

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
MARCH 12, 2026
BOARD ROOM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the high school building. The meeting was called to order by Board President Jenna Ogburn at 6:32 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>YES</u> Donna Dively	<u>YES</u> Josh Milburn	<u>YES</u> Tom Smith
<u>YES</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Craig Stiffler
<u>NO</u> Brian Leonard	<u>YES</u> Allison Rohrs	<u>YES</u> Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Tom Smith, seconded by Craig Stiffler, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, February 12, 2026. [Exhibit G-1](#)
2. Athletic Account, February 28, 2026. [Exhibit G-2](#)
3. Activity Account, February 28, 2026. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, February 28, 2026. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, February 28, 2026. [Exhibit G-5](#)
6. Work Session Meeting, March 5, 2026. [Exhibit G-6](#)

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

STUDENT MEMBER TO THE BOARD REPORT

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“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

Riley Shaffer
Colton Custer

H. SUPERINTENDENT’S REPORT

1. Musical Dates: Friday, March 27 - 7:00 p.m.
Saturday, March 28 - 7:00 p.m.
Sunday, March 29 - 2:00 p.m.

Upcoming Meetings: Board Meeting - April 9, 2026 - 6:30 p.m.
Budget Meeting - April 28, 2026 - 6:30 p.m.

All meetings will be held in the board room.

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Tom Smith, seconded by Craig Stiffler, to approve the 2026-2027 Appalachia Intermediate Unit 08 General Fund Operating Budget as presented. [Exhibit J-2](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Tom Smith, seconded by Donna Dively, to approve the BBSD Procurement Plan for Child Nutrition Programs as presented. [Exhibit J-3](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Donna Dively, seconded by Cathy Webreck, to approve GESA Amendment #2 - Doors & Storefront Replacement between SiteLogiq Energy Services, Inc. and BBSD as presented. [Exhibit J-4](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Donna Dively, seconded by Craig Stiffler, to approve to place revised policy No. 006 - “Meetings” on the table for public inspection for 30 days. [Exhibit L-1](#)
Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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M. PERSONNEL

1. Motion by Tom Smith, seconded by Cathy Webreck, to approve the following as overnight field trip chaperones pending completion of legal requirements:

Brittany Henigin
Erin VanGilder
Stephanie Waydo
Kari Bates
Ryan Schmuck
Nichole McKlveen
Katie Saylor
Grace Meyers
Karli Heffner

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

2. Motion by Donna Dively, seconded by Josh Milburn, to approve Johnalyn Chaney as a parent volunteer pending completion of legal requirements.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

3. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following as day-to-day teaching substitutes pending completion of legal requirements:

Hannah Yoder, Meyersdale, PA, K-12 music certified
Katie Cook, Cairnbrook, PA, IU8 certified
Adalyn Geary, Boswell, PA, vocational agriculture certified

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

4. Motion by Tom Smith, seconded by JT Kline, to approve the resignation of Katherine Spiri, Music Teacher, at the end of the 2025-2026 school year.

[Exhibit M-1](#)

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

5. Motion by Cathy Webreck, seconded by Craig Stiffler, to approve Madeline Marker's request for March 30, 2026, as a day off without pay. [Exhibit M-2](#)

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

6. Motion by Cathy Webreck, seconded by Donna Dively, to approve Emily Oliver, Somerset, PA, as a day-to-day teaching substitute, PreK-4 certified, and as a long-term substitute for a first grade teacher position beginning approximately April 13, 2026, pending completion of legal requirements.

Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

7. Motion by Donna Dively, seconded by JT Kline, to approve the following as Junior High Softball volunteer coaches pending completion of legal requirements:

Luke Dowdy
Josh Milburn

Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

8. Motion by Cathy Webreck, seconded by Donna Dively, to approve Stephanie Maddy as a long-term substitute for a HS math teacher position beginning approximately April 7, 2026.

Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

9. Motion by Cathy Webreck, seconded by Tom Smith, to approve to advertise for a superintendent.

Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

10. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following as field trip chaperones pending completion of legal requirements:

Amanda Coleman
Meghan Hay
Kayla Chalk
Laura Craig
Marissa Deist
Amber Marker
Becky Fisher
Megan Lamens
Bethany Ritenour
Marah Yachere
Gloria Weighley
Cassandra Dively
Keisha Hay
Tara Keim
Liz Marker
Kelly Taylor
Danielle Stair
Renee Pritts
Leanne Mankamyer
Cassie Moyer

“BBSD Board Goals”

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Section 508: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by JT Kline, seconded by Craig Stiffler, to approve the following conference/field trip/workshop requests:

- Mandy Cooper’s request to take 8 students to Somerset County Library & Union Street Playground, Somerset, PA, April 16, 2026. Cost - \$20.00. Life Skills budget-Elementary.
- Matthew Webreck’s request to take 25 students to Somerset County FFA Spring Skills CDEs, SCTC, Somerset, PA, April 16, 2026. Cost - \$456.00. FFA Transportation budget.
- Matthew Webreck’s request to take 8 students to PA FFA Western Region Public Speaking contest, Bethel Presbyterian Church, Enon Valley, PA, April 14 or 15, 2026, (date to be determined). Cost - \$231.00. FFA Transportation budget.
- Amanda Dowdy’s request to take 6 Physics students to Penn State Nuclear Reactor, State College, PA, March 18, 2026. Cost - \$426.20. Physics budget.
- Matthew Webreck’s request to take 8 students to Somerset County FFA Public Speaking Contest, Berlin Brethren Church, Berlin, PA, March 19, 2026. Cost - \$156.00 for substitute wages.
- Matthew Webreck’s request to take 8 students to Somerset County Envirothon, Laurel Hill State Park, Somerset, PA, April 28, 2026. Cost - \$181.00. FFA Transportation budget.
- Fifth Grade Teachers’ request to take 68 students to Berlin Historical Society, Berlin, PA, May 7, 2026. No cost to the district.
- Fifth Grade Teachers’ request to take 68 students to Ice Cream Station, Berlin, PA, May 27, 2026. No cost to the district.
- Fifth Grade Teachers’ request to take 68 students to J.B. Schrock Playground, Berlin, PA, May 14, 2026. No cost to the district.
- Christy McMillen’s request to attend Trauma Art Narrative Therapy, March 20, 2026. No cost to the district.
- Christy McMillen’s request to take 62 students to Somerset County Job Fair, St. Paul’s Presbyterian Church, Somerset, PA, April 16, 2026. No cost to the district - PA Career Link BEP grant will pay for this trip.
- Third Grade’s request to take 47 students to Deer Valley YMCA Camp, Fort Hill, PA, May 1, 2026. No cost to the district - Deer Valley, PTSO, and student contribution will pay for this trip.
- Math Counts - Susan Straight’s request to take 5 students to 24 Challenge, St. Francis University, Loretto, PA, May 15, 2026. Cost - \$306.00. Math Counts budget.

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- Forensics-Debra Orendorf's request to take 4 students to State Forensics, Bloomsburg University, Bloomsburg, PA, March 20-21, 2026. Cost - \$1148.27. Forensics budget.
- Katherine Spiri's request to take 9 students to Studio 814, Altoona, PA, March 16, 2026. Cost - \$250.00. Musical account.
- Nina Zimmerman's request to take 3 students to Living Treasures Park, Jones Mills, PA, May 15, 2026. Cost - \$555.50. MDS Transportation & Supplies.
- Katherine Spiri's request to take 65 Musical students to Meadow View Nursing Center, Conemaugh Nursing Center, and Heritage Nursing Center, March 25, 2026. No cost to the district. Chorus club account will pay for this trip.
- Katherine Spiri's request to take 45 students to PNC Park, Pittsburgh, PA, April 30, 2026. No cost to the district. Student payment and Music Boosters will pay for this trip.
- Katherine Spiri's request to attend PMEA All State Conference, Kalahari Convention Center, Poconos, PA, April 23-25, 2026. \$495.00. Music budget.
- Second grade's request to take 61 students to Pittsburgh Zoo & Aquarium, Pittsburgh, PA, May 1, 2026. No cost to the district. PTSO and student payment will pay for this trip.
- Kindergarten's request to take 54 students to Living Treasures, Jones Mill, PA, and Union Street Playground, Somerset, PA, May 15, 2026. No cost to the district. PTSO and students will pay for this trip.
- Second Grade's request to take 62 students to The Lazy Lizard, Berlin, PA, May 7, 2026. No cost to the district. PTSO will pay for this trip.
- Kindergarten's request to take 54 students to Ice Cream Station or The Lazy Lizard, Berlin, PA, May 2026. No cost to the district. PTSO will pay for this trip.
- Cathy Berkebile's request to attend PRFSD meeting, Core Event Center, Irwin, PA, April 17, 2026. Cost - \$81.20. Cafeteria budget.
- Kim Diehl's request to attend IU08 Library Network, Altoona, PA, March 18, 2026. Cost - \$156.00-for substitute wages.
- First Grade's request to take 55 students to Heritage Discovery Center, Johnstown, PA, May 1, 2026. No cost to the district. PTSO will pay for this trip.
- First Grade's request to take 55 students to Ice Cream Station, Berlin, PA, May 14, 2026. No cost to the district. PTSO will pay for this trip.
- Doug Paul's request to attend ICC Spring Meeting, Altoona, PA, March 13, 2026. No cost to the district.
- Matt Webreck's request to take 16 students to Trout Stocking with PA Fish & Boat Commission, Flaugherty Creek, Meyersdale, PA, April 9, 2026. Cost - \$412.00. FFA Transportation budget.

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- Brittany Henigin’s request to take 3 students to Region Band, Penns Valley High School, Spring Mills, PA, March 18-20, 2026. Cost - \$880.00. Band budget.
- Amanda Dowdy’s request to take 30 students to Top Golf, Pittsburgh, PA, May 11, 2026. No cost to the district. NHS will pay for this trip.
- Brittany Henigin’s request to take 17 students to Cedar Point, Sandusky, OH, Rock N’ Roll Hall of Fame, Cleveland, OH & Case Western University, May 15-16, 2026. No cost to the district. Students and Music Boosters will pay for this trip.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

Conference/Field Trip/workshop requests already approved:

- Amanda Dowdy’s request to take 9-13 students to iFly, Gaithersburg, MD, March 11, 2026. Cost - \$1284.00 - paid by BBSD Foundation Grant.
- Destiny DiRado, Beth Hoover, & Courtney Richards’ request to attend Unpacking the Science of Reading, IU8, Altoona, PA, March 3, 2026. Only cost will be for substitute wages.
- Doug Paul’s request to attend District V Athletic Director Association meeting, Everett, PA, March 10, 2026. No cost to the district.

O. FACILITIES USE REQUESTS

Motion by Josh Milburn, seconded by JT Kline, to approve the following facilities use requests:

- Trail Life USA Troop PA-2415’s request to use the HS gym, Monday, March 23, 2026, 6:45-8:00 p.m., activity/fitness night.
- Russell Webreck Nitro Softball Team’s request to use the MS gym, Sundays, March 15 & 22, 2026, 1:00-3:00 p.m., practice.
- Berlin Travel Boosters’ request to use MS room 004, Monday, March 16, 2026, 6:00-7:00 p.m., meeting.
- Berlin Fire Department’s request to use all parking lots, Thursday, June 11, 2026, 3:00-8:00 p.m., Firemen’s parade.
- Berlin Brothersvalley Community Fair’s request to use the HS gym and rest rooms, Tuesday, September 15, 2026 - 6:00 p.m. through Saturday, September 19, 2026 until 2:00 p.m., Berlin Fair.
- Community Good Friday “Cross Walk”’s request to use the school entrance parking and front yard, Friday, April 3, 2026, 6:00 p.m., “Cross Walk to Trinity UCC”.
- Berlin AYSO’s request to use the elementary library, Tuesday, March 17, 2026, 6:00-8:00 p.m., coach’s meeting.
- Tri-M, Music Honor Society’s request to use the auditorium, Friday, April 17, 2026, 3:30-9:00 p.m., Talent Show.

Section 508: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

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Facilities Use requests already approved:

- Berlin Wrestling Boosters’ request to use the elementary library, Tuesday, February 17, 2026, 6:30 p.m., booster meeting.
- Forensics’ request to use MS room 002, February 11, 16, 17, 18, 23, 24 & 25 & March 9, 10, 11, 16, 17, & 18, 2026, 3:30-5:00 p.m., practice.
- Berlin Youth Baseball/Softball’s request to use the elementary library, Wednesday, March 4, 2026, 4:00-8:00 p.m., jersey sizing.
- NJHS’ request to use the auditorium, Tuesday, February 24, 2026, 12:00-4:00 p.m., fundraiser delivery.
- Adam Angermeier’s request to use the elementary gym, Friday, February 27, 2026, 3:30-5:00 p.m., basketball practice.
- Berlin Varsity Soccer’s request to use the elementary, MS & HS gyms & soccer field-weather permitting, February-October 2026, times to be determined, soccer training.
- Somerset Area Soccer Club’s request to use the elementary, MS & HS gyms & soccer field-weather permitting, February-October 2026, times to be determined, soccer training.

P. INFORMATIONAL

Motion by Cathy Webreck, seconded by JT Kline, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

The meeting adjourned at 7:20 p.m..

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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