TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
March 25, 2026

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://youtube.com/live/fzTwuXQnCMc?feature=share

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. Notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org. In addition, in accordance with S4654/A5878, signed into law by Governor Murphy in July 2025, the New Jersey Department of State is required to maintain a centralized, publicly accessible directory of legal notice hyperlinks submitted by public entities across the State that can be accessed here: https://www.nj.gov/state/statewide-legal-notices-list.shtml.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Dorcus	Mrs. Flood	Mr. Infusino	Mrs. Munoz	Ms. Ross
Ms. Russo	Mr. Schwartz	Mrs. Wygera	Dr. Simon	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Yes: Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____
Mr. Schwartz____Mrs. Wygera____Dr. Simon____

VI. PRESENTATION

- Budget Presentation - Dr. Shouffler and Ms. Goguen

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	Old Turnpike School
Month/Year	March 2026	March 2026
Date	3/10/2026 2:07 PM	3/9/2026
Drill Description	Fire Drill	Fire Drill
Duration/ Time of Drill	3 minutes	3 minutes
Weather Conditions	Sunny	Sunny, warm
Conductor of Drill	Principal Moore & Staff	M. Verderamo, D. Krowl
Notification Method	Alarm	Walkies/Alarm

Motion to approve the following:

1. Approve the March 18, 2026 HIB report from the Superintendent.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____Mr. Schwartz____
Mrs. Wygera____Dr. Simon____

IX. MINUTES

Motion to approve the following minutes:

- February 4, 2026 Special Ethics Meeting and Committee of the Whole Meeting
- February 25, 2026 Regular Board Meeting
- February 25, 2026 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____Mr. Schwartz____
Mrs. Wygera____Dr. Simon____

X. COMMITTEE REPORTS

A. Curriculum
Discussion

Motion to approve the following:

1. Approve the changes to the 2026-2027 school calendar.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____Mr. Schwartz____
Mrs. Wygera____Dr. Simon____

B. Policy
Discussion

C. Finance
Discussion

Motion to approve the following:

1. Adoption of Tentative 2026-2027 Budget:

Resolved, that the Tewksbury Township Board of Education adopts the following tentative budget for the 2026-2027 school year and authorizes the Board Secretary to submit to the Hunterdon County Department of Education County Superintendent for approval in accordance with the statutory deadline and to make all necessary adjustments to the budget to comply with State regulations.

2026-2027	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	$17,235,793	$150,194	$1,684,278	$19,070,265
Less Anticipated Revenue	$3,107,105	$150,194	$572,654	$3,829,953
Taxes To Be Raised	$14,128,688	$0	$1,111,624	$15,240,312

WHEREAS, the tentative 2026-2027 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which could increase local taxes above the two (2) percent cap; and

WHEREAS, the tentative 2026-2027 budget was constructed with an eligible maximum adjustment for health care cost in the amount of $377,255 which will not be used in 2026-2027 and will be eligible in the next two budget years as banked cap; and

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and architect fees and withdrawal of $395,798 from the Capital Reserve account to provide funding for the following projects/equipment for the 2026-2027 school year:

Name of Project	**School**	**$ Amount**
Partial roof replacement	Elementary	$350,000
Upgrades to security system	Elementary and Old Turnpike	$45,798
Total Cost		**$395,798**

Total costs for these projects are $395,798, which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

And to advertise said tentative budget in the Courier News, on the district website and in accordance with the form suggested by the State Department of Education and according to law on a centralized, publicly accessible directory of legal notice hyperlinks submitted by public entities across the State that can be accessed here: https://www.nj.gov/state/statewide-legal-notices-list.shtml.

BE IT FURTHER RESOLVED, that a public hearing be held at Old Turnpike School, Tewksbury Township, New Jersey on April 29, 2026 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2026-2027 School Year.

WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $20,000 for all staff and board members.

BE IT FURTHER RESOLVED that the Board of Education establish the maximum dollar limit of $54,500 for professional services for the 2026-2027 school year and confirms $62,649 was established as the 2025-2026 school district maximum of which $31,817 has been spent to date.

WHEREAS, the tentative budget includes the following appropriations:

Legal	$30,000
Audit Fees	$19,500
Architect	$5,000
Total	**$54,500**

2. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period February 26, 2026 through March 25, 2026 for a total amount of $1,603,216.93.

3. Acceptance and Approval of Board Secretary's Report for the month of February, 2026.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of February, 2026 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of

encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of February, 2026.

   BE IT RESOLVED that upon review of the Treasurer's Report for the month of February, 2026 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

5. Approve the attached list of transfers.

6. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Katherine Royer	5/8/26	-0-	Mileage = $27.54	Hearing Loss 101 - Auditory Processing Disorders - Summit Speech School, New Providence, NJ

*Mileage will be reimbursed according to board policy.

7. Approve the following donation from the Tewksbury PTA:

Requestor/Contact	**School/ Grade**	**Description**	**Amount of Grant/Donation**
Dee Krowl	OTS-8th	Donation for the 8th grade trip to Washington, D.C.	$1,500.00

8. Approve the Child Study Team Shared Services Agreement between Tewksbury Township School District Board of Education and Califon District Board of Education for the 2026-2027 school year.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____Mr. Schwartz____
Mrs. Wygera____Dr. Simon____

D. Technology
Discussion

E. Facilities
Discussion

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Yes: Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____
Mr. Schwartz____Mrs. Wygera____Dr. Simon____

I. Personnel
Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve Pam Hoy as a part time summer IT support technician effective on or about June 18, 2026, at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

2. At the recommendation of the Superintendent, approve Robert Lovering as a part time summer custodian effective on or about June 18, 2026, at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

3. At the recommendation of the Superintendent, approve Tom Lobb as a part time summer custodian effective on or about June 18, 2026, at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

4. At the recommendation of the Superintendent, approve to hire Carissa Plut as an Elementary School Leave Replacement Teacher effective April 20, 2026 through June 20, 2026, at Step 1 BA $63,628 prorated.

5. Approve Madison Lagola as a substitute teacher for the 2025-2026 school year.

6. Approve the following chaperones for the 2025-2026 school year:

Name	Position	Stipend
Chris Mortenson	Battle of the Books, April, 2026 - Readington Middle School	$40/hour, (not to exceed 4 hours)

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____Mr. Schwartz____
Mrs. Wygera____Dr. Simon____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Yes: Ms. Dorcus____Mrs. Flood____Mr. Infusino____Mrs. Munoz____Ms. Ross____Ms. Russo____
Mr. Schwartz____Mrs. Wygera____Dr. Simon____