

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT  
UNOFFICIAL BOARD OF DIRECTORS' WORK SESSION MEETING MINUTES  
MARCH 5, 2026  
BOARD ROOM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the High School. The meeting was called to order by Board President Jenna Ogburn at 6:29 p.m.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. MOMENT OF SILENCE**

**D. ROLL CALL**

<u>YES</u> Donna Dively	<u>YES</u> Josh Milburn	<u>YES</u> Tom Smith
<u>NO</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Craig Stiffler
<u>NO</u> Brian Leonard	<u>NO</u> Allison Rohrs	<u>YES</u> Cathy Webreck

**E. COMMENTS FROM THE PUBLIC**

**F. REVIEW OF THE AGENDA**

**G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

1. Regular Board Meeting, February 12, 2026. [Exhibit G-1](#)
2. Athletic Account, February 28, 2026. [Exhibit G-2](#)
3. Activity Account, February 28, 2026. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, February 28, 2026. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, February 28, 2026. Exhibit G-5

**H. SUPERINTENDENT'S REPORT**

1. Facilities Project Update
2. PSP RVAT Report - Tim Sprowls
3. Musical Dates: Friday, March 27 - 7:00 p.m.  
Saturday, March 28 - 7:00 p.m.  
Sunday, March 29 - 2:00 p.m.
3. Comprehensive Plan
4. Cyber/Charter School Proof of Residency
5. Exchange Student Approval
6. FMLA Leave Sumer Lambie  
Kayla Rypczyk

**Upcoming Meetings:** Board Meeting - March 12, 2026 - 6:30 p.m.  
Board Meeting - April 9, 2026 - 6:30 p.m.

**“BBSD Board Goals”**

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

All meetings will be held in the board room.

**J. BUSINESS ITEMS**

1. Approve the payment of bills as presented on this date. [Exhibit J-1](#)
2. Approve the 2026-2027 Appalachia Intermediate Unit 08 General Fund Operating Budget as presented. [Exhibit J-2](#)
3. Approve the BBSD Procurement Plan for Child Nutrition Programs as presented. [Exhibit J-3](#)

**K. INSTRUCTIONAL**

**L. ADMINISTRATION**

1. Approve to place revised policy No. 006 - "Meetings" on the table for public inspection for 30 days. [Exhibit L-1](#)

**M. PERSONNEL**

1. Approve the following as overnight field trip chaperones pending completion of legal requirements:  
Brittany Henigin  
Erin VanGilder  
Stephanie Waydo  
Kari Bates  
Ryan Schmuck  
Nichole McKlveen  
Katie Saylor  
Grace Meyers
2. Approve Johnalyn Chaney as a parent volunteer pending completion of legal requirements.
3. Approve the following as day-to-day teaching substitutes pending completion of legal requirements:  
Hannah Yoder, Meyersdale, PA, K-12 music certified  
Katie Cook, Cairnbrook, PA, IU8 certified  
Adalyn Geary, Boswell, PA, vocational agriculture certified
4. Approve the resignation of Katherine Spiri, Music Teacher, at the end of the 2025-2026 school year. [Exhibit M-1](#)
5. Approve Madeline Marker's request for March 30, 2026, as a day off without pay. [Exhibit M-2](#)
6. Approve Emily Oliver, Somerset, PA, as a day-to-day teaching substitute, PreK-4 certified, and as a long-term substitute for a first grade teacher position beginning approximately April 13, 2026, pending completion of legal requirements.
7. Approve the following as Junior High Softball volunteer coaches pending completion of legal requirements:  
Luke Dowdy  
Josh Milburn

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8. Approve Stephanie Maddy as a long-term substitute for a HS math teacher position beginning approximately April 7, 2026.
9. Approve to advertise for a superintendent.

**N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS**

Approve the following conference/field trip/workshop requests:

- Mandy Cooper’s request to take 8 students to Somerset County Library & Union Street Playground, Somerset, PA, April 16, 2026. Cost - \$20.00. Life Skills budget-Elementary.
- Matthew Webreck’s request to take 25 students to Somerset County FFA Spring Skills CDEs, SCTC, Somerset, PA, April 16, 2026. Cost - \$456.00. FFA Transportation budget.
- Matthew Webreck’s request to take 8 students to PA FFA Western Region Public Speaking contest, Bethel Presbyterian Church, Enon Valley, PA, April 14 & 15, 2026, (date to be determined). Cost - \$231.00. FFA Transportation budget.
- Amanda Dowdy’s request to take 6 Physics students to Penn State Nuclear Reactor, State College, PA, March 18, 2026. Cost - \$426.20. Physics budget.
- Matthew Webreck’s request to take 8 students to Somerset County FFA Public Speaking Contest, Berlin Brethren Church, Berlin, PA, March 19, 2026. Cost - \$156.00 for substitute wages.
- Matthew Webreck’s request to take 8 students to Somerset County Envirothon, Laurel Hill State Park, Somerset, PA, April 28, 2026. Cost - \$181.00. FFA Transportation budget.
- Fifth Grade Teachers’ request to take 68 students to Berlin Historical Society, Berlin, PA, May 7, 2026. No cost to the district.
- Fifth Grade Teachers’ request to take 68 students to Ice Cream Station, Berlin, PA, May 27, 2026. No cost to the district.
- Fifth Grade Teachers’ request to take 68 students to J.B. Schrock Playground, Berlin, PA, May 14, 2026. No cost to the district.
- Christy McMullen’s request to attend Trauma Art Narrative Therapy, March 20, 2026. No cost to the district.
- Christy McMullen’s request to take 62 students to Somerset County Job Fair, St. Paul’s Presbyterian Church, Somerset, PA, April 16, 2026. No cost to the district - PA Career Link BEP grant will pay for this trip.
- Third Grade’s request to take 47 students to Deer Valley YMCA Camp, Fort Hill, PA, May 1, 2026. No cost to the district - Deer Valley, PTSO, and student contribution will pay for this trip.
- Math Counts - Susan Straight’s request to take 5 students to 24 Challenge, St. Francis University, Loretto, PA, May 15, 2026. Cost - \$306.00. Math Counts budget.
- Forensics-Debra Orendorf’s request to take 4 students to State Forensics, Bloomsburg University, Bloomsburg, PA, March 20-21, 2026. Cost - \$1148.27. Forensics budget.
- Katherine Spiri’s request to take 9 students to Studio 814, Altoona, PA, March 16, 2026. Cost - \$250.00. Musical account.

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- Nina Zimmerman’s request to take 3 students to Living Treasures Park, Jones Mills, PA, May 15, 2026. Cost - \$555.50. MDS Transportation & Supplies.

**Conference/Field Trip/workshop requests already approved:**

- Amanda Dowdy’s request to take 9-13 students to iFly, Gaithersburg, MD, March 11, 2026. Cost - \$1284.00 - paid by BBSD Foundation Grant.
- Destiny DiRado, Beth Hoover, & Courtney Richards’ request to attend Unpacking the Science of Reading, IU8, Altoona, PA, March 3, 2026. Only cost will be for substitute wages.
- Doug Paul’s request to attend District V Athletic Director Association meeting, Everett, PA, March 10, 2026. No cost to the district.

**O. FACILITIES USE REQUESTS**

Approve the following facilities use requests:

- Trail Life USA Troop PA-2415’s request to use the HS gym, Monday, March 23, 2026, 6:45-8:00 p.m., activity/fitness night.

**Facilities Use requests already approved:**

- Berlin Wrestling Boosters’ request to use the elementary library, Tuesday, February 17, 2026, 6:30 p.m., booster meeting.
- Forensics’ request to use MS room 002, February 11, 16, 17, 18, 23, 24 & 25 & March 9, 10, 11, 16, 17, & 18, 2026, 3:30-5:00 p.m., practice.
- Berlin Youth Baseball/Softball’s request to use the elementary library, Wednesday, March 4, 2026, 4:00-8:00 p.m., jersey sizing.
- NJHS’ request to use the auditorium, Tuesday, February 24, 2026, 12:00-4:00 p.m., fundraiser delivery.
- Adam Angermeier’s request to use the elementary gym, Friday, February 27, 2026, 3:30-5:00 p.m., basketball practice.
- Berlin Varsity Soccer’s request to use the elementary, MS & HS gyms & soccer field-weather permitting, February-October 2026, times to be determined, soccer training.
- Somerset Area Soccer Club’s request to use the elementary, MS & HS gyms & soccer field-weather permitting, February-October 2026, times to be determined, soccer training.

**P. INFORMATIONAL**

Motion by Tom Smith, seconded by Donna Dively, to adjourn to Executive Session to discuss personnel matters.

Ayes 6 Nays 0 Abstain \_\_\_\_\_

The Directors met in Executive Session from 7:29 to 8:25 p.m.

The meeting adjourned at 8:25 p.m.

<p>4</p> <p><b>“BBSD Board Goals”</b></p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p>
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Rachel Prosser  
Board Secretary

**DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.**

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