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<https://livestream.com/trsd/trsb/videos/229979741?fbclid=IwAR0IPXg3RQc546WLy5Mf8FJDVVbBz7OJSiBYoqibCN87luZDldl7q-EdYw>

Materials presented at the board meeting may be viewed at:

https://trsdpublic.timberlane.net/_layouts/15/qr.aspx#qrCodeData=https%3A%2F%2Ftrsdpublic.timberlane.net%2Ftrsb%2FShared%2520Documents%2FSCHOOL%2520BOARD%2520MEETING%2520AGENDA%2520MATERIALS%2F2021-22%2F03%252017%252022%2520School%2520Board%2520Meeting

TIMBERLANE REGIONAL SCHOOL BOARD ORGANIZATIONAL MEETING MINUTES

Organizational Meeting
March 17, 2022
7:01 PM

Performing Arts Center
40 Greenough Road
Plaistow, NH

Call to Order:

Chair Kim Farah called the March 17, 2022 meeting of the Timberlane Regional School Board to order at 7:01PM, took roll call and then led the assembly in the Pledge of Allegiance.

Board Members Present

Michael Boucher, Kimberly Farah, Steven Finnegan, Amy Gentile, Barbara Kiszka, Katie Knutsen, Kim McCormick and Mark Sherwood (Kristin Savage absent)

Seated at the Board Table

Mr. Christopher Kellan, Superintendent of Schools

Kim Farah called the organizational meeting to order and thanked Kelly and Kerry from the SAU for taking care of creating the agendas for tonight's meetings with the unexpected resignation of the SAU employee handling these tasks.

(00:02:30) ELECTION RESULTS AND ELECTION OF OFFICERS

Kim Farah reported the election results renewed appointment for Katie Knutsen of Plaistow and new appointments of Michael Boucher of Atkinson, Kim McCormick of Danville and Mark Sherwood of Sandown. Kim Farah called for the appointment of the new chairperson.

MOTION: Mrs. Kiszka motioned to appoint Steven Finnegan as Chair; seconded by Mrs. Knutsen. The motion passed 7-0-1.

(00:04:02) Chair Finnegan called for the appointment of the new vice chairperson. Barbara Kiszka motioned to appoint Kristin Savage. Kim Farah stated as a point of order that, while this is not a typical

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procedure with the nominee being absent, Kristin Savage made it known to all Board members she would like to continue in her role as Vice Chairwoman so it was allowed.

MOTION: Mrs. Kiszka motioned to appoint Kristin Savage as Vice Chairperson; seconded by Mrs. Knutsen. The motion passed 8-0-0.

(00:05:05) APPOINTMENTS

MOTION: Mrs. Knutsen motioned to accept the reappointment of Kat Lancaster as the School District Clerk; seconded by Dr. Farah. The motion passed 8-0-0.

MOTION: Dr. Farah motioned to accept the reappointment of Cori Zeuli as the School Board Recording Secretary; seconded by Mrs. Kiszka. The motion passed 8-0-0.

MOTION: Dr. Farah motioned to accept the reappointment of Kathleen Beattie as the Treasurer; seconded by Mrs. Knutsen. The motion passed 8-0-0.

MOTION: Dr. Farah motioned to accept the reappointment of Gloria Dodge as the Assistant Treasurer; seconded by Mrs. Knutsen. The motion passed 8-0-0.

(00:07:50) SCHOOL COUNSEL - seeking recommendation from the Board/Superintendent. The Board agreed to table this for now. DrummondWoodsum is currently serving in this capacity. Superintendent Kellan stated he would like to continue to assess this moving forward.

(00:08:58) BONDING - recommendation to bond the treasurer and assistant treasurer as required by statute and Department of Revenue Administration (Policy DH).

MOTION: Dr. Farah motioned to bond the treasurer and assistant treasurer as required by statute and Department of Revenue Administration (Policy DH); seconded by Mrs. Kiszka. The motion passed 8-0-0.

(00:09:27) DESIGNATING BANKS - Bank Depository - recommendation to appoint TD Bank as the District Bank. Michael Boucher asked if this was the only bank that had been considered. Superintendent Kellan was open to put this out for bid. Chair Finnegan asked for a summary of the banking options and Superintendent Kellan agreed to the 2 week time limit proposed by Barbara Kiszka.

(00:11:37)

MOTION: Dr. Farah motioned to designating TD Bank for bank depository; seconded by Mrs.

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Knutsen. The motion passed 8-0-0.

(00:11:50) REVIEW AND ADOPT POLICIES

- a. Review and adopt Policy DFA regarding investment is to be reviewed on an annual basis per district auditors and RSA's. No changes proposed.

(00:13:20)

MOTION: Mrs. Kiszka motioned to reaffirm acceptance of Policy DFA; seconded by Dr. Farah. The motion passed 8-0-0.

- b. Policy EI Risk Management requires an annual review and adoption. No changes are proposed.

(00:13:50)

MOTION: Dr. Farah motioned to reaffirm acceptance of Policy EI Risk Management; seconded by Mrs. Kiszka. The motion passed 8-0-0.

- c. School Board Ethics Statement (BCA-R) - to be reviewed and signed by all members on an annual basis in accordance with Board Policy BCA.

(00:14:07) Kim Farah advised Board members to review and sign and return them next meeting to Superintendent Kellan to be stored at the SAU.

(00:15:20) MEETING DATES, TIMES AND PLACE FOR 2022-2023

Recommendation to hold school board meetings on the first and third Thursdays of the month at 7:00 PM at the Performing Arts Center, waive the first Thursday meetings in July and August, and to reserve the right to amend the meeting schedule as needed.

MOTION: Dr. Farah motioned to accept the meeting dates, times and place; seconded by Mrs. Knutsen. The motion passed 8-0-0.

With no other organizational meeting business before the Board, Chair Finnegan closed the organization meeting and called the regular business meeting to session at 7:18 PM.

Respectfully submitted,

Cori Zeuli
Recording Secretary

Approved by the Board on 4/7/2022.