

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at:
<https://public.timberlane.net/sau/trsb/Shared%20Documents/SCHOOL%20BOARD%20MEETING%20AGENDA%20MATERIALS/2020-21/06%2003%202021%20Meeting/Agenda%20Packet%2006%2003%2021.pdf>*

TIMBERLANE REGIONAL SCHOOL BOARD MEETING MINUTES

Regular Business Meeting

June 3, 2021

7:01PM

Teleconference via Webinar Link

<http://www.timberlane.net/zoomtrsb>

Technology Assistance: 603-382-6541 x3955

Call to Order (00:00:00)

Chairman Farah called the June 3, 2021 Regular Business Meeting of the Timberlane Regional School Board to order at 7:01PM at which time she read a prepared statement explaining the Governor's orders regarding the Covid-19 Pandemic that allows this meeting to take place electronically. This type of meeting also requires that roll call votes be taken on all motions and all meeting members must also state whether anyone is with them in the room where they are participating in the meeting electronically as required by the Right to Know Law.

Board Members Present (00:1:18)

Accordingly, the following roll call was taken:

Miss Bowes was present. She was alone in the residence.

Mr. Boyle was present. He was alone in the room with other family members in the residence.

Dr. Farah was present. She was alone in the room with other family members in the residence.

Mr. Finnegan was present. He was alone in the room with other family members in the residence.

Ms. Gentile was present. She was alone in the residence.

Mrs. Kiszka was present. She was alone in the residence.

Ms. Lowes was present with other family members in the residence.

Mr. O'Neil was present. He was alone in the residence.

Mrs. Savage was not present at the start of the meeting. She arrived at 7:23PM.

Others Present via Videoconference

Dr. Brian Cochrane, Interim Superintendent of Schools

Sandy Allaire, Director of Curriculum, Assessment and Professional Learning

Lucy Canotas, Director of Elementary Curriculum (K-5)

Geoff Dowd, CFO/Business Administrator – SAU55

Dana O'Gara, Director of Human Resources – TRSD

Mark Pedersen, Director of Secondary Curriculum (6-12)

Maria Watkins, CFO/Business Administrator - TRSD

The Pledge of Allegiance followed the vote on the minutes.

APPROVAL OF MINUTES (00:02:50)

The board reviewed the public minutes of the May 20, 2021 Regular Business Meeting:

MOTION: Mrs. Kiszka motioned to accept the TRSB public meeting minutes of May 20, 2021; seconded by Mr. Finnegan. The motion passed 8-0-0.

STUDENT REPRESENTATIVE (00:03:45)

Ms. Sheffield gave a detailed account of what is going on at each school as the year comes to an end. She then took the role of a Delegate and spoke to the Board about the sincere concern of students regarding the legacy and future of the music program. On behalf of the students, she requested that the Board reconsider and post a permanent Music Director position.

DELEGATES & INDIVIDUALS (00:012:07)

Ryan Hinchcliffe, of Plaistow, spoke about girl's hockey and that there is not a girls' team within Timberlane HS. He has inquired of the Athletic Director and told that the girls would have to play with the boys' team. He encouraged the Board to consider creating a girls' co-op hockey team.

Jackie Wydola, of Atkinson, told the Board to end the masking policy at this meeting. She stated that the Board has no right to require that students mask and that its usurping parental rights.

Laura Roy, of Plaistow, spoke against outdoor masking. She urged the Board to modify the MOU with the TTA as soon as possible. She asked that decision makers put the kids first. Masking should be optional and not mandatory.

Rose Love, of Danville, also requested that the Board end the masking mandate. Her kids are currently being homeschooled because she is looking for a school where her parental rights are respected. She is not about to mask her children or give them experimental shots.

Stephanie Apitz, of Danville, also spoke about masking and asked the Board to lift the mask policy. The heat is coming next week, and she is very concerned. Not only does the district not have any cases but other nearby schools are dropping their mask mandates.

Joanne Toomey, of Plaistow, said that she emailed today and got a response. She no longer needs to speak in front of the Board.

SCHOOL RE-OPENING (00:34:23)

The Board reviewed the Executive Summary on Mask Practices for both Outdoor Events and Summer Programs.

MOTION:	Mr. Boyle motioned to accept the updated guidance on outdoor masking per the Executive Summary that was provided in the Board packets; seconded by Mrs. Kiszka. The motion passed 9-0-0.
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MOTION:	Mr. Finnegan made a motion to amend instead motioning to end the mask mandate as of tomorrow; seconded by Mr. O'Neil. The motion to amend failed 2-7-0. (Mr. Finnegan & Mr. O'Neil in favor.)
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There was significant discussion about the amendment. Ultimately, Mr. Finnegan withdrew his motion, but Mr. O'Neil declined to withdraw his second. The amendment was voted on and failed.

MOTION:	Mr. Finnegan made a motion to authorize the Superintendent to negotiate on behalf on the Board the MOUs with the TTA & TSSU; seconded by Mr. Boyle. The motion passed 9-0-0.
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MOTION:	Ms. Bowes amended the motion to add and authorize the Chair to sign the MOU on behalf of the Board; seconded by Mrs. Savage. The amendment passed 9-0-0.
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MOTION:	Mrs. Kiszka made a motion to make masks optional indoors and out as of July 1st when the Memorandum of Understanding is over, as long as the number of active cases of Covid is in the green for Rockingham County as measured by the number of active cases reported by the NH DHHS as per our criteria set at the beginning of the year; seconded by Mr. Boyle. The motion passed 8-1-0 (Dr. Farah opposed).
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Mrs. Hampe asked to speak and reminded everyone that any change to the MOU would require a vote of both the TTA & the TSSU. The Board thanked all of the staff who gave of themselves to make this year happen.

FACILITIES UPDATE (01:14:33)

HVAC Capital Equipment Replacements Recommendations

An RFP for the replacement and installation of the nine HVAC units has been issued and will open on June 17, 2021. A pre-bid meeting was held with contractors on June 3, 2021 to review the equipment to be replaced and answer questions.

Trane Projects

HVAC general maintenance and repair work: Trane continues to work in the High School. They are providing detailed weekly progress reports listing the work performed and before and after pictures. We have spent the first \$50,000 for repairs and are waiting for an additional cost estimate from Trane related to the completion of the remaining maintenance and repairs in the High School.

In-house LED Re-Lamping Project

It was decided in the TRSD Energy Committee that we will perform the balance of the LED re-lamping work in-house due to the low incentives provided by the utility companies. An award to Northeast Electrical Distributors in the amount of \$215,337.68 has been processed and work is expected to begin soon.

CPower Demand Response Project

The agreement has been signed and the meters have been installed by CPower. Mr. Fournier has sent a Zoom link to TRSD staff regarding a presentation by CPower that explains how the program will work. We also have received a confirmation from Unutil confirming our participation in the program.

Director of Plant Operations Position Description

The position of Director of Plant Operations has been advertised and the interview process has begun.

Solar Energy Project

Mr. Fournier has obtained numerous documents from Nashua and Dover detailing how they planned and implemented their solar PPA (Purchase Power Agreement) projects. The Energy Committee met last night and agreed to review the documents, create lists of questions from the members, and meet in late June to discuss next steps. We have also asked Revision Energy to tell us how large a solar array might fit on the Sandown North roof (our first target project roof) to give us a sense of the possible scale of the project there. We also need a list of all TRSD roofs and their ages and condition to determine if there are any other roofs that are viable candidates for solar arrays in the first proposed project.

SAU106 ORGANIZATION (01:17:40)

Dr. Cochrane presented an updated Organizational chart. The Board questioned whether the organizational structure presented was feasible because the Directors (Secondary & Elementary Education) would be evaluating people in the same bargaining unit. Ms. O’Gara spoke to the fact that this is done in Nashua. The Board wished to revisit this at the next meeting and requested that the Superintendent review with counsel prior to that meeting. The Executive Director position is not in the bargaining unit. The Board also requested the revised Coordinator job description for the next meeting.

BUSINESS CURRICULUM (01:28:22)

Mr. Pederson and Mrs. Michitson presented on the proposed updates to the Business Curriculum.

MOTION: Ms. Lowes motioned to accept HR Unit 1 (Behavior, Collaboration and Performance), HR Unit 2 (Communication, Collaboration and Conflict), HR Unit 3 (Leading an Organization), Intro Bus Unit 1 (Entrepreneurship and the Economy), Intro Bus Unit 2 (Management Resources), PMM Unit 1 (Money), PMM Unit 2 (Banking and Other Financial Institutions) for first read; seconded by Miss Bowes. The motion passed 8-0-0. (Dr. Farah unavailable.)

TUITION RATES (01:34:33)

Mrs. Maria Watkins presented this year’s tuition rates.

MOTION: Ms. Lowes motioned to accept the new Timberlane tuition rates for the year 2021-2022; seconded by Mr. Boyle. The motion passed 8-0-0. (Dr. Farah unavailable.)

POLICIES (01:38:05)

MOTION: Ms. Lowes motioned to approve the accept policies JI (Student Rights and Responsibilities), JIA (Student Due Process), JIC (Student Conduct), JICD (Student Discipline and Due Process), JICD-R (Memorandum of Understanding Between the Timberlane Regional School District and the Police Department), JICI-R (Modification of Weapons Expulsion) and CCB (Line and Staff Relations) for second read; seconded by Mr. Finnegan. The motion passed 9-0-0.

SCHOOL RE-OPENING REVISITED (01:41:34)

MOTION: Mrs. Kiszka motioned to accept the Summer School Executive Summary as written if the status is either yellow or red; seconded by Mrs. Savage. The motion passed 8-1-0 (Mr. O'Neil opposed).

ADMINISTRATOR'S/PERSONNEL REPORT (01:43:34)

MOTION: Ms. Lowes motioned to accept the nomination of Kim Buchwald, Grade 5, Sandown North; seconded by Miss Bowes. The motion passed 9-0-0.

MOTION: Ms. Lowes motioned to accept the renomination of Lee Middlekauff, Art Teacher, TRMS; seconded by Mrs. Kiszka. The motion passed 9-0-0.

MOTION: Ms. Lowes motioned to accept the resignations of Monica McCaffrey, Speech Language Pathologist, TRMS, Stacy Merriam, Intervention Specialist, Atkinson Academy and Jennifer Perreault, Teacher, Danville Elementary seconded by Mr. O'Neil. The motion passed 9-0-0.

Miss Bowes asked for an update on the Music Director position. Dr. Cochrane stated that it is posted internally at this time and there is some interest. They hope to move forward with that as soon as possible. Dr. Cochrane stated that the job description has been put forward for approval. Mr. Boyle stated that the Board has received a lot of emails relative to the Music Director. He stated there has been no discussion amongst the Board to reduce or eliminate the music program. He worries what this type of "fake news" is putting the current students through unnecessarily.

DELEGATES & INDIVIDUALS, REVISITED (01:49:44)

Liz Kosta, of Plaistow, thanked the Board for tonight's transparency as she knows what her kids have gone through. She then read a statement written by Rita Sampson who also spoke on behalf of the music program.

CAPITAL PROJECTS (01:52:35)

Dr. Farah asked the Board to review a projects list put forth by the Business Office.

MOTION: Mr. O'Neil motioned to approve up to \$200K for the items listed in the Summer Projects - Facilities Summary provided to the Board; seconded by Mr. Boyle. The motion passed 9-0-0.

Mrs. Savage suggested to Dr. Cochrane that a committee be formed to move forward on fixing the Athletic Facilities. The Athletic Director recently submitted an application for a 50% grant to fix the track. Due to schedules and loss of games across multiple sports, there is an unencumbered fund balance available. Dr. Cochrane has asked the Athletic Director to investigate what maintenance projects that money could be put toward.

COMMITTEE REPORTS/REPORTS OF THE SCHOOL BOARD (02:03:43)

Mrs. Kiszka gave a brief energy committee update.

Miss Bowes and Mrs. Gentile thanked the Curriculum Committee for giving them a very in-depth presentation on curriculum past, present and future. It really helped them both.

Mrs. Savage thanked Mr. Dowd for chairing the Safety Committee. They recently received a presentation on ALICE and implementing that in the schools. Mrs. Savage requests this be put on the agenda for the next meeting.

She also gave a shout out to the MS track teams for their 1st and 2nd place finishes in the Tri-County Meet. The Boys HS varsity volleyball and lacrosse teams have made the playoffs.

Mr. Boyle gave a shout out to all the graduating seniors. Ms. Lowes extended that shout out to the kindergarten students, the fifth graders, the eighth graders, and the seniors as well.

MOTION: Ms. Lowes motioned to go into non-public under 91-A:3, Paragraph II (A) The dismissal, promotion, or compensation of disciplining of any public employee; and (C) matters which, if discussed in public, would likely affect adversely the reputation of any person; seconded by Mrs. Savage. The motion passed 9-0-0.

The Board was polled:

Bowes – Yes	Boyle – Yes	Farah – Yes	Finnegan – Yes	
Gentile – Yes	Kiszka – Yes	Lowes – Yes	O’Neil – Yes	Savage - Yes

The motion carried 9-0-0 and the Board entered nonpublic session at 9:15PM.

MOTION: Mrs. Kiszka motioned to exit the non-public meeting; seconded by Ms. Lowes. The motion passed 8-0-0. (Dr. Farah had exited the meeting earlier.)

The Board was polled:

Bowes – Yes	Boyle – Yes	Finnegan – Yes	Gentile – Yes
Kiszka – Yes	Lowes – Yes	O’Neil – Yes	Savage - Yes

The motion carried 8-0-0 and the board re-entered public session at 10:35PM.

MOTION: Ms. Lowes motioned to seal the non-public meeting minutes by reason that divulgence would likely affect adversely the reputation of someone other than a member of the board; seconded by Mr. Finnegan. The motion passed 7-0-0. (Dr. Farah and Mr. O’Neil had left the meeting.)

MOTION: Ms. Lowes motioned to approve Mary Youngblood’s retirement incentive based on extenuating circumstances; seconded by Miss Bowes. The motion passed 7-0-0.

With no other business before the board, Vice Chairman Savage adjourned the meeting at 10:38PM.
Respectfully submitted,

Kat Lancaster
Recording Secretary

Approved by the Board on June 24, 2021.