,129,587
Program 2215 Supplemental Contracts	10,298,078
Program 2246 Fee for Service Office of Vocational Rehabilitation-Lancaster County	96,849
Program 2280 Staff Development and Training	64,666
Subtotal SBU 012 - Itinerant Solutions	$34,990,637

LANCASTER-LEBANON INTERMEDIATE UNIT 13
PROPOSED PROGRAMS OF SERVICES
Programs by Strategic Business Unit (SBU)

	Anticipated 2026-27 Budgets
SBU 014 - Pass-thru Funds Administration Services	
Program 2261 Individuals with Disabilities Education Act-Training and Consultation	$2,041,088
Program 2262 IDEA-School Age Supplementary Aides & Services Component	15,095,532
Program 2268 Success for PA Early Learners State Personnel Development Grant	7,000
Program 2269 Transition Grant	66,445
Program 7204 School-Based ACCESS Project	2,000,000
Subtotal SBU 014 - Pass-thru Funds Administration Services	$19,210,065
SBU 016 - Regional Technology Solutions	
Program 2585 Title II-Data Governance Grant	$13,155
Program 4510 Statewide Software	20,802,333
Program 4515 Technology Initiatives	873,716
Program 4516 Technology Solutions Value-added Services	160,941
Program 4585 Wide Area Network Consortium	2,428,541
Subtotal SBU 016 - Regional Technology Solutions	$24,278,686
SBU 020 - PaTTAN	
Program 9709 Department of Corrections-State Appropriation 102	$133,018
Program 9734 PaTTAN Programs III	19,752
Program 9740 Cordero Cluster Fund Contract	563,000
Program 9745/9748 PaTTAN/Bureau of Special Education Initiatives	27,184,943
Program 9753 PaTTAN Assistive Technology Program	350,000
Program 9760 Corrections Education-IDEA Appropriation	715,944
Program 9774 PaTTAN Early Intervention/Preschool Program	26,844
Program 9790 Higher Ed Working Group and PAsmart	2,482,179
Program 9793 Alternative Education for Disruptive Youth (AEDY)	580,210
Program 9794 PaTTAN Programs V	140,545
Program 9795 Corrections Education Record Center	95,050
Subtotal SBU 020 - PaTTAN	$32,291,485
SBU 021 - Statewide Projects	
Program 9551 PDE Comprehensive Support and Improvement (CSI) School Improvement	$2,460,303
Program 9751 Pennsylvania Value Added Assessment System	1,737,023
Program 9851 Pennsylvania Value Added Assessment System Research Team	970,173
Subtotal SBU 021 - Statewide Projects	$5,167,499
SBU 024 - Educational Technology	
Program 5105 Instructional Media Services	$1,374,756
Program 5419 Educational Technology Initiatives	364,753
Program 5460 Step Up with EbD (Engineering by Design)	155,677
Program 5529 Lancaster-Lebanon Virtual Solutions (LLVS)	5,494,661
Subtotal SBU 024 - Educational Technology	$7,389,847
Total Strategic Business Unit Budgets	$255,401,328

Notes:

1. Anticipated budgets are based on information available on February 1, 2026.

2. New programs may be added throughout the 2026-27 fiscal year and will be presented to the IU13 Board at their regularly scheduled monthly meeting for approval as part of the Treasurer's Report.

3. Anticipated budgets do not include carryover funds or programs expected to end prior to the start of 2026-27.