

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at <http://portal/sau/trsb/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2fsau%2ftrsb%2fShared%20Documents%2fSCHOOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2f2020%2d21%2f11%2005%202020%20Meeting&FolderCTID=&View=%7b8B0F59BE%2dD93D%2d4E49%2d9509%2dA6F7531FCCAB%7d>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

**Regular Business Meeting
November 5, 2020
7:01PM**

Teleconference via Webinar Link
<http://www.timberlane.net/zoomtrsb>
Technology Assistance: 603-382-6541, x3955

Call to Order (00:00:00)

Chairman Farah called the November 5, 2020 Regular Business Meeting of the Timberlane Regional School Board to order at 7:01pm at which time she read a prepared statement explaining the Governor’s orders regarding the Covid-19 Pandemic that allows this meeting to take place electronically. This type of meeting also requires that roll call votes be taken on all motions and all meeting members must also state whether anyone is with them in the room where they are participating in the meeting electronically as required by the Right to Know Law.

Board Members Present (00:1:24)

Accordingly, the following roll call was taken:

Mr. Boyle was present. He was alone in the room with other family members in the residence.
Mr. Dubé was present. He was alone in his home office with other family members in the residence.
Dr. Farah was present. She was alone in the residence.
Mrs. Kiszka was present. She was alone in the office with other family members in the residence.
Ms. Lowes was present. She was alone in the residence.
Mrs. Machemer was present. She was alone in her office with other family members in the residence.
Mr. O’Neil was present. He was alone in the residence.
Mrs. Savage was present. She was alone in the room with other family members in the residence.
Mrs. Silva was present. She was alone in the office with other family members in the residence.

Others Present via Videoconference

Dr. Brian Cochrane, Superintendent of Schools, was alone in his office with other family members in the residence.
Jenna Horan, Student Representative, was also alone in the room with other family members in the residence.

Others Present via Teleconference

Sandy Allaire, Director of Curriculum, Assessment and Professional Learning
Lucy Canotas, Director of Elementary Curriculum (K-5)
Geoff Dowd, CFO/Business Administrator
Gary Paradis, Facilities Director
Mark Pedersen, Director of Secondary Curriculum (6-12)

The Pledge of Allegiance followed roll call.

APPROVAL OF MINUTES (00:03:08)

The board reviewed the minutes from the October 15, 2020 Public and Non-Public meetings:

MOTION:	Ms. Lowes motioned to accept the TRSB public meeting minutes of October 15, 2020; seconded by Mrs. Kiszka. The motion passed 7-0-2. (Mrs. Machemer and Mrs. Silva abstained.)
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MOTION:	Mrs. Kiszka motioned to accept the TRSB non-public meeting minutes of October 15, 2020; seconded by Ms. Lowes. The motion passed 8-0-1. (Mrs. Machemer abstained.)
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STUDENT REPRESENTATIVE (00:05:15)

Ms. Horan stated: I'd like to take this time just to talk a little bit from the student's perspective in regard to the data that has been shown, and the changes that have been happening.

On October 25th, we first moved past the 100 per 100,000 metric that was laid out in our back to school plan. From that day, until just about two minutes before this meeting started, I've gotten constant direct messages on Instagram, text messages, Facebook messages, and people/students coming to me in school, saying, "Are we in school? Are we supposed to be back in school? I'm scared! I'm just going to call up sick today because I don't feel safe going into school. What's going on? Please tell me what's going on."

Finally, on November 1st, we got the announcement as students that we were going to be transitioning to a fully remote model. Although kids were sad, I took a poll of the general student population in the high school and middle school, and the vast majority of everyone said "I'm sad, but I understand why because it's for the greater good of everyone in our community." Students in Cohort One said goodbye to all their friends this past Monday because we had Tuesday off from school. They thought that Monday would be the last time for the rest of the year pretty much that they would be seeing their friends in person, until last night when everyone got the announcement again, that we would not be moving to a fully remote model. From a student's perspective, it is not only emotionally tumultuous to have so many changes in such a short amount of time, but it's also very confusing for everyone to know where to find correct information, and whether information is just speculation or whether it is official information. I really don't know what you the board can do right now, now that all these changes have already happened, and all the emotional chaos has already occurred. But I just want you to know that students are confused, students are upset, and students don't know who to listen to or what to think. I hope that you take that into consideration throughout the rest of the night tonight and throughout the rest of the decision-making process of this year. Thank you all for all the wonderful work that you all have done and the tireless hours I know that you've put in. I, myself, am tired of zoom, I can't imagine how tired you are all of zoom. Thank you very much for listening.

Dr. Farah thanked Ms. Horan for the sharing the student's perspective. She said there seems to be a lot of confusion on the metrics and she has been trying to think about how to explain it better. There is not one metric that the Board is looking at. For example, people think if you're above 100, that's it. But if you really read those state guidelines, three separate things that must be looked at that, ultimately falling to the Superintendent to make the determination as to what happens within our District. The first are those metrics that you see on Mr. Pederson's Dashboard. The second is that we've got to look at where we stand on staffing. The third item, which is probably one of the most important, is you must look at the local situation.

Dr. Farah acknowledged that it's been a roller coaster for everyone involved, students, staff, and board members but asked everyone to understand that what science is telling us is that as we approach winter, is that it's not going to get better. It's clearly going to get worse. At any point in time, we could have to go remote.

Dr. Farah also apologized for the turmoil that's in the students' lives right now. She said the Board is doing their best to manage it, trying to get information out as much as possible, and the board has consistently been trying to keep students in school safely. She said that sometimes, it might appear to be capricious or sporadic or turning on a dime, but there's a lot of thought that goes into those decisions. The Board is doing the best it can, and Dr. Farah appreciated Ms. Horan's comments and how the students are feeling.

Mrs. Silva stated that she felt bad hearing that the students felt as though they were saying goodbye to people indefinitely for the school year. She felt it really needs to be stated that the goal is to return to normal, a pre-pandemic normal. The goal will never be to just go fully remote. Although we may hit a bump in the road where we see that we have to go remote for a certain period of time, the goal will always be to bring students back into school when it's safe to do so. Ms. Lowes concurred, stating that every member of the Board felt strongly that students should be in school however, while making sure all 3400 students and staff are safe.

Dr. Cochrane stated that with respect to the first decision, the metrics themselves started to point toward having some school based spread and the entire purpose of what has been done with social distancing, masks, cleaning protocols is to decrease school based spread. That was the basis for the plan to transition later this week. If he had it do to over again, he would have added the sentence “we will monitor, and before the end of the week.” He acknowledged that as communications were being developed, the Administration recognized that as the plan but never articulated it. But the good news is, the protocols appear to be working. If we follow the protocols, then school-based spread will be zero or minimal. To this point, there are no documented cases of school-based spread. That was the biggest factor that resulted in the move back to Hybrid. He did express concern about maintaining social distancing during mask breaks. He has seen a couple of situations and spoken to both teachers and administrators.

What he really enjoyed from Ms. Horan’s description is how much the hybrid model is allowing students to feel like they are in a more normal period; that it’s providing consistency, a connection. It’s a constant that students can look forward to. Dr. Cochrane also stated that he is pleased that we’re back in hybrid. Many people reached out and talked about how well they felt we’re doing compared to the spring. The hybrid model is an important part of their children’s lives, and they were anxious to try and get their kids back in school.

Dr. Cochrane was in multiple schools this week. He sat in on Mr. Pederson’s professional development presentation about engaging students in their own remote learning. One of the biggest issues is students who turn their cameras off. The teacher is not sure if they’re there or if they’re engaged. He expressed that he and the Administration are working on this from both the health and instructional sides. Both parents and students have talked about the sense of loss that they feel due to not going to school. That speaks volumes about the value of school, the quality of the people that we have working in the buildings, and how much they care for students. We will not be perfect going forward but we will do our very best to keep people safe and give the best quality of education that we can.

Mrs. Kiszka noted that there is another misconception regarding the difference between having a plan to go four days in person and rushing to get that implemented for each grade. Dr. Farah agreed this needed to be addressed, noting that at the last meeting, the Board directed the Administration to come up with a plan to move to a four day a week schedule, possibly in December, at the end of the first marking period. That is not to say that that plan can or will be implemented. There are still some logistical challenges with that plan at the middle and high school, due to social distancing, especially in the cafeterias. Given the current rate of COVID-19 transmission, along with what our staffing situation, we could not move to implement that plan.

Dr. Farah asked Dr. Cochrane why there wasn’t a two-day option on the survey that was sent to parents. Dr. Cochrane stated that, try as they might, they have not found a way through the logistical issues that they are facing trying to offer three different models of instruction. Not giving the two-day option on the survey enabled them to find out how many would move to full remote and could that possibly help to resolve some of the issues. Given the current rising Covid-19 numbers, there is no way to offer school four days a week at this time.

DELEGATES & INDIVIDUALS (00:25:36)

David Kennedy of Sandown: I am asking that every single member of the Board and the Superintendent and those working in schools follow all the CDC guidelines, especially when discussing and making rulings about social distancing. Let me be clear that my intent of my few minutes is to be sure the Board, the Superintendent, and anyone listening knows that three feet is not social distancing. I will also add, after reading the notes from our interim Superintendent yesterday, about not going remote based on his and perhaps the board’s subjective opinions and interpretations of guidelines, and therefore deciding to take a less restrictive approach, I truly do not want a few Board members or Administration to decide the amount of risk all are taking as they are not in any way more qualified than I am. I expect them to follow all CDC guidelines. The board voted a few weeks ago, to use three feet as social distancing. And when the Superintendent and everyone else agreed, they ultimately changed the rules. They determined that they would now take the ownership and decide how much to risk, a

teacher, a paraprofessional a food service worker, a maintenance worker, an administrator and any child that walks in those doors takes and indirectly every parent that wants their child in school. They now own that risk rather than allowing the CDC guidelines to take that risk. They became judge and jury. Last, I knew there were no specialists in contagious diseases on that Board. The Board and the Superintendent and anyone listening agree to ultimately not afford the people who care and teach our children and the children in those schools, the opportunity to truly utilize one of the foundations of the CDC. Remain six feet apart and wear a mask. These are the foundations. Professionals at that school have not only been trying to teach our children via remote, in person and in hybrid, but clean up after the children who have volunteered to clean desk, tables and laptops. While it is generally understood many children will be asymptomatic or mildly symptomatic, which is a blessing, the very fact that most of these children will be asymptomatic or mildly symptomatic suggest many children won't be tested. They won't be tested. So when an asymptomatic child is sitting three feet, which we all know becomes two and a half feet, or less, is in contact with other asymptomatic or mildly symptomatic students, we are greatly increasing the chances that COVID will spread. And that spreading of COVID puts everyone in harm's way.

Everyone who has to walk into those doors should know this. Anyone sending their child to school needs to know this. Please read the CDC, Centers for Disease Control, and Prevention guidelines. Read how many times it references the use of six feet. The Board's vote to move from six feet to three feet smashed one of those foundations. To all the parents who are okay with having their children in schools in the hybrid model following CDC guidelines, please hear this. It is you, the parents who wanted your children in the school but with real social distancing of six feet and wearing masks that have now been ultimately forced, in many cases, to remove your children from the school to keep them safe. And now, just take some time to listen to this; this is what is quietly happening. The parents who truly are trying to protect everyone's health have to remove your child from the school, it is those parents that now actually end up creating the benefit of extra space for those parents or professionals or school board members that do not believe in following CDC guidelines. That is wrong and I will not be complicit.

When I heard a board member, a few weeks ago basically state that he believes that restaurants are not following social distancing or wearing masks so why do we have to, well perhaps he should recuse himself, as we all know that is not working out for many restaurants. When I heard a board member express, I am okay with three feet, as long as they are wearing masks, then I would only respectfully ask him or her to read the CDC guidelines again. Masks are not a substitute for social distancing. Let me repeat: masks are not a substitute for social distancing. I know many board members are working hard, this is difficult for all. But when I heard a board member basically yell at a person from the school for being cautious about quarantining a few extra students to be on the safe side, well perhaps that board member needs to recuse his or herself as well. Some people may be intimidated to speak. Please know that you don't need a degree from Harvard or Yale, just read the CDC. I'm sure there will be people that will say, but it isn't the CDC or DHS, if you can't socially distance, you can do this or you can do that. Well my response would be thank you for sharing. The CDC gives the reader and the schools the opportunity to follow all the guidelines, but it cannot enforce it. It is not a law. And if you as a board member or parent or superintendent, want to take on the health risk of every person that walks into that building, well, you do not have to, and I would suggest you not be so careless with another person's health. You may not believe in COVID, and you may not be overly concerned if your child gets it or if you get it, and you have your right to your own opinion. However, if we follow all the CDC guidelines, we do not have to blame someone in their opinion when someone ends up in the ICU or worse. We can then honestly say we did all that we could do with the information from the CDC. There were contracts signed, there were notices sent home, an email sent that we follow all CDC guidelines to protect the health of everyone. When the board agreed to go to three feet, we obliterated those agreements, and you broke my trust and others I've spoken to. And although it may pain me to say this, anyone listening who does not speak up is complicit. Thank you.

Andrew Rodger of Plaistow: Thank you for having me on. I also wanted to take a quick moment to thank Barbara Kiszka for responding to the email I sent to the school board earlier this week. I had prepared some remarks, but you've now addressed a lot of what I had to say.

The purpose for my remarks were to encourage the school board to examine additional options for keeping children in school as much as possible over the long term. I know that that's obviously your goal, you've stated that a number of times. I understand that we monitor epidemic numbers and trends as they're occurring in Rockingham County. I think that the decisions we make for our school district though must be based on data derived from our school district and I know, like you had said already, you look at a number of different pieces of data. But I was looking at the COVID-19 School Dashboard on the state of New Hampshire website earlier today, and unless I reading it incorrectly, which is entirely possible, the schools in our district have only had two cases of COVID-19. Both recovered and no more have been reported since October 5th, 2020. So, it indicates to me that the measures taken by the district to require mask wearing and maintain social distancing have been effective at limiting infection.

Of course, bringing more students into the school introduces additional chances for the virus to spread, but maintaining strict practices like this one I just mentioned have proven to be effective in other schools, as they work to limit the spread of the coronavirus. There are other measures that the school district could employ as well. Plexiglas barriers between students are easy to disinfect, attendance rules can be adjusted so that students who stay home due to illness or infection will not be absent. School sports should be paused. I'm certain there are other schools in the country and around the country who are employing innovative cost-effective methods for reducing the chance of infection. I acknowledge most of these increased efforts will not be free, but we're living in a very strange time and we must and can find a balance that enables our children to be educated properly as we deal with the situation. Doing so will not only reduce the chance of infection in our children, but it will also reduce the disruption of families and careers caused by changes in the schooling model. So, in closing I wanted to thank you for your hard work and for your attention to this. I know that's not easy, and that nobody has all the answers and I'll admit this is the first school board meeting I attended and listened in on so a lot of what I have said here is probably already been addressed. But that's it and thank you very much.

Sanaz Anthony, Plaistow: I wanted to thank everyone for their hard work, all the administrators, all the school board members, all the teachers. I'm also a teacher in Massachusetts and I fully understand the huge tasks that we have at hand in educating the kids and keeping them safe. So I was very concerned when we got the email regarding going fully remote and was really concerned about the psychological impact going remote would have on our students and really was glad to see that the metrics changed and we are going back to hybrid. Perhaps we need to pause going back four days a week to ensure that kids are six feet apart, that we are maintaining social distancing to allow for the hybrid model to continue on for a longer time that we're not going to increase the in school spread and cause the schools to shut down earlier than they should.

So thank you again for hearing us, and also just want to say that perhaps we need to look at others districts that are very successful in keeping their schools open, follow examples and research models that are working. Thank you very much.

Nolan Pelletier, Plaistow: I'd like to thank the board for the opportunity to speak tonight. I am here because I'm a concerned parent. I have seen my daughter's education declining due to the current state of affairs. I understand that in these difficult times that nothing is easy, or even cut and dry. But as a parent, I want the best for my children. I ask that you to bear with me a little bit because I wrote the statement the other day and since then I know there have been some changes.

Firstly, I would like to hear the logic of decision made earlier this week, which effectively would have shut down our current hybrid model. I know this has since changed. But I would like to know, honestly, what would happen and how I will know, moving forward, what will happen with this. I was surprised when I got the email on Sunday. I've been following the metrics, looking at the district and the dashboard numbers. When I got the email, I didn't know what the cause of it was. I can understand if it was an outbreak in the school but as far as I know this is not the case and it has not been a real case of school spreading. Since its been rescinded I haven't seen a measurable

change that would bring back the hybrid model, although I am very happy that we are. I look forward to this being addressed tonight.

I would like better communication within my child's education. I have been pretty confused since the beginning of school since the changes have been happening since before the first day of the year and continue to this very day. I get that safety is paramount, but all this flip flopping and uncertainty does not bear well for the well-being of our children. I've seen my daughter brought to tears over remote learning, I understand that it may work for some, but I can say for certain it does not work for all. I've seen a marked improvement in my daughter's attitude towards learning with the start of the hybrid model, and I was really looking forward to her receiving a learning model that really benefits her education.

In conclusion, I hope we will set up a proper metric based upon our community, instead of our county, which will allow our children to get the best education possible while maintaining a safe environment. I know this can be done. I know there's other surrounding communities that we might need to look at, to take pages out of their books. Thank you for your time.

Sharon Bridson of Sandown: I would also like to thank you all for all your hard work and Jenna I just want to say that you are spectacular. I'm proud to have you as one of our students!

My name is Sharon Bridson and I'm employed at the Timberlane Regional Middle School. I have worked for this District for 25 years, and I needed to speak up tonight to express my concern for my students, parents, and fellow staff. When decisions are made as they were this week, students, parents, and staff are thrown into a state of fight, flight, freeze. Once in this state, it can take the body anywhere from four to forty-eight hours to recover from what they perceive the situation is. Imagine taking a bottle of water and letting it sit with no movement on a counter and picking it up and shaking it vigorously. That is what is happening to our bodies when we move into fight, flight, freeze. We are asking our blood to pump harder and muscles organs and all other parts of our body with approximately 300 times more force than normally, and then asking the body to recover, which it does for most of us quite effectively. But when this happens multiple times in one week, the body suffers which affects the mind and emotions. When situations like this happen, students, staff and parents react, rather than respond. As we know this type of behavior is not productive for any of us. It results in making choices that can affect our emotional health, academics, and social learning. Making decisions week to week are ineffective for mental health and academic learning. I am asking you all to please consider the importance of these decisions, and to remember that we are humans who have more than school in our lives. Decisions affect all of us, and we need time to plan, shift, and take care of other things that may be affected by what is decided. This has been a difficult week emotionally and physiologically for my students, their parents, and my colleagues. We need stability in a world that feels unstable and we are asking you to provide that when making decisions that affect our lives. Once again, I thank you all for everything that you do. From a mindfulness perspective which is something that I've worked very hard on for the past 25 years, we need to really think about what is happening to us on a physiological level every time that a decision is being made. I appreciate you all. Thank you.

Coral Hampe, Danville, TTA President: I hope you're all doing well, this evening. I'm going to address my first remarks tonight to the parents listening. I would like to ask that you strongly consider telling your kids to turn on their cameras, while they're learning from home. A vast majority of students look like black boxes to us. It is very difficult to know students understand or engaged in the lesson if we cannot read their facial cues and worse, we don't know if they are still there, or they've left the computer to eat, or to play video games. We all thank you for your support in this matter. I also want to say that we empathize with you and your kids about this constantly changing schedule. It is not doing anyone any good to be run ragged by planning for a lesson or childcare, only to have it be changed, and then changed back. It is exhausting all around.

Which brings me to my remarks for the School Board. The lovable character, Mrs. Bennett, said it best in the classic book *Pride and Prejudice*, "have a little compassion on my nerves, you tear them to pieces". Even though I'm

taking a light hearted approach to this, I urge you to please consider what you're asking of teachers, kids and parents when you tell us to pivot from one instructional model to another, only to tell us within days to pivot back. It is very difficult to plan and prepare for a lesson in one model, then make the lesson equally dynamic for a different model, but alas, you must change it again. I do appreciate Dr. Farah's explanation at the beginning of this meeting in that matter, thank you.

To end, I have two requests. One, when the decision is made, can we stick to it, for the day or for the week, whichever it's made for. And two, could we consider making the decision for the following week, on a Thursday afternoon, instead of Friday. This gives everyone a full business day to make plans. Thank you and have a good night.

SCHOOL RE-OPENING PLAN (00:45:50)

Mrs. Lucy Canotas, Director of Elementary Curriculum, updated the Board on the status of first grade. The notice went out today, that first grade students will start school four days a week on Monday of next week. They will continue to monitor the metrics before they look to phase in any more grades.

Dr. Cochrane stated that they are still evaluating the survey responses that have been received.

HVAC update: Dr. Cochrane requested to hire a Facilities Consultant. The purpose of the consultant is to help facilitate and expedite the testing of all the rooms in the District. There is also an RFP out for testing and balancing which will close next week. These measures are designed to get this done in a relatively short period of time.

Dr. Farah brought the Board's attention to an Executive Summary prepared by Mr. Dowd relative to what grants are out there, what grants are coming in and what we expect for Covid-19 expenses. The District has received about \$800,000 in grant money. In the previous fiscal year, we spent about \$200,000 COVID-19 related expenses. This year we're projecting over \$2 million in COVID related expenses. We should be getting upwards of \$100,000 in grant money. Some of the other revenue that we're going to use to offset this \$2M in unanticipated Covid expenses is that health Trust Fund, which is about a half a million dollars. We have 10 positions that are unfilled for about \$600,000. So that pretty much gives us \$2 million of offsets against this \$2 million.

In addition, there's another grant available that the Administration is working diligently. It requires an RFP and work that must be completed by December 30, 2020. This grant is \$200 per student, which would be upwards of \$600,000. This is the reason for the Facilities Consultant, so that we could purchase and install major HVAC equipment. There is also roughly \$500,000 in the capital budget that could also be used toward these needed improvements.

MOTION: Ms. Lowes motioned to hire Mr. Fournier as a consultant for our facilities; seconded by Mr. O'Neil.
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Dr. Farah recused herself from the discussion and turned the meeting over to Mrs. Savage because she knows Mr. Fournier. She also said she would be abstaining from any vote.

MOTION: Ms. Lowes amended the motion to read: To hire Mr. Fournier as a consultant up to \$10,000; seconded by Mr. O'Neil. The motion passed 8-0-1 (Dr. Farah abstained.)
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The Board discussed the RFP and the scope of work. They also discussed Mr. Fournier and what his roll will be relative to the work that needs to be done. Mr. Fournier assisted with writing the RFP, would be attending the meeting tomorrow wherein they will meet with a vendor and go through several buildings. He will essentially be taking the roll of Project Manager, determining pace, the feasibility of projects, prioritizing projects,

gathering the information that we need to make informed decisions about what sort of funding sources or when grants could be used, timelines and what's reasonable to get done within grant timelines to allow us to use the money in the most productive way on the greatest needs as soon as possible.

STATE OF NH DRA (01:05:05)

The District received a disallowance from the NH DRA. Mr. Dowd explained the \$250K for capital reserve comes out of the capital appropriations. The District has done a very good job spending to our budget. As a result of that we do not have capital appropriation sufficient to fund the capital reserve. That letter allows those to come out of the appropriation, so we're not taxed on it.

BUDGET DEVELOPMENT (01:06:00)

Dr. Farah stated that the Board did some work the prior evening regarding staffing as we move to the new SAU. The Board must start the budget process now for the new SAU to go live July 1, 2021. Dr. Farah anticipated that, in the next meeting, they would need to discuss personnel and budgets. She suggested that some reorganization at the higher levels might be forthcoming. She said anyone whose positions might be impacted would be notified prior.

STRATEGIC PLAN UPDATE (01:07:31)

Dr. Farah indicated that Mrs. Allaire provided an executive summary along with the Strategic Plan Report. It was highlighted with notes on the 2021 activities. Dr. Farah stated that she does not want to lose sight of the Strategic Plan due to Covid. She said that generally, by the time you're in your third year of your existing plan, you should be planning towards the next five-year plan.

NESDEC REPORT (01:08:55)

This is an annual reporting that the District gets for free from our New England School Development Council. In the years between 2010 and 2020, enrollment in this district has dropped to 25%. In 2010/2011, K-12, the district was 4189. This year it's 3176. That's a total decrease of 24.2%. We are decreasing enrollment across the last decade at a rate of about 2% of students per year. The state of NH is decreasing, and has been for a significant number of years, at roughly 1% rate. Timberlane is just about double that.

POLICIES (01:12:41)

MOTION:	Mr. Boyle motioned to approve policy JIA (Student Due Process Rights) for a second read; seconded by Ms. Lowes. The motion passed 9-0-0.
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MOTION:	Ms. Lowes motioned to motion to accept policies BEA (School Board Meetings), BEAB (Use of Electronic Communication Devices During School Board Meetings), and BEC (Non-Public Session) as a first read; seconded by Mr. Boyle. The motion passed 9-0-0.
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ACTION ITEMS/WARRANT ARTICLES (01:18:08)

- Trust Fund Reimbursement of \$292K that relates to kitchen renovations performed in 2013 at Pollard School – All documentation including the warrant has been submitted to the Plaistow Trustee of Trust Funds. They are meeting on November 12 to discuss reimbursement options.
- Scholarships: It has been confirmed with Trustee that Scholarships will be paid out of the Trust Fund moving forward.
- Student activity funds – An audit findings review will be conducted with each of the schools and new procedures for both, student activity funds and purchase of gift card will be discussed and implemented.
- The total TRSD negative lunch balance as of 10/19/2020 is \$56K. All the schools' Principals agreed on a proposal to implement the same procedures to address negative lunch balances monthly. The Food Service Director agreed to assist all Principals in the new monthly process. It is expected that by having a consistent process incorporated into the monthly routine of the schools will reduced the amount of the negative lunch balance.

CHROMEBOOKS (01:20:00)

Mr. Henderson provided an executive summary on the ordering of Chromebooks for 2021-2022. Mrs. Kiszka requested that we look for other purchase options that could take place before March.

Ms. Lowes thanked Mr. Henderson and his crew for getting all those Chromebooks set up and moved.

Dr. Farah called out the dates on the TRSD 2021 Annual Meeting and Election Calendar. Mr. O’Neil asked how Deliberative would be handled in a Covid environment and suggested it would take some substantial logistical planning.

ADMINISTRATORS REPORT (01:27:35)

MOTION: Ms. Lowes motioned to accept the nomination of Amanda Mulhall, TRMS Special Education ASD Teacher; seconded by Mrs. Kiszka. The motion passed 9-0-0.

MOTION: Mrs. Kiszka motioned to accept the nomination of Maria Watkin, Business Administrator for the Timberlane Regional School District; seconded by Mr. O’Neil. The motion passed 9-0-0.

COMMITTEE REPORTS/REPORTS OF THE SCHOOL BOARD (01:31:30)

Mrs. Silva stated that Policy met tonight and there would be more policies forthcoming because they didn’t get through as many as they had hoped to tonight.

Mrs. Machemer indicated the Curriculum and Assessment committee met this week. The committee approved a book, When the Emperor Was Divine, to be added to the HS (11) American Studies class.

Ms. Lowes gave an update on union negotiations. They are meeting every Tuesday and its going well, moving right along.

Mrs. Savage stated that she and Mr. Dowd will reconvene the Safety Committee on November 18, 2020.

Dr. Farah requested an update on the Superintendent search for the next meeting.

OTHER BUSINESS (01:34:55)

Mrs. Kiszka wanted to remind parents that they can look on the New Hampshire dashboard, and if they see red in our county, they should be prepared to pivot. It may not happen necessarily but at least you would be aware that it might be the way it goes.

Mrs. Machemer stated she was able to catch most of the art night at the PAC this evening on live stream. While we couldn’t be there in the auditorium, it was so wonderful to see those kids back up on stage. She complimented Ms. Horan on her amazing performance. She said she could tell that the kids were just so excited to be there, so excited to be performing with each other and performing and creating art again. So even though the audience was small, because it was just a fellow students, there are a lot of people watching on Livestream and “it was just a joy to see, so congratulations kids, you guys were awesome”.

With no other business before the board, Chairman Farah adjourned the meeting at 9:38PM.

Respectfully submitted,

Kat Lancaster
Recording Secretary

Approved by the Board on November 19, 2020.