

CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

Title of Position/Location:

Adult English Language Learner (ELL) Instructor -Crawfordsville Adult Resource Academy (CARA)

Effective Date of Posting:

March 20, 2026

Application Instructions:

Individuals should submit a resume and completed [application](#) to Meredith Boaz, Director of Adult Education, via email (mboaz@cville.k12.in.us).

Application Deadline:

Until filled

Job Description:

Provide high-quality instruction to English Language Learners (ELL) to support adult students in developing their English language skills for work, education, and daily life.

2-3 mornings per **week and/or** 2-3 evenings per week, with additional instructional or support hours available based on program needs.

Job Requirements:

- Deliver engaging English language instruction to adult learners at varying proficiency levels
- Develop and implement lesson plans aligned with adult education standards (e.g., TABE CLAS-E)
- Support students in building skills in speaking, listening, reading, and writing
- Create a positive, inclusive, and respectful classroom environment
- Monitor student progress and maintain accurate attendance and performance records
- Prepare students for real-world applications, including employment and community integration

Certification Requirements or Job Qualifications:

- Ability to work effectively with diverse adult populations
- Strong communication and interpersonal skills
- Basic technology skills for instruction, reporting, and use of web-based student platform(s)

Preferred:

- Bilingual in Spanish (highly preferred but not required)
- Experience teaching English as a Second Language (ESL/ELL) or Adult Education
- Familiarity with TABE CLAS-E & similar assessments
- Teaching license or relevant certification (TESOL/ESL)

Position Start Date:

July, 2026

Contact Information: (Name, Address, Phone, Fax, Email)

Meredith Boaz, Director of Adult Education
2255 Phil Ward Blvd.
Crawfordsville, IN 47933
mboaz@cville.k12.in.us / (765)362-2690

Posting Requested by:

Meredith Boaz

Date:

March 19, 2026

Central Office Approval:

Dr. Brent Bokhart, Assistant Superintendent

Date:

3-20-2026

