

JAMESTOWN PUBLIC SCHOOL BOARD
Regular Meeting
Official Minutes

School board meeting on Monday, December 15, 2025 at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Business Manager, Kristi Grounds. Jamie Bear by phone. Melissa Gleason was absent.

Guests: Belle Sjostrom, Mylee Michel, Teresa Olson, Tina Berreth, Toby Berreth, Cody Berreth, Shelly Moltzen, Evan Harty, Miles Anderson, Brandi Harty, and Ryan Harty. President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Mr. Roberts declared a conflict of interest due to wife is a teacher, and Mr. Meier declared a conflict of interest due to wife is a teacher, if the board goes into executive session for negotiations.

Mr. Rohr moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of November 17, 2025 regular board meeting minutes, December 1, 2025 special board meeting minutes, December 1, 2025 school board retreat minutes, payment of bills, pledged securities, October 20, 2025 health insurance committee meeting minutes, November 17, 2025 health insurance committee meeting minutes, and November 17, 2025 finance committee meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

The board recognized fall athletics sports achievements.

The board received a thank you from the Jamestown Community Thanksgiving Dinner committee.

Belle Sjostrom, Student Council President, reported 21 students from Jamestown high school attended the ND state student council conference in Bismarck. Ms. Sjostrom asked if \$200.00 could be budgeted for campaign expenses when a student runs for a state conference seat? Ms. Sjostrom would like to move forward with the Peer-to-Peer program. She reported that there are 8 schools in ND that have this program. The council has been working on the dance for snow week activities. She mentioned students concern regarding ice on sidewalks for early classes. Dr. Lech asked her to discuss the requests and concerns with Mr. Dietz, Student Council Advisor, and Mr. Heinert, High School Principal.

Mrs. Eckart and Ms. Olson reported on the Little Blue Jay Nest. The numbers are increasing from August, which requires hiring additional staff. The work based learning is going well. The students are required to go through all the training and are not allowed to be unsupervised. The foster grandparent program started. The billing process has been a challenge due to changes happening at the state. The staff is excited to have Lieutenant Governor, Michelle Strinden, coming to do a visit as our program is getting recognized across the state. The committee will begin working on getting ready for next year soon.

Mr. Heinert, High School Principal, reported on Choice Ready Overview and High School integration of Essential Skills. There are 4 major components to Choice Ready, the state requires a student to meet 4 essentials skills and then moves to meet 2 or more of post-secondary ready, workforce ready or military ready. Mr. Bata, High School Assistant

Principal, reported ACT scores are a requirement for post-secondary ready but universities are no longer requiring them for admission. Other areas that help meet the criteria are dual credit classes or AP courses. Many students are doing great in this area of requirements. Mrs. Eckart reported that workforce ready is an option for students to learn the work keys and then apply the information working in the community. Mr. Heinert reported the military ready pathway was lacking in areas so they are working on a stronger pathway. Our 2024-2025 students met 98% of essential skills, 98% work force ready and 80% Choice Ready. Awesome job by them.

President Larson moved to Finance, B, Audit report. Mr. Craig Hashbarger of Widmer Roel, Fargo ND, introduced himself and Jon Worrall, Audit Manager. Mr. Worrall reported on the team who assisted with the audit and was pleased to be completed earlier this year. The audit was on finances from July 1, 2024 to June 30, 2025. The report is an Unmodified “clean” opinion, no unusual finding, with all funds. The audit staff made GASB reclassification transfers on long term debt and pension/ OPEB plans. Mr. Veldkamp moved, seconded by Mr. Roberts to approve the 2024-2025 Audit results. Roll call with unanimous “yes” vote. Motion carried.

Dr. Lech reported on Strategic Plan Goal 3.3 Chronic Absenteeism. Our goal is 12%. The definition for chronic absenteeism is students who attended school for more than 10 days and who also missed 10% or more of their enrolled days within a school year. The data is reported through ND Insights, a portal for ND public education and shows we are at 15%-14%. The data from last three years shows the district has started to trend down. Statewide remaining at 20%.

Dr. Lech reported on Strategic Plan Goal 4.3 Choice Ready. Choice Ready is set 80-84% on insight infusing essentials. Jamestown Public Schools goal is 80%. We are working on improving our ASVAB testing and are working on changing that along with a new course to assist in military ready.

Dr. Lech reported on hiring an instructor for the CDL program. We are implementing this program which will be helpful to our students in work force ready and also strengthening community businesses.

Dr. Lech reported on an AI tool to provide a gavel guide for board members. The AI bot is designed to be the board’s parliamentarian. We received funding through a SEEC Innovation Grant.

Dr. Lech reported on the benefits simulator for staff. The website will provide access to benefit information.

Dr. Lech reminded board members to complete the campaign finance reports and turn into Kristi Grounds.

Dr. Lech spotlighted Kristi Grounds who was accepted into the Stutsman- Barnes Women’s Leadership Cohort. The cohort includes 15 regional leaders and will focus on networking and mentorship, personal and professional development, service and engagement, and regional impact through local leadership.

Mr. McKenna moved, seconded by Mr. Roberts to approve the Career and Technology Center Military Pathway Course for 2026-2027 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. McKenna to approve the agreement with OptimizED Strategic Solutions to develop a staff benefits webpage. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Rohr to approve the District Communication Plan. Roll call with unanimous “yes” vote. Motion carried.

Mr. McKenna moved, seconded by Mr. Veldkamp to approve the resignation of Cassandra Beach at the conclusion of the 2025-2026 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Rohr to approve the non renewal of extended contracts for Kim Carpenter, Lynn Kosel, Cody Mickelson, Cassandra Reidburn, Tim Ranum, Karla Rosario, Denise Wood, Veronica Askew, Steven Heyd, Chantel Schock Harr, Jared Bartels, Morgan Haerer, Bradley Hohnadel and Amy Igl for the first semester 2025-2026 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. McKenna to approve extended contract for second semester to Kim Carpenter, Cody Mickelson, Denise Wood, Cassandra Reidburn, Lynn Kosel, Tim Ranum, Karla Rosario, Morgan Haerer, Steven Heyd, Bradley Hohnadel, Amy Igl, Debbie Krebs, Phil Koreber, Chantel Schock Harr and Jared Bartels for 2025-2026 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Veldkamp to hire Paul Monson as CDL instructor starting January 12, 2026 for the 2025-2026 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. McKenna moved, seconded by Mr. Veldkamp to approve the second reading of policy BAB (Board Conflict of Interest), first reading of policy HCBA (Vendor Conflict of Interest Disclosure) and review of HCBA-E (Vendor Conflict of Interest Disclosure Statement) Roll call with unanimous “yes” vote. Motion carried.

President Larson reported the election information was in the agenda.

President Larson reported the general fund balance sheet and monthly financials are there for review.

No further business, President Larson adjourned the meeting.

GENERAL FUND

AMAZON.COM	2,783.89	JAMES RIVER TRANSIT	90.00
ANDERSON, JADA	30.00	JAMES VALLEY MULTI DIST	253,674.00
ANNE CARLSEN CENTER	103,722.01	JAMESTOWN CHAMBER OF COMM	500.00
APPLE INC	1.99	JAMESTOWN PLUMBING HEATING AC	617.07
ARMITAGE, MICHAEL	123.87	JAMESTOWN PUBLIC SCHOOL	113.96
BACKGROUND INVESTIGATION BUREAU	314.00	JAMESTOWN YOUTH ARCHERY CLUB	2,607.48
BATA, BRANDON	30.00	JAMTGAARD, STACY	30.00
BEST BUY	498.00	JONES, TERRY	30.00
BLICK ART MATERIALS LLC	1,740.76	KNOX, ROBERT	30.00
CASHWISE	64.79	LAPREA EDUCATION, INC	0.00
CENTRAL REGIONAL EDUC ASSOC	5,940.00	LEAF	2,745.00
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	LEARNWELL	3,064.25
CHAT GPT	100.00	LECH, ROBERT	30.00
CITY OF JAMESTOWN	5,211.71	LORIG, JANE	0.84
COLE PAPERS INC	6,377.60	MARCO TECHNOLOGIES LLC	3,607.47
COLUMN SOFTWARE PBC	126.92	MEISSNER, JEFF	30.00
CONNECT THERAPY LLC	38,436.00	MENARDS OF JAMESTOWN	195.39
CONNELL, JUSTIN	30.00	MICHALENKO, JENNIFER	21.00
CORNER BAR & GRILL	93.88	MICKELSON, CODY	119.70
COUNTRY GARDENS	63.73	MINNESOTA VALLEY TESTING LABS	85.00

DACOTAH PAPER CO	648.03	MONTANA DAKOTA UTILITIES	11,965.06
DAKOTA BOYS AND GIRLS RANCH	30,015.00	MOORHEAD AREA PUBLIC SCHOOLS	846.00
DAKOTA CENTRAL	2,958.11	NAPA AUTO PARTS OF JAMESTOWN INC	345.49
DAKOTA DUST TEX INC	390.90	ND ATTORNEY GENERAL	125.00
DAKOTA TROPHY LLC	20.00	NELSON, TAMMY	4.98
DELZER, EDDY	30.00	OPTIMIZED STRATEGIC SOLUTIONS	7,500.00
DUNN, STEVE	15,400.00	OSLUND, ANDREW	54.15
EBSO SUBSCRIPTION SERVICES	1,791.48	OTTERTAIL POWER CO	29,068.06
ECKROTH MUSIC COMPANY	728.87	PETTYS, QUENTIN	67.10
EMPOWER LEARNING LLC	12,340.00	PITNEY BOWES GLOBAL FINANCIAL	210.30
ET SYSTEMS	231.00	PITNEY BOWES	1,000.00
EVERWAY	830.99	PORTSCHELLER, PEG	5,667.00
FARMERS UNION COOP OIL CO	81.72	QUIZNOS SUB	88.00
FARSTAD OIL	5,315.70	RAINBOW GAS COMPANY	4,533.31
GEHLHAR, ADAM	30.00	RECORD KEEPERS LLC	52.88
GIMKIT INC	59.88	RECYCLING CENTER OF ND LLC	625.00
GRATEFUL PLATE LLC, THE	181.50	SCHERBENSKE INC	15,500.00
GROUNDS, KRISTI	30.00	SCHMIDT, SHERRY	30.00
HAAKENSON, ANGELA	31.36	SCHWINGLER, BRITTANY	24.15
HAMPTON INN & SUITES - BISMARCK	(24.20)	SCOTTS ELECTRIC LLC	1,012.80
HARLOW'S SCHOOL BUS SERVICE INC	81,192.09	SOFTWARE UNLIMITED INC	2,057.00
HAWKINS INC	2,372.71	SPIRITS BAR & GRILL	67.64
HEINERT, DARBY	30.00	STAR AUTISM SUPPORT, INC	830.00
HEMMER, TANYA	365.82	STEINS INC	608.05
HIGH PLAINS WATER TREATMENT	66.60	T-MOBILE USA INC	103.65
HUGO'S FAMILY MARKETPLACE	806.97	TEACHERSPAYTEACHERS.COM	8.50
INFORMATION TECHNOLOGY DEPT	882.00	VILLAGE FAMILY SERVICE CENTER	5,417.00
INNOVATIVE OFFICE SOLUTIONS LLC	208.72	VISIBLE BODY	1,980.00
INSIGHT INVESTMENTS LLC	178,043.95	WALMART	442.29
INSPIRING YOUNG LEARNERS LLC	1,041.00	WEX HEALTH INC	160.02
INSTRUCTIONAL EMPOWERMENT, INC	6,900.00	WIDMER ROEL PC	8,426.00
INTERSTATE ALL BATTERY CENTER	432.18	WW GRAINGER INC	150.26
JAMES RIVER SPECIAL EDUCATION	87,786.85	Fund Total:	967,769.23
BUILDING FUND			
ET SYSTEMS	1,216.07	JOHNSON CONTROLS FIRE PROTECTION	11,325.40
FORTE	1,320.71	SUMMIT COMPANIES	459.00
HOUSE OF GLASS INC	18,232.62	TRANE US INC	1,482.00
JAMESTOWN PLUMBING HEATING AC	7,435.40	Fund Total:	41,471.20
STUDENT ACTIVITY			
ADOBE	32.24	MELANDER, DEITRIK	159.50
AMAZON.COM	85.90	MIKKELSON, MARTY	531.00
AMERICAN CHORAL DIRECTORS	1,000.00	MRAZ, MATTHEW	518.00
ASTORIA HOTEL & EVENT CENTER	1,188.00	MYERS, PRESTON	45.00
ATHLETIC.NET	120.00	MYRICH, ERIC	295.00
BECKER, NICHOLAS	77.00	ND COUNCIL EDUC LEADERS	1,650.00
BSN SPORTS LLC	554.00	ND DEPT OF TRANSPORTATION	15.00
CARRINGTON SCHOOL DISTRICT #49	500.00	NDMEA ALL STATE	460.56
CARTER, JARRETT	1,019.00	NEIS SERVICES INC	4,536.90
CASHWISE	187.67	NESET, MARK	329.00
CHAMPIONSHIP PRODUCTIONS INC	39.99	NEWMAN SIGNS INC	180.00
COCA COLA BOTTLING COMPANY HIGH	550.00	NFHS NETWORK	365.00
CONNELL, JUSTIN	175.00	NORBERTS	1,403.00
DAKOTA CENTRAL	104.95	O'NEILL, SHAWN	170.00
DAKOTA INFLATABLE GAMES	350.00	OLSON, PAUL	82.00
DELZER, EDDY	105.00	ORRIGINALS	720.00
DOC HOLLIDAY'S ROADHOUSE	568.40	POPPLERS MUSIC INC	119.89
DOMINOS PIZZA-MANDAN	163.63	POST, JAMES	490.00
ECKROTH MUSIC COMPANY	489.11	QUICHOCHO II, BOYA	360.00
EDWARDSON, REED	650.00	RADISSON HOTEL BISMARCK	0.00
ELSMORE SWIM SHOP	38.11	RIEDESEL, TYLER	233.00
EVERSPRING INN & SUITES BSMK	4,800.00	ROALDSON, JAMES	30.00
FAIRFIELD INN BISMARCK NORTH	2,584.00	ROCHELEAU-ECKART, HEIDI	187.00
FIVE BELOW	66.00	ROMSDAL, EASTON	110.00
FM HOCKEY OFFICIALS ASSOCIATION	925.50	ROOSEVELT PTO	180.00

FORUM	33.98	RUDIS	1,251.88
GERRELLS SPORTS CENTER INC	2,902.79	SAUTER, ROBERT	316.50
HAGLUND, BRET	126.00	SCHIELE, JEREMEY	340.00
HARLOW'S SCHOOL BUS SERVICE INC	8,417.07	SCHIPFERLING, SPENCER	77.00
HARTY, EVAN	300.00	SCHMITZ, CARTER	951.00
HENDERSON, CASEY	350.00	SKUNBERG, ERIC	325.00
JAMESTOWN HOCKEY BOOSTERS	12.00	SPIRITS BAR & GRILL	52.62
JAMESTOWN PUBLIC SCHOOL	5,247.01	STRAY DOG STRENGTH	3,899.00
JAMESTOWN PUBLIC SCHOOL	4,000.00	SUNSHINE TRAVEL COMPANY INC	24,750.00
JAMESTOWN WRESTLING ASSOCIATION	513.80	THIELGES, BRETT	420.00
JEROME, BRAD	447.00	THOMPSON, GAGE	159.00
JUSTICE, STEVEN	455.00	UKESTAD, MARK	210.00
JW PEPPER & SON INC	124.60	UNISON BANK	6,200.00
KIRKEBY, BENJAMIN	226.00	VALLEY BUS COACHES LLC	3,300.00
KNUDSON, MADISON	77.00	WALMART	248.00
LEGACY HIGH SCHOOL	192.00	WINGATE BY WYNDHAM FARGO	705.00
LUNA, SHAYDEN	252.00	ZERR, TREV	315.00
MATTERN, KALLEN	329.00	Fund Total:	97,068.60
HEALTH INSURANCE		MEDALLUS JAMESTOWN URGENT CARE	27,519.69
HAYS COMPANIES	2,796.00	Fund Total:	30,315.69
JAMESTOWN DOLLARS FOR SCHOLARS			
701 PRINT & DESIGN CO	79.62	DONOR DOCK	828.00
ASSETMARK TRUST COMPANY	80,000.00	JAMESTOWN CHAMBER OF COMM	300.00
DOLLYWOOD FOUNDATION, THE	624.56	Fund Total:	81,832.18
SCHOOL LUNCH		JAMESTOWN PLUMBING HEATING AC	269.92
AMAZON.COM	(0.00)	JAMESTOWN PUBLIC SCHOOL	172.05
BADLANDS DISTRIBUTION INC	158.72	KOBLE, DENISE	32.06
CENTRAL VALLEY HEALTH DISTRICT	960.00	ND DEPT OF PUBLIC INSTRUCTION	960.74
CINTAS CORPORATION NO 2	878.49	PLUNKETT'S PEST CONTROL INC	512.72
CITY OF JAMESTOWN	1,991.72	SALBAR, MELISSA	56.32
COCA COLA BOTTLING COMPANY HIGH	3,349.00	SHUTTERFLY LLC	0.00
CULINEX	176.10	SYSCO NORTH DAKOTA INC	43,754.26
DACOTA PAPER CO	1,746.46	SYSTEM-CARE, INC	0.00
DAKOTA CENTRAL	0.00	WALL, CINDY	60.00
FRESHPOINT BIX PRODUCE COMPANY	7,540.25	Fund Total:	62,618.81
JAMES VALLEY CAREER AND TECHNICAL CENTER			
ACME TOOLS	8,671.96	LLOYDS MOTORS-LLOYDS TOYOTA	85.78
ACT INC	189.00	MENARDS OF JAMESTOWN	153.67
ADVANCED BUSINESS METHODS, INC	219.55	MONTANA DAKOTA UTILITIES	2,213.39
AMAZON.COM	6,103.88	MSC INDUSTRIAL SUPPLY CO	612.82
ASE	414.00	NAPA AUTO PARTS OF JAMESTOWN INC	19.97
BENCHMARK ABRASIVES	193.41	NATIONAL TECHNICAL HONOR SOCIETY	1,134.00
CITY OF JAMESTOWN	737.23	OREILLY AUTO PARTS	91.03
CITY OF JAMESTOWN	26.50	OTTERTAIL POWER CO	2,132.76
COLE PAPERS INC	382.86	RECYCLING CENTER OF ND LLC	43.00
DAKOTA CENTRAL	217.18	RHET ARCHITECTURE	890.00
DAKOTA DUST TEX INC	59.00	ROCHELEAU-ECKART, HEIDI	167.00
EASTWOOD COMPANY	9,639.41	SAM'S CLUB	502.96
GRANDMA'S KUCHEN	3,002.00	SANFORD HEALTH EMS EDUCATION	232.00
GRIZZLY INDUSTRIAL INC.	2,069.00	SCOTTS ELECTRIC LLC	620.33
HILLERUD CONSTRUCTION INC	217,518.65	SONIC TOOLS USA INC	6,300.00
JAMESTOWN PLUMBING HEATING AC	432.11	STAMPS.COM	90.37
JAMESTOWN PUBLIC SCHOOL	259.43	WALMART	1,430.44
JAMESTOWN PUBLIC SCHOOL	950.87	WORKFORCE SAFETY & INS	110.84
JETSTREAM CAR WASH INC	59.13	WW GRAINGER INC	1,929.95
LINDE GAS & EQUIPMENT INC	3,119.92	Fund Total:	273,025.40