

# APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>  
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

## Timberlane Regional School Board Meeting Minutes

**Organizational Meeting**  
**March 23, 2023**  
**7:00 PM**

**Superintendent's Office**  
**30 Greenough Road**  
**Plaistow, NH**

### Call to Order

#### Board Members Present

Katie Knutsen, Kristin Savage, Kim McCormick, Shauna Manthorn, Mark Sherwood, Paul LeCain, Brienna Woodworth, Donald Woodworth, Jack Sapia

Excused absence: Christopher Kellan, Superintendent of Schools

#### Seated at the Board Table

Justin Krieger, Assistant Superintendent  
Matthew Labelle, Student Representative

### ELECTIONS

#### a. Chair

**MOTION: Mr. Sherwood motioned to nominate Katie Knutsen as Chair. Seconded by Mrs. Savage Motion passed: 8-0-1 (Mrs. Knutsen abstained)**

#### b. Vice Chair

**MOTION: Mrs. McCormick motioned to nominate Kristen Savage as Vice Chair. Seconded by Mrs. Knutsen Motion passed: 8-0-1 (Mrs. Savage abstained)**

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## APPOINTMENTS

- a. District Clerk

**MOTION: Mrs. Savage motioned to reappoint Kathleen Lancaster as District Clerk. Seconded by Mrs. Manthorn Motion passed: 9-0-0**

- b. School Board Recording Secretary

**MOTION: Mrs. Savage motioned to reappoint Linda Mahoney as School Board Recording Secretary. Seconded by Mr. Sherwood Motion passed: 9-0-0**

- c. School Treasurer

**MOTION: Mrs. McCormick motioned to reappoint Kathy Beattie as School Treasurer. Seconded by Mrs. Savage Motion passed: 9-0-0**

- d. Assistant School Treasurer

**MOTION: Mrs. McCormick motioned to reappoint Gloria Dodge as Assistant School Treasurer. Seconded by Mrs. Savage. Motion passed: 9-0-0**

- e. School Counsel

**MOTION: Mrs. Savage motioned to appoint Drummond and Woodsum as School Counsel. Seconded by Mrs. Manthorn Motion passed: 9-0-0**

## BONDING

**MOTION: Mr. Sapia motioned to bond School Treasurer and Assistant School Treasurer in accordance with RSA 197:22 and Policy DH. Seconded by Mrs. Manthorn Motion passed: 9-0-0**

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## DESIGNATE BANKS

**MOTION: Mr. Sapia motioned to designate TD Bank as the District Bank. Seconded by Mrs. Manthorn Motion passes: 9-0-0**

## REVIEW POLICIES DFA & EI, AND PROCEDURE BCA-R

**MOTION: Mrs. Savage motioned to reaffirm policies DFA and EI. Seconded by Mr. Sapia. Motion passed: 9-0-0**

Each Board member signed BCA-R School Board Member Ethics/Expectations.

## DESIGNATING DATES, TIME AND PLACE FOR MONTHLY MEETINGS

**MOTION: Mrs. Savage motioned to approve the School Board Meeting Dates schedule for 2023-2024 school year. Seconded by Mrs. Manthorn Motion passes: 9-0-0**

The School Board was provided with a Webinar Calendar of upcoming webinars being offered.

## ADJOURNMENT

**MOTION: Mrs. Woodworth motioned to adjourn the organizational meeting. Seconded by Mrs. Manthorn Motion passes: 9-0-0**

The Organizational Meeting was adjourned at 7:15 pm.

The School Board entered into a brief non-public session before the regular business meeting was called to order.

Respectfully submitted,

Linda Mahoney  
Recording Secretary

**Approved by the School Board on April 6, 2023**