

**Marin County SELPA**  
**Special Education Advisory Committee (SEAC) Meeting**  
**March 24, 2026**  
**9:30 – 11:00 AM**  
**1111 Las Gallinas Avenue, San Rafael, CA**  
**AGENDA**

Interpreter available upon request  
(48-hour notice is required)

1. Call to Order
2. Establishment of a Quorum
3. Public Comment  
*Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.*
4. Action Items
  - a. Approval of Minutes from January 27, 2026 SEAC meeting  
*The Minutes from the January 27, 2026 SEAC Meeting will be presented for adoption.*
  - b. Approval of Agenda for March 24, 2026 SEAC Meeting  
*The Agenda for the March 24, 2026 SEAC Meeting will be presented for adoption.*
  - c. SEAC Meeting 2026 – 2027 Calendar  
*The 2026 – 2027 Special Education Advisory Meeting Calendar will be presented for adoption.*
5. Information Items
  - a. SEAC Chairperson Report  
*Information and communication will be presented by the SEAC Chairperson.*
  - b. SEAC Advisory Steering Committee (ASC) Liaison Report  
*Information and communication will be presented by the SEAC ASC Liaison.*
6. SELPA Administrator Report  
*Information and communication will be presented by the SELPA Coordinator.*
7. Discussion Items
  - a. SEAC Member Nomination(s) – Standing Item  
*SEAC member nomination(s) will be presented by the SELPA Administrator for consideration.*

- b. Parent Workshop 2026 Series Promotion  
*The members of SEAC will identify strategies to promote the committee at upcoming parent workshops and ensure a representative is present at each event.*
- 8. SEAC Recommendations to SELPA Governing Board  
*Recommendations will be identified to move forward to the SELPA Governing Board for consideration.*
- 9. Future Planning  
*Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.*
- 10. Next Meeting Date: May 5, 2026 at 9:30 am at Marin County Office of Education
- 11. Adjournment

**Marin County SELPA**  
**Special Education Advisory Committee (SEAC) Meeting**  
**January 27, 2026**  
**9:30 – 11:00 AM**  
**1111 Las Gallinas Avenue, San Rafael, CA**  
**MINUTES**

1. Call to Order

*Kristin Cikowski called the meeting to order at 9:32 AM.*

2. Establishment of a Quorum

*A quorum was established with four members in attendance. The members present were Kristin Cikowski, Arwen Brown, Christina Fass, Birget Switenki, and Kimberly Zian (9:41).*

3. Public Comment

*Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.*

*There was no public comment.*

4. Action Items

- a. Approval of Minutes from November 18, 2025 SEAC meeting  
*The Minutes from the November 18, 2025 SEAC Meeting will be presented for adoption.*

*The minutes from the November 18, 2025 SEAC Meeting were adopted as presented.*

*Motion: Kristen Cikowski Second: Arwen Brown Carried: Unanimous*

- b. Approval of Agenda for January 27, 2026 SEAC Meeting  
*The Agenda for the January 27, 2026 SEAC Meeting will be presented for adoption.*

*The Agenda for January 27, 2026 SEAC Meeting was adopted as presented.*

*Motion: Kristin Cikowski Second: Birgit Switenki Carried: Unanimous*

5. Information Items

- a. SEAC Chairperson Report

*Information and communication will be presented by the SEAC Chairperson.*

***The new SEAC Chairperson did not have any information to present to the SEAC.***

b. SEAC Advisory Steering Committee (ASC) Liaison Report

*Information and communication will be presented by the SEAC ASC Liaison.*

***The SEAC Advisory Steering Committee Liaison shared the following information:***

- ***Revisions to regional Special Day Class (SDC) referral practices, including efforts to improve procedural clarity, district implementation, documentation, and overall understanding of regional program options;***
- ***Updated service guidance, including confirmation that Deaf and Hard of Hearing (DHH) services may be provided as a stand-alone service;***
- ***Ongoing support for Compliance and Improvement Monitoring (CIM), along with continued development of district clustering to strengthen SELPA collaboration;***
- ***OSC approval of a program transfer for the Miller Creek School District.***
- ***A report-out on federal expectations related to the 1% California Alternative Assessment (CAA) participation threshold and the eligibility decision-making matrix.***

6. SELPA Administrator Report

*Information and communication will be presented by the SELPA Coordinator.*

*The SELPA Administrator shared the following information:*

- ***Reviewed current Compliance and Improvement Monitoring (CIM) activities, along with updates on ongoing supports available to districts;***
- ***Upcoming professional development opportunities and additional resources being offered through the SELPA;***
- ***The Special Education Welcome Letter has been finalized and is being prepared and mailed to families of students found eligible between July and December 2025, with biannual mailings continuing each January and June;***
- ***General updates to select portions of the SELPA website, with planned improvements to the ADR section expected by June.***

7. Discussion Items

a. Parent Distribution Methods

*SEAC will discuss the process and methodology for distributing parent workshop resources to the SELPA members LEAs.*

***SEAC discussed approaches for distributing parent workshop information and resources to member LEAs. The committee reviewed multiple dissemination***

*pathways, including communication through SELPA, district directors, and designated special education contacts. Additional options included posting information on district websites, incorporating QR codes on workshop materials, and using a variety of electronic methods to ensure families receive information through multiple channels. Arwen Brown was identified as the point person to coordinate the flyer with LEA's Special Education directors.*

b. Parent Workshop Series Promotion

*SEAC will identify methods for promoting upcoming parent workshops in the community.*

*The Committee reviewed outreach strategies, including SEAC member attendance at workshops, social media posting through partner agencies, district communication channels, and use of the SEAC pamphlet. Updates were shared on community events and community outreach, and Arwen Brown was identified as the point person for coordinating communication and flyer distribution with Special Education directors across the LEAs.*

8. SEAC Recommendations to SELPA Governing Board

*Recommendations will be identified to move forward to the SELPA Governing Board for consideration.*

***The SEAC had no recommendations for the Marin County SELPA.***

9. Future Planning

*Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.*

***The following topics will be brought to a future SEAC meeting for continued discussion:***

- ***Development of the 2026–2027 SEAC Meeting Calendar;***
- ***Strategies for SEAC parent communication and outreach;***
- ***Planning for fall workshops and events for the 2026–2027 school year***
- ***Exploration of establishing an annual SEAC event for the 2026–2027 school year, with potential options such as an appreciation or recognition ceremony, a family-focused gathering, or a community engagement activity.***

10. Next Meeting Date: March 24, 2026 at 9:30 am at Marin County Office of Education

11. Adjournment

***The meeting was adjourned at 10:56 am.***

***Motion: Kristen Cikowski Second: Arwen Brown Carried: Unanimous***

*The Marin County SELPA is committed to making its Special Education Advisory Committee Board meetings accessible to all persons. By request, alternative agenda document formats are available to individuals with special needs. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodation an individual with special needs to permit participation in a public meetings, please contact the Marin County SELPA office via (415) 499-5875 or submit an electronic email to [brocha@marinschools.org](mailto:brocha@marinschools.org).*

**Special Education Advisory Committee**  
**(9:30 am – 11:00 am)**

July 2026 Dark	August 2026 Dark	September 22, 2026 MCOE	October 2026 Dark	November 17, 2026 MCOE	December 2026 Dark
January 2027 Dark	February 23, 2027 MCOE	March 23, 2027 MCOE	April 2027 Dark	May 11, 2027 MCOE	June 2027 Dark