

2026 MAR 23 AM 8:18

REC'D BY: Ymu

**MINUTES OF THE KENT MEMORIAL LIBRARY COMMISSION
PERSONNEL SUBCOMMITTEE SPECIAL MEETING**

March 19, 2026

7:00 p.m.

Suffield Town Hall

Upstairs Conference Room

Roll Call

Present: Nina Kendrick, Aaron Marcavitch, Fred Sweitzer

Absent: Christine Sinopoli

Also present: Library Director Amy Vessella

No other commissioners or members of the public were in attendance.

Discussion of Personnel Subcommittee duties and responsibilities

Commissioner Kendrick read through the current description of the Personnel Subcommittee's responsibilities as is stated in the KML By-Laws. She also discussed the past practice of the subcommittee. The November 20, 2025 Personnel Subcommittee Meeting was summarized, and it was explained that all subcommittee members present at that meeting were in agreement to work collaboratively with the Town during the review process of the library director. Some questions were raised about the responsibility of the Town versus the KMLC and a brief history was discussed.

Vote for Executive Session

At 7:18 p.m., Commissioner Marcavitch MOVED to enter executive session to discuss new goals for and review of Library Director Amy Vessella. Commissioner Sweitzer SECONDED. Motion PASSED unanimously.

EXECUTIVE SESSION

Present: Commissioners Kendrick, Marcavitch, Sweitzer, and Library Director Amy Vessella

Commissioners and the library director discussed new goals and also discussed evaluation and feedback of the library director's past performance.

End time: 8:35 p.m.

Discussion of representation from the Personnel Subcommittee for library director performance review and goal-setting meetings in collaboration with the Town

It was agreed upon that the chair of the Personnel Subcommittee, Commissioner Kendrick, represent the subcommittee in future meetings of the Town's review process with Library Director Vessella, and call a follow-up Personnel Subcommittee meeting if necessary.

Adjournment

At 8:44 p.m., Commissioner Marcavitch MOVED to adjourn the meeting. Commissioner Sweitzer SECONDED. Motion PASSED unanimously.

Respectfully submitted,

Nina Kendrick

3/21/26