

**SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES**

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Date: January 26, 2026  
Time: 7:00 p.m.  
Location: Cafeteria  
904 Mullica Hill Road  
Harrisonville, NJ 08039

**A. Meeting Called To Order**

Meeting called to order at 7:00 p.m. by Board President, Joan Pino-Talbot.

**B. Flag Salute**

**C. Open Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

**D. Roll Call**

Joan Pino-Talbot, Carrie Selb, Toni Buckley, Dana Carfaro, Cheryl Easterling, Howard Mattson, Jennifer McIlvaine, Joseph Talbot, Christian Albadine, School Business Administrator/Board Secretary, Elizabeth Winterburn, Chief School Administrator

**E. Student Recognition**

PreK	Isla Stanton
Kindergarten	Farryn Catalano
1st Grade	Isla Westerfer
2nd Grade	Bodie Westerfer
3rd Grade	Josephine Mazzoni
4th Grade	Dylan Kordonsky
5th Grade	Riley Nixon
6th Grade	Caleb Eisenhart
Art	Axel Devecchio
Physical Education	Graham Kettinger
World Cultures	Dylan Keenan
Music	Braedon Ward

**F. Presentations & Discussions**

**G. Public Comment**

Mark Welker offered his condolences on the passing of South Harrison Board of Education Member, Janice Huggins. He asked the Board of Education what the process was on applying for the open board seat.

**H. Executive Session**

None at this time.

**I. Approval of Minutes**

Motion by Mrs. McIlvaine, seconded by Mrs. Selb

All in Favor? Aye

Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from December 15, 2025
2. Reorganization Meeting Minutes from January 5, 2026

**J. Correspondence**

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through O-2 as follows:

Motion to open discussion of agenda items.

Motion by Dr. Buckley, seconded by Mrs. Selb

All in Favor? Aye

**K. Personnel**

**L. General Administration**

1. Enrollment Reports as of December 31, 2025
  - i. Enrollment Report

<b>Grade Level</b>	<b>Current Totals</b>	<b>June 30, 2025</b>
PK	51	59
K	41	32
1	33	41
2	42	49
3	48	37
4	36	46
5	48	35
6	33	51
Resident Students	307	326
Choice Students	25	24
District Total	332	350

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison December 10, 2025	9:10 AM 9:17 AM	Fire Drill
South Harrison December 17, 2025	10:30 AM 10:40 AM	Fire Drill

3. Student Discipline, Violence/Vandalism, HIB as of December 31, 2025

Infraction Reports	No. of Incidents this Month	2025-2026 Total-To-Date	2024-2025 Total
Detentions	4	19	89
Suspensions	0	0	4
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	0	1
Harassment/Intimidation/Bullying Affirmed	0	0	3

4. Hiring of Vacant Positions

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education give the Superintendent the authority to hire for any vacant positions before the February 23, 2026 Board meeting, as needed.

**M. Curriculum & Instruction**

1. Meeting of the Curriculum & Instruction Committee - Mrs. Selb, Chairperson, reporting.

*Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.*

2. Professional Development

BE IT RESOLVED that the following staff professional development be retroactively approved as recommended by the Chief School Administrator:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
1st Grade Science Framework	Virtual	1/12/2026	Jessica Devecchio	Introduction to New Science Standards	\$45 Employee Compensation (\$45/hr for 1 hr)
1st Grade Science Framework	Virtual	1/12/2026	Katelyn Shapley	Introduction to New Science Standards	\$45 Employee Compensation (\$45/hr for 1 hr)

3. Professional Development

BE IT RESOLVED that the following staff professional development be approved as recommended by the Chief School Administrator:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
NJSBGA	Atlantic City	3/22-3/25/2026	James Ragone	School Buildings & Grounds Continuing Education	\$311.97 for Hotel Accommodations

**N. Financial**

1. Meeting of the Facilities & Finance Committee - Mrs. McIlvaine, Chairperson, reporting.

*Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.*

2. BE IT RESOLVED to approve the following:
  - i. Approval of Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of November 2025.
  - ii. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - iii. November 2025 Line Item Transfers for the 2025-2026 fiscal year as recommended by the Chief School Administrator.
  - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
  - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

1/31/2026	\$388,800.58	January Bills
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4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of November 30, 2025.

5. Fundraiser

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following fundraiser(s), as recommended by the Chief School Administrator.

Program/Group	Event	Purpose	Dates
Kids Heart Challenge	Jumping Rope During PE	American Heart Assoc.	2/9-2/13/2026

**O. Policy**

1. Meeting of the Policy & Communication Committee - Mrs. Easterling, Chairperson, reporting.

*Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.*

2. Policy/ Regulation First Reading

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend the following policies and regulations for first reading for revision and/or adoption:

Policy/Regulation #'s
P 9130, P 0142.1, P 1220

Motion to approve agenda items K-1 through O-2:  
 Motion by Mrs. Carfaro, seconded by Mr. Mattson

ROLL CALL:  
 Roll Call Vote:  
 Aye - 7  
 Nay - 0  
 Abstained- 0

**P. Old Business**

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

**Goal 1- Safety**

By January 30,2026, the District will discuss costs and opportunities to improve school safety in an effort to strengthen partnerships with local law enforcement and emergency management officials. Exploration will be focused on improvement to have a School Resource Officer at South Harrison.

**Goal 2- Facilities and Finance**

During the 2025-2026 school year, the District will work to create a comprehensive Maintenance Plan in order to prioritize long-term capital planning for aging infrastructure and sustainability.

**Goal 3- Student Achievement/Instruction**

During the 2025-2026 school year:

Student Achievement

- Students who have achieved **Principal's List** and **Superintendent's List** honors will be formally recognized at Board of Education meetings. A recognition schedule will be developed and shared with the BOE for October 2025-April 2026.

Date & Instructional Progress Sharing

- Student instructional and assessment data will be presented to the BOE three times annually (after fall, winter, and spring benchmarks) to review progress toward district academic goals and guide instructional planning.

**Q. New Business**

**R. Executive Session**

None at this time.

**S. Adjournment**

Motion by Mrs. McIlvaine, second by Mr. Mattson, that the Board of Education adjourn the meeting at 7:50 PM.

Motion carried unanimously.

Respectfully submitted,

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Christian Albadine  
School Business Administrator