

Saucon Valley School District

Regular Meeting of the Board of Education

March 24, 2026

High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:30 pm – Executive Session - to discuss Superintendent goals and personnel

- I. **Call to the Order** – Vivian Demko, President, presiding
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – Wendy Weeast, Board Secretary
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – March 24, 2026 to discuss Superintendent goals and personnel
- VI. **Approval of Minutes** – [March 10, 2026](#)
- VII. **Recognition** – None
- VIII. **High School SGA Representative's Report** - Kristen Lussier
- IX. **Presentation** –
 - A. BAVTS Budget Presentation - Mr. Adam Lazarchak, Executive Director
 - B. IU20 Budget Presentation - Dr. Christopher Wolfel, Executive Director
- X. **Superintendent's Report** – Jaime Vlasaty, Superintendent
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – Visitors should state their name and address.
- XII. **Presentation of Bills** – David Bonenberger
 - A. [General Expenditures](#) - \$466,909.35
 - B. [Cafeteria Expenditures](#) - \$17,127.52
 - C. [Health Benefits](#) - \$421,247.44

D. Capital Projects - None**Recommendations for Approval****Presentation of Bills**

1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations in the Presentation of Bills.

XIII. Treasurer's Report – Donald Carpenter/David Bonenberger

A. Cash Investment and Bond Activity- [February 28, 2026](#)

B. Condensed Board Summary Report - [February 28, 2026](#)

C. Budget Transfers - None

D. Middle School Activity Report - None

E. High School Activity Report - None

Recommendations for Approval**Treasurer's Report**

1. Approve the above Treasurer's Report.

Recommendation: To approve all motions and recommendations in the Treasurer's Report.

XIV. Committee Reports

A. Academic & Personnel - J. Christian Tatu None

B. Facilities - Laurel Erickson-Parsons [Summary March 11, 2026](#)

C. Finance - Donald Carpenter [Summary March 11, 2026](#)

XV. Unfinished Business -**XVI. New Business -****A. Education****Spanish Immersion Presentation**

1. Spanish Immersion Presentation - Mrs. Vlasaty

Middle School Academic Plan/Data Review

2. Middle School Academic Plan/Data Review - Mr. Hauser

High School Academic Plan/Data Review

3. High School Academic Plan/Data Review - Dr. Kaskey

Capstone Academy - Extended School Year

4. Approve agreement with [Capstone Academy for Extended School Year services](#) from July 6, 2026 to August 7, 2026 for student ID# 6601856266 in the amount of \$14,205.50

IU20 Contract Amendment

5. Approve [Colonial Intermediate Unit 20 contract](#) for applied behavior analytic services for additional 50 hours.

Recommendation: To approve all motions and recommendations as listed above in Education

B. Personnel**Extended School Year 2025-2026**

1. Approve the following individual for Extended School Year instruction July 6-30, 2026, Monday - Thursday with set-up day on July 3, 2026.
Teachers ~ M-Th, 8:00 am -12:00 pm, Rate \$45 per hour
Megan Bath
Mercede Burger
Mikayla Fluck
Jessica Habas
Ryan McCann
David Michaylira
Kaelee Rupell
Paraprofessionals ~ M-Th, 8:15 -11:45 am, Rate \$21.19 per hour
Courtney Bray

Middle School LTS

2. Approve Kelsey Cyphers as Middle School LTS at Bachelor's Step 1 \$61,182.00 prorated, effective March 12, 2026 to the end of the 25-26 school year.

Elementary Team Leader

3. Approve Jennifer Davison as Math/Science Team Leader for grades 3/4 at a rate of \$2,500 prorated, effective March 12, 2026 for the remainder of the 2025-2026 school year.

Food Service

4. Approve a temporary salary increase for Helen Ziegler to \$31 per hour to cover additional Food Service responsibilities effective March 16, 2026 until approximately June 8, 2026.

Mentor

5. Approve the following mentors for the 2025-2026 school year. Salary is in accordance with the current professional agreement, which may be prorated if the mentorship is not a full year

Inductee

Tiffany Frentzen
Kelsey Cyphers

Mentor

Lynn Cheddar
Amy Kishbaugh

2025-2026 Athletic Workers

6. Approve the following 2025-2026 Athletic Worker:
Nicholas Bloch

Resignation Dedicated Building Substitute

7. Approve the resignation of Sophia Riehl Dedicated Building Substitute effective March 27, 2026.

Retirements

8. Approve teacher retirements effective the end of the 2025-2026 school year
Charles Austin, Technology Education Teacher
Jessica Schmidt, Middle School Special Education Teacher
Amy Kishbaugh, Middle School Teacher

Unpaid Leave

9. Approve unpaid leave for following employees:

Melissa Gutekunst for leave beginning March 23, 2026 with an expected return date of May 4, 2026. Employee will use accrued sick time and the remainder will be unpaid leave.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities**No agenda items**

Recommendation: No recommendations.

D. Finance**2025-2026 Budget Timeline for 2026-2027 School Year**

May 31, 2026 - District Deadline to adopt the 2026-2027 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2026 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2026-2027 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2026 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2026-2027 final budget

2026-2027 Northampton Community College Budget

1. Approve the [2026-2027 Northampton Community College budget resolution](#) in the amount of \$7,844,160 Saucon Valley's portion is \$273,448. This is a \$8,522 decrease from 2025-2026.

Caron Foundation Agreement

2. Approve the [2026-2027 agreement with the Caron Foundation](#) for services 3 days per week at a yearly cost of \$43,820

Donation

3. Approve a donation from Giant of approximately 90 storage bins, 12 insulated styrofoam storage bins and 24 ice packs.

Melmark Amendment

4. Approve the [amendment](#) to the placement agreement with Melmark for student# 6986867298 effective February 1, 2026.

BSocial Event Contract

5. Approve the [BSocial event contract](#) for Big Panthers Little Panthers pending review of the Solicitor.

Public School Facility Improvement Grants

6. Approve the [Resolution](#) for a Public School Facility Improvement Grant for the Stadium Water Infiltration Project.
7. Approve the [Resolution](#) for a Public School Facility Improvement Grant for the Family Consumer Science Classroom Upgrade Project.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

1. **Hellertown/Lower Saucon Chamber of Commerce** – *Jay Santos*
2. **Saucon Valley Foundation for Educational Innovation** – *Laurel Erickson-Parsons*
3. **Northampton Community College** – *Susan Baxter*
(Meetings are on the first Thursday of every month)
4. **Bethlehem Area Vo-Tech School** – *Vivian Demko & Cedric Dettmar*
(Meetings are on the first Tuesday of every month)
5. **Colonial Intermediate Unit** – *Dr. Shamim Pakzad*
(Meetings are on the fourth Wednesday of every month)
6. **PSBA Representative** – *Donald Carpenter & Jay Santos*

F. Board Director Initiated Items

- XVII. Citizens' Inquiries and Comments** – *Visitors should state their name and address.*
- XVIII. Board Comments** -
- XIX. Announcements** -
- A. **Business Meeting April 14, 2026 ~ 7:00 pm HS Audion**
 - B. **Business Meeting April 28, 2026 ~ 7:00 pm HS Audion**
- XX. Adjournment**

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.