

Campus Improvement Plan (CIP) Meeting

MINUTES FORM

CAMPUS NAME: Stevenson Middle School

MEETING LOCATION: Library

DATE AND TIME: 11/4/25 @ 4:15pm

PERSON RECORDING MINUTES: Mr. Garcia

MINUTES:

tutorial Schedule and Effectiveness (Presenter Ms. Ocanas)

-The committee reviewed the current tutorial structure and discussed ways to improve student participation and outcomes.

-After reviewing data and teacher feedback, the committee agreed that tutorials will be held Tuesday, Wednesday, and Thursday after school only.

-Tutorials will be divided by content and grade level as follows: Tuesday: Math Wednesday: ELA Thursday: Science Teacher Compensation/Saturday Tutorials (Presenter Ms. Ocanas)

-Payment for tutorial teachers will follow the guidelines outlined in the School Action Plan.

-The committee discussed the need for additional academic support leading into state assessments.

-Saturday tutorials will begin during the Spring semester to provide targeted intervention opportunities for students.

Outcome/Decisions: (Presenter Ms. Ocanas)

-Tutorial schedule approved as outlined above.

-Teacher payment process confirmed per school plan.

-Saturday tutorials to launch in Spring semester.

PARENT SUGGESTIONS/RESPONSES:

Parents not allowed to attend this meeting

NAME OF INTERPRETER (IF PRESENT): NA

SIGNATURE OF PRESENTER: Ms. Ocanas

DATE: 11/4/2025