

*NOTE: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://livestream.com/trsd/trsb/videos/227812353>
Materials presented at the Board meeting may be viewed at:
https://trsdpublic.timberlane.net/trsb/_layouts/15/start.aspx#/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2Ftrsb%2FShared%20Documents%2FSCHOOL%20BOARD%20MEETING%20AGENDA%20MATERIALS%2F2021%2D22%2F12%202%2021&FolderCTID=0x0120004312551B46136E4BA51A2C05822A071C&View=%7BD71C77CA%2D529B%2D49D7%2D8C91%2DE62575BBB707%7D*

**TIMBERLANE REGIONAL SCHOOL BOARD
MEETING MINUTES**

**Regular Business Meeting
December 2, 2021
7:02PM**

**Performing Arts Center
40 Greenough Road
Plaistow, NH**

Call to Order

Chairman Farah opened the December 2nd, 2021 meeting of the Timberlane Regional School Board to order at 7:02PM and took roll call.

Board Members Present

Brian Boyle, Kimberly Farah, Steven Finnegan (exited at 7:36PM), Amy Gentile, Barbara Kiszka, Katie Knutsen, Shawn O'Neil and Kristin Savage

Seated at the Board Table

Dr. Brian Cochrane, Superintendent of Schools
Mr. Christopher Kellan, Assistant Superintendent of Schools

APPROVAL OF MINUTES (00:1:02)

MOTION: Mrs. Savage motioned to accept the TRSB public meeting minutes of November 18th, 2021; seconded by Mr. Finnegan. The motion passed 6-0-2 (Boyle and O'Neil abstaining).

CHARLOTTE COTTI, KID GOVERNOR (00:01:28)

Mr. Kellan, together with Mrs. Robichaud and Mr. Blay, described the Kid Governor program as teaching kids about Civics and what it means to be a good citizen. Kid Governor is a national award-winning program for 5th graders and its lead by the NH Institute for Civics Education and the NH Institute of Politics at St. Anselm College. Pollard has always had student finish within the top seven in the state but this year, it boasts the top winner in the state. Mrs. Robichaud described a very lengthy process in which the four fifth grade classes at Pollard participated. Ultimately, it culminates at the state level where seven videos made by students are viewed and voted on by their peers. Mrs. Robichaud's homeroom will attend Charlotte's inauguration in January. Governor Sununu will attend, and Charlotte will be sworn in Chief Justice MacDonald. She will then serve a one-year term of leadership in which she will work to fulfill her campaign platform and mobilize all students to act.

The video Charlotte submitted was shown in which she wants to solve the problem of Homelessness and poverty within NH. The Board thanked Charlotte for her leadership and congratulated her on her early steps into public service. It was also announced that Charlotte had already been interviewed by WMUR and that Chronicle would be coming in next week to interview her.

DELEGATES & INDIVIDUALS (00:11:48)

MOTION: Mr. Finnegan motioned to move the Delegates & Individuals section to the end of the meeting; seconded by Mrs. Kiszka.

The public began calling out and being disruptive and Dr. Farah attempted to restore order. She read the following statement, all while the crowd continued to behave badly.

I would like to address the rules of order at the Timberlane Regional School Board meetings.

First, these Board meetings are meetings specifically for the Board to conduct its business. We have a budget of over \$75M that we are looking at and trying to get through in the next month. As a school Board we have numerous duties and responsibilities, and many items have to be addressed for the district to continue to operate. So, while our Board meetings are open to the public, our Board meetings are not public hearings where the public has the right to speak out. In other words, Board meetings are not public meetings, but meetings held in public.

Second, while the Board welcomes participation of all interested citizens, all attendees are expected to conduct themselves in a civil and respectful manner, and the Board will not tolerate interruptions, harassment, discrimination, threats, or other conduct that interferes with its meeting. There's an appropriate time and a specific manner for citizens to be heard at Board meetings which is governed by policy BEDH, which states as follows:

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, it may conduct its meetings properly and efficiently, the Board adopts as policy the following procedures and rules pertaining to public participation at Board meetings:

During the "Delegations and Individuals" section of each Board meeting residents may comment for up to no more than three minutes (unless waived by the Board) by completing a comment card and submitting it to the recording secretary at the beginning of the meeting. Consistent with RSA 91-A:3, Policy BEDB, and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public agenda that is to be properly discussed in a non-public session. Complaints regarding individual employees, personnel or students will be directed to the Superintendent in accord with Policies KE and KEB. All speakers are to conduct themselves in a civil manner. Obscene, libelous, defamatory, or violent statements will be considered out of order and will not be tolerated. The Board Chair may terminate the speaker's privilege of address if the speaker does not follow this rule of order. Persons appearing before the Board are reminded that members of the Board are without authority to act independently as individuals in official matters. Thus, questions may be directed to individual Board members, but answers must be deferred pending consideration by the full Board. Therefore, Board members will take comments and presentations from the public under advisement only.

Third, please be advised that the Board intends to strictly comply with policy BEDH and expects all citizens to do the same while attending Board meetings. Interruptions, name calling, booing, speaking and making remarks during the meeting will result in removal from the meeting. Violations of policy BEDH shall result in immediate removal from the meeting. Thus, please limit your time to three minutes. Please refrain from speaking about employees or students and please conduct yourself in a civil manner.

Finally, while the vast majority of the public has been respectful and compliant with the mask mandates in the district, please be reminded that masks are to be worn in all schools and SAU buildings in the district including the location of the Board meeting. Persons with disabilities may elect not to wear a mask at Board meetings if they remain seated in the cordoned-off area of the Performing Arts Center. Members of the public who refuse to wear masks and do not remain in the cordoned-off section of the meeting will be in violation of the rules of the meeting. Continued refusal to follow the rules of the meeting by any member of the public will result in an order to leave the premises. If the member of the public does not leave the premises on their own volition, such refusal constitutes criminal trespass under RSA 635:2, section 3B2 and I will ask law enforcement for assistance effectuating the removal of said person from the meeting.

We sincerely hope to avoid having to take any of the above actions during our Board meetings as we believe that such a decision would not serve the district. I thank you in advance for your anticipated compliance with these rules of order.

Mrs. Kiszka stated that while she would normally prefer that the Delegates and Individuals be held at the beginning of the meeting, there was eighty-eight pages of agenda to get through and she really wanted to do it first. The crowd didn't let her finish her statement, they began booing and screaming. One woman was particularly upset that the Board had moved Charlotte up on the agenda, because she was "on their side". Another man yelled out "We'll find out where you live" and the Board called a recess to confer with the police that were on site. After conference with the police, Dr. reconvened the meeting and apologized to the Administrators who were there to present and let them know they would be unable to have those presentations this evening. The public continued to call out and was disruptive.

MOTION: Mr. Finnegan motioned to go into non-public under 91-A:3, Paragraph II (a) The dismissal, promotion or compensation or disciplining of any public employee; seconded by Mrs. Savage. The motion passed 7-1-0 (Mrs. Kiszka opposed).

The Board was polled:

Boyle – Yes	Farah – Yes	Finnegan - Yes	Gentile – Yes
Kiszka – No	Knutsen – Yes	O'Neil - Yes	Savage – Yes

The motion carried 7-1-0 and the Board entered nonpublic session at 7:25PM.

MOTION: Mrs. Savage motioned to exit the non-public meeting; seconded by Mrs. Kiszka. The motion passed 8-0-0.

The Board was polled:

Boyle – Yes	Farah – Yes	Gentile – Yes	
Kiszka – Yes	Knutsen – Yes	O'Neil - Yes	Savage – Yes

The motion carried 7-0-0 and the Board re-entered public session at 8:42PM.

MOTION: Mrs. Savage motioned to seal the non-public meeting minutes by reason that

divulgence would likely affect adversely the reputation of someone other than a member of the Board; seconded by Mrs. Knutsen. The motion passed 6-0-0.

ALTERNATIVE PROGRAMMING POSITION (01:40:08)

This is a request to add a fourth Assistant Principal to the High School to take care of ELO and expanded evening division and summer school. This was an SAU position at one point in time that got moved down. The goal of this position is college and career ready students.

MOTION: Mrs. Savage motioned to approve the Alternative Programming Position at the High School for the next academic year; seconded by Mr. Boyle. The motion passed 7-0-0.

CURRICULUM –PROGRAM OF STUDIES (01:47:12)

Mr. Pederson went over the list of changes to the Program of Studies. Highlights include the two new classes that were proposed at the last meeting (Math & Health/Wellness). Learning Center is also being removed as a for credit course as are eleven TEP (Transitional Education Program) classes. (This is mandated by the Dept. of Education.) Both Salem and Pinkerton have asked for some changes to the CTE programs.

MOTION: Mrs. Savage motioned to accept the Program of Studies as a first read; seconded by Mrs. Kiszka. The motion passed 7-0-0.

CURRICULUM – HS HEALTH COURSE PROPOSAL (01:50:39)

MOTION: Mrs. Kiszka motioned to approve Studies in Women’s Health & Wellness as a second read; seconded by Mrs. Savage. The motion passed 7-0-0.

CURRICULUM – HS MATH COURSE PROPOSAL (01:51:31)

Mr. Pederson reviewed the feedback he had received from colleges relative to course materials and course names. UNH, St. Anselm and BC all contributed feedback. UNH and St. Anselm’s felt the name Algebra III was acceptable. BC was not a fan of the name and suggested College Algebra & Trigonometry. The Math Department proposed Advanced Algebra & Trigonometry.

MOTION: Mrs. Kiszka motioned to approve math course with a name change to Probability, Statistics & Trigonometry as a second read; seconded by Mr. Boyle. The motion passed 7-0-0.

DISTRICT CLERK POSITION (02:00:58)

MOTION: Mr. O’Neil motioned to accept the resignation of Sharon Boyle, District Clerk, with gratitude for her service; seconded by Mrs. Kiszka. The motion passed 6-0-1 (Mr. Boyle abstained.)

POLICIES (02:02:10)

MOTION: Mrs. Savage motioned to approve policy ACAC (Title IX Sexual Harassment Policy and Grievance Process) for first read; seconded by Mrs. Knutsen. The motion passed 7-0-0.

Mrs. Kiszka stated that she read the policy is only applicable in the United States and questioned how that would work on a school trip overseas. Dr. Farah requested that she locate the verbiage in the policy and send to HR Director O’Gara for review.

MOTION: Mrs. Savage motioned to approve policies BGC (Policy Review and Evaluation), BGE (Policy Dissemination) and JFA (Residency) for first read; seconded by Mrs. Knutsen. The motion passed 7-0-0.

MOTION: Mrs. Kiszka motioned to approve policies BG (Board Policy Process), BGB (Policy Adoption) and BHC (Board Employee Communications) for second read and adoption; seconded by Mrs. Savage. The motion passed 7-0-0.

WITHDRAWAL (02:07:01)

Dr. Farah gave a final annual financial report for SAU 55. Governmental fund balances on June 30, 2021 amounted to \$95, 226. The payment of the residual fund balance due to Timberlane is \$186, 029. This amount has been approved by Hampstead. Mr. O’Neil asked for clarification, noting that many said it would cost us millions and we are ahead almost \$200K.

TRANSPORTATION (02:10:54)

The Board reviewed the executive summary and Mrs. Savage questioned the bus stop locations as mentioned in the last meeting. Mr. Kellan stated that specific to the individual asking the question, it was relative to the late bus, and it seems to be a matter of the driver saying to the child, is it ok if I drop you here and the child saying yes. Mr. Kellan will continue to follow up on that item.

FACILITIES UPDATE (02:14:39)

The Board reviewed the executive summary provided by Mr. Ingoldsby. Dr. Farah encouraged students to step up and report vandalism and mischief in the bathrooms. Announcements have been made during the day and letters have gone out to the parents. The Administration is also considering an online pass system.

BUDGET & DEFAULT BUDGET (02:21:55)

Dr. Farah went over the FY 2023 proposed budget stands at \$75,000,623 and the default is \$76,300,000. Mrs. Watkins addressed the differences in the budget amounts. The proposed budget will go up for the position that was approved during this meeting. There will also be warrant articles for possibly as many as five unions.

Dr. Farah stated that the school presentations by the Administrators will take place at the next meeting.

PERSONNEL REPORT (02:28:10)

MOTION: Mrs. Savage motioned to accept the resignation of Lisa Vadala, Special Education Evaluator; seconded by Mrs. Knutsen. The motion passed 7-0-0.

ADMINISTRATORS REPORT (02:28:34)

Nothing to report.

Dr. Farah recognized the D2 State Champion Timberlane HS Football Team who will be at the next meeting. Congratulations! It's a huge accomplishment.

COMMITTEE REPORTS (02:29:27)

Mr. O'Neil: The budget committee asked for more bids than just one on the Sandown door. (They requested that the Administration make every effort to get more than one quote moving forward.) The Budget Committee also questioned the long-term unfunded liabilities associated with the teacher's retirement incentive. Mr. O'Neil stated that the school board is addressing that matter.

Mr. Boyle and Dr. Farah stated that Union negotiations continue.

Mrs. Savage: Safety met, and one concern is the CPR certification renewals for 200+ employees. The Board held a moment of silence for the victims of the Oxford School shooting.

Mr. Kellan read the school/student update provided by Kaylie Sheffield.

Mrs. Kiszka inquired as to whether anyone was still present for the Delegates and Individuals Session. None of the individuals who requested to speak were still present.

With no other business before the Board, Chairman Farah adjourned the meeting at 9:38PM.

Respectfully submitted,

Kat Lancaster
Recording Secretary

Approved by the Board on 12/16/21.