Greensburg Elementary School

Teacher Request Form

Teacher Requests for 2026-2027 in grades K-5 will be accepted April 1-May 1. Requests must be in a sealed envelope and sent to the office. Requests for teachers should include a second and third choice. Please note that some teachers may be changing their assignments. Requests should be made with the best interests of your child's education in mind, rather than based on neighborhood considerations or hearsay. Our primary goal in class assignments is to place each student where they are most likely to succeed. Additionally, classes are balanced in terms of ability, gender, conduct, and individual needs.

ALL INFORMATION MUST BE COMPLETE TO BE HONORED AS A REQUEST. HOWEVER, THERE IS NO GUARANTEE THAT YOUR REQUEST WILL BE HONORED.

Student Name: _____
(Last) (First)

Current Teacher: _____

Student Grade Level for next year: _____

Parent Name: _____Phone Number: _____

What teachers are you requesting for your child?
****You must give **THREE** choices with **valid reason(s) for each** or your request will not be considered.*

Teacher Request	Reason(s)
1st _____	_____
	_____
	_____
2nd _____	_____
	_____
	_____
3rd _____	_____
	_____
	_____

Additional information:
_____
_____
_____

_____ _____
Signature of Parent/Legal Guardian Date of Request

Yours in Education,
Kara Holdsworth, PK-1 Principal
Mary Beth Meyer, 2-5 Principal