PURCHASING & WAREHOUSE DEPARTMENT
2326 Bisso Lane, Concord, California 94520

REQUEST FOR BIDS

#1971

2026 Pest Control Services, District-Wide (Grounds)

FOR

MT. DIABLO UNIFIED SCHOOL DISTRICT

DATE DUE: April 9, 2026, 10:00 a.m.

Mt. Diablo Unified School District
NOTICE FOR REQUEST FOR BIDS

RFB #1971 – 2026 Pest Control Services, District-Wide (Grounds)

The Mt. Diablo Unified School District ("**District**") is requesting submission of Request for Bids ("RFB") from qualified firms, partnerships, corporations, associations, persons, or professional organizations ("**Firm(s)**") **for RFB #1971 – 2026 Pest Control Services, District-Wide (Grounds) for Mt. Diablo Unified School District.** RFB #1971 applicant(s) may be selected as a pool for this RFB.

RFB documents and specifications may be reviewed and/or downloaded from the Mt. Diablo Unified School District Website. Go to Departments, Business Services, Purchasing & Warehouse, Bidding & Auction Information Tab. The IP address is as follows: https://mdusdorg.finalsite.com/departments/business-services/purchasing-warehouse/bid-information/non-construction-bids.

Interested companies are invited to submit their original Bids as described below to: **Mt. Diablo Unified School District, Attn: RFB #1971, Purchasing Department, 2326 Bisso Lane, Concord, CA 94520.** Facsimile (Fax) and digital copies of Bids will NOT be accepted.

This request is a formal request for RFBs, but is not an offer by the District to contract with any firm responding to this RFB. **The District will select one or more firms to provide pest control services, district-wide (grounds).**

Sealed Bids must be received by 10:00 am, Thursday, April 9, 2026. Submittals received after this date and time will not be accepted by the District. There will be no public RFB response opening on this RFB.

The District reserves the right to waive any informalities or irregularities in received submittals. Further, the District reserves the right to reject any submittals and to negotiate contract terms with one or more respondent firms for one or more of the work items. The District retains the sole discretion to determine issues of compliance and to determine whether a respondent is responsive, responsible and qualified.

Dr. Adam Clark, Board Clerk

Publication: Contra Costa Times
Advertising Dates: March 20 and 25, 2026

REQUEST FOR BIDS

2026 Pest Control Services, District-Wide (Grounds)
RFB No. #1971

1.0 Overview of Request for Bids

1.1 Publication of Request for Bids

Mt. Diablo Unified School District ("MDUSD" or "District") is issuing this Request for Bids ("RFB") to solicit bids from qualified pest control service providers to deliver Pest and Rodent Control Services for District grounds. The services requested under this RFB shall be provided as a comprehensive, preventative grounds pest and rodent management program. Services include monitoring, prevention, and control of rodent and pest activity affecting athletic fields, open grounds, landscaped areas, and exterior site perimeters, performed in compliance with the California Healthy Schools Act, Integrated Pest Management (IPM) standards, and all applicable state and local regulations.

As used in this RFB, the following words have the meanings assigned to them herein.

"Contractor." Contractor refers to the entity who the District selects for award of contract pursuant to this RFB and with whom the District successfully negotiates the terms of an agreement.

"Key Personnel." Key Personnel refers to the individuals who will perform essential roles in establishing, coordinating, and delivering the services requested under this RFB.

"Bidder." The Bidder refers to any entity submitting a response to this RFB. Also referred to as Respondent.

"Submittal." The Submittal refers to a response package submitted in response to this RFB. Also referred to as Statement of Bids or Bid.

1.2 Timeline and Key Dates

The anticipated schedule for this solicitation event is as follows.

Milestone	Weekday	Date
Issue Date, Document Posting (MDUSD Website), and First Advertising Run Date	Friday	March 20, 2026
Second Advertising Run Date	Wednesday	March 25, 2026
Pre-Bid Question Submission Deadline	**Thursday**	**April 2, 2026**
Question & Answer Posting	Monday	April 6, 2026
Bids Due (by 10:00 AM)	**Thursday**	**April 9, 2026**
Intent to Award Notice (Anticipated)	Tuesday	April 14, 2026
Board of Education Approval Date (Anticipated)	Wednesday	April 22, 2026
Contract Start Date (Anticipated)	Friday	May 1, 2026

2.0 General Information

2.1 Overview of the District

The Mt. Diablo Unified School District serves nearly 30,000 students at over 50 schools in the communities of Concord, Pleasant Hill, Clayton, Bay Point, Pittsburg, and parts of Walnut Creek, Martinez, and Lafayette. MDUSD is committed to ensuring high-quality education for all students and providing innovative programs that prepare them for success in college, career, and life.

2.2 Overview of the Landscape Division

The Landscape Division is part of the Maintenance, Operations & Facilities Department of the Mt. Diablo Unified School District. The Division is responsible for maintaining District grounds, athletic fields, landscaped areas, and exterior spaces to ensure safe, functional, and visually appropriate environments for students, staff, and community use. This includes routine grounds maintenance, field upkeep, irrigation system support, and coordination of landscape improvements across more than 50 District sites. The Landscape Division supports daily school operations by maintaining turf, fields, and landscaped areas in accordance with safety, accessibility, and environmental standards. When internal staffing or specialized expertise is not

sufficient to meet operational needs, the District contracts with qualified service providers to support landscape maintenance, improvements, and specialized grounds services.

2.3 Background and Statement of Service Need

The primary role of the Landscape Division is to maintain safe, functional, and well-maintained grounds, athletic fields, and landscaped areas throughout District sites. This includes supporting daily school operations by preserving turf conditions, field usability, and exterior environments that are safe for student, staff, and community use.

As part of this responsibility, the Landscape Division must proactively manage pest and rodent activity affecting fields, open grounds, landscaped areas, and exterior perimeters. Rodent infestations such as ground squirrels, gophers, moles, and similar pests can create safety hazards, damage turf and irrigation systems, and negatively impact field conditions. Effective grounds pest management requires specialized expertise, regulatory compliance, and ongoing preventative monitoring that exceeds the capacity of District staff to perform independently.

The District does not have sufficient internal staffing or licensed resources to provide comprehensive grounds pest and rodent control services across all sites. It is therefore necessary for the District to contract with qualified pest control service providers to deliver a preventative rodent and pest management program for District grounds in accordance with the California Healthy Schools Act, Integrated Pest Management standards, and all applicable state and local regulations.

Through this RFB, the District will consider establishing a pool of qualified vendors. The number of vendors awarded, if any, will be determined based on the services proposed and the responsiveness and responsibility of the bidders. Selected vendors shall provide scheduled, preventative grounds pest control services, as well as limited emergency response services when required. The selected contractor(s) shall furnish all labor, tools, equipment, materials, and documentation required to deliver these services in a professional, effective, and compliant manner.

2.4 Submittal Content

Any material that a Proposer considers as confidential but does not meet the disclosure exemption requirements of applicable public disclosure laws, including but not limited to the California Public Records Act, should not be included in the Proposer's response, as it may be subject to disclosure and made available to the public. By submitting materials in response to this RFP, Proposers are (1) consenting to the release of such materials by the District if requested under any applicable public disclosure laws without further notice to them and (2) agreeing to indemnify and hold the District harmless for such release of the materials.

3.0 Scope of Work and Requirements

3.1 Scope of Work

The services requested under this RFB shall be provided as part of a comprehensive, ongoing, preventative pest and rodent management program. This Scope of Work is intended as a general guide and not a complete list of all services. The services shall focus on preventing, monitoring, controlling, and mitigating rodent and pest activity across District fields, sports grounds, and open grounds.

The Preventative Program shall emphasize scheduled, recurring inspections, proactive treatment strategies, early detection of rodent activity, site-specific action plans, and long-term management designed to preserve field safety, protect District assets, and comply with all Integrated Pest Management (IPM), Healthy Schools Act (HSA), and Department of Pesticide Regulation (DPR) requirements.

At this time, the District has identified the following services required under this RFB:

- **Rodent Control and Preventative Abatement:**
  - Conduct recurring, scheduled inspections of all identified fields, sports grounds, and open grounds to detect early signs of rodent activity such as burrows, mounds, runways, soil disturbance, and turf degradation.
  - Develop and maintain site-specific prevention plans identifying high-risk zones, seasonal activity patterns, recommended treatments, and monitoring strategies.
  - Implement preventative rodent control measures including trapping, exclusion devices, deterrents, and habitat modification consistent with DPR regulations and the District's IPM Policy.
  - Apply treatments using methods and materials appropriate for school environments, including secured bait stations, non-toxic repellents, mechanical traps, and approved rodenticides when necessary.
  - Perform ongoing burrow management including backfilling, compacting, and repairing tunnels to prevent collapse hazards and reinfestation.
  - Continuously evaluate treatment effectiveness and adjust methods as needed.

- **Field and Grounds Preventative Treatment:**
  - Perform routine, scheduled monitoring and treatment of athletic fields, playground turf, open grass areas, and landscaped grounds for rodent presence and potential pest-related hazards.
  - Inspect for and control secondary pests commonly associated with rodent activity (e.g., ants, fleas) using preventative and environmentally responsible methods.

- Implement field protection measures that reduce risk of rodent burrowing, such as vegetation management around field perimeters, soil compaction programs, and moisture control strategies.
- Ensure all materials and practices comply with HSA requirements, EPA regulations, and product label restrictions.
- Conduct field restoration activities as needed to maintain safe play conditions, including soil repair, compaction, minor grading, and seeding impacted areas.

- **Preventive Maintenance, Monitoring, and Reporting:**
  - Establish seasonal and annual preventative treatment schedules for every District site included under this contract.
  - Maintain detailed maps of rodent activity, treatment locations, monitoring stations, and historical problem areas.
  - Provide routine monitoring logs to Maintenance staff summarizing program performance, activity level trends, risks, and recommended corrective actions.
  - Maintain all compliance documentation related to IPM, HSA notification requirements, pesticide usage logs, and DPR recordkeeping.
  - Provide recommendations for long-term, non-chemical preventative measures including:
    - Vegetation management
    - Drainage or moisture control
    - Habitat reduction
    - Perimeter exclusion improvements

- **Emergency and Special Services:**
  Although the contract's intent is preventative, the Contractor shall also provide special services when acute infestations occur:
  - Respond to urgent rodent activity or field hazards posing immediate safety risks.
  - Coordinate with District staff for temporary field closures or restricted access when required.
  - Restore playing fields or grounds impacted by sudden or severe burrowing damage.

- **Inspections, Documentation, and Program Reporting**
  - Perform comprehensive inspections during each scheduled visit, documenting observed activity, treatments performed, and areas requiring follow-up.
  - Provide detailed service reports after every visit, including:
    - Treatment locations
    - Materials used
    - Observed pest levels

        - Maps/photos as appropriate
        - Recommendations for further action
    - Submit annual program summary reports including:
        - All sites serviced
        - Seasonal activity trends
        - Materials used
        - Effectiveness assessments
        - Recommendations for next-year prevention strategies

3.2 Protocol for Scheduling Services and Invoicing

3.2.1 Scheduling

After the award of contracts, Landscape will have a list of the Contractors along with their rates. Landscape will contact all of the Contractors with their needs including the date(s), time, and project scope. The Contractor(s) shall respond to the requesting Maintenance staff within two (2) business days of the request with the following information:

Maintenance will maintain a list of awarded Contractors and their rates. The District will provide each Contractor with a preventative service schedule for all assigned sites. Contractors shall:

- Confirm scheduled dates and service capacities within two (2) business days of District communication.
- Submit cost proposals for non-scheduled or emergency services when applicable.
- Provide a single customer-service point of contact available throughout the duration of the preventative program to assist with coordination, service adjustments, and issue resolution.

3.2.2. Warranty

For a period of 365 days commencing with installation, all parts installed by the Contractor shall be warranted by the Contractor to be in satisfactory working order and condition.

Upon written notice from Landscape, the Contractor shall immediately repair or replace, at his own expense, all or any parts that may prove to be defective during the period of this warranty, whether installed initially or as repair or replacement under this warranty.

The Contractor further warrants that any such repair or replacement shall remain in satisfactory working order and condition for a period of 365 days after the repair is made or the replacement parts installed.

3.2.3 Invoicing

Contractor shall submit itemized invoices for services rendered under this contract no later than fifteen (15) working days following the date the service is completed. In no event, shall the Contractor submit an invoice if they did not provide services. In submitting any invoice for payment for services rendered under this contract, Contractor certifies to the District that said services were rendered in compliance with Contractor's obligations under this contract.

- Contractor has the responsibility to keep track of services provided and to invoice directly.

3.3 Requirements

The District has identified the following requirements as necessary for the successful performance of the tasks associated with provision of the requested services. Bidders are advised to review them carefully and confirm in their bid response (Section 4.2) that they have so reviewed and that they will abide by them for the duration of the contract term and any extensions to that.

Contractor must:

- Maintain valid and unexpired state and local permits, licenses, and certifications required to operate as a grounds pest and rodent control service provider in the State of California, including applicable licenses issued by the California Department of Pesticide Regulation (DPR) and/or the California Structural Pest Control Board.
- Ensure all required personnel are properly licensed, certified, and trained to perform pest and rodent control services in outdoor and grounds environments.
- Maintain the required insurance types and coverage limits in unexpired status and provide appropriate evidence of insurance, renewals, and continuance prior to the expiration of current policies.
- Provide one designated Contract Manager for the duration of the contract to oversee all services issued under this agreement. The Contract Manager shall have a minimum of three (3) years of experience managing, coordinating, or administering grounds pest and rodent control programs for school districts, public agencies, or similar institutional clients. The Contract Manager shall serve as the primary point of contact for the District and shall have oversight of all services performed under this contract.
- Ensure a Project Lead or Lead Technician is available to attend up to two (2) coordination meetings per site or project with District personnel, at no additional cost to the District, to review schedules, site conditions, safety considerations, and access requirements.

- Verify and familiarize itself with existing site locations, conditions, usage schedules, and access requirements prior to commencing any service assignment, and comply with all site-specific rules while performing services.
- Correct any deficiencies or errors in services at no cost to the District within twenty-four (24) hours of notification, unless otherwise approved by the District.
- Conduct post-service inspections, when requested, with a District representative to confirm satisfactory completion of services at no additional cost to the District.
- Ensure all Contractor employees performing work on District sites wear company-identifying uniforms or apparel and maintain a professional appearance appropriate for school environments.
- Perform all work in a professional and workmanlike manner, utilizing current, industry-accepted pest management practices, equipment, and methods consistent with Integrated Pest Management (IPM) standards, the Healthy Schools Act, and all applicable regulatory requirements.

4.0 Bid Format, Content, and Submission

Bidders shall abide by these format, content, and submission requirements and procedures. The District reserves the right to reject any Bids that fail to meet these requirements and procedures.

4.1 Bid Format

4.1.1 Minimum Qualifications Certification

Bidders should download, complete, and submit the ***Minimum Qualifications Certification (Appendix A)***. Any bids submitted without a completed Minimum Qualifications Certification will be deemed nonresponsive and will not be accepted.

4.1.2 Proposed Fees for Services

Bidders should download and use the ***Bid Sheet (Appendix B)*** to present their fee bid. The Bid Sheet should include for all service technicians hourly rate. ALL PRICES AND FEES ARE TO BE FIRM FOR THE INITIAL TERM OF THE CONTRACT.

4.1.3 Reference Checks - Release of Liability

Bidders should download, complete, and submit all the required information in the ***Reference Check (3) Forms (Appendix C)***. The references will be asked to verify Bidder's experience, including length and level. In addition to other things, the information provided will be used in determining if Bidders meet the Minimum Qualifications. Bidders should therefore ensure that

they only submit references that have first-hand knowledge of the information and can verify that information.

4.2 Bid Submission

A. Preparation of RFBs. RFB's must be submitted in ink or typewritten. Both **unit price and extension** (where applicable) for all line items must be shown where required on the RFB form. Signature on RFB's must be in **wet ink (blue ink)** to be considered acceptable. RFB on each item separately. Prices should be stated in units specified hereon. **RFB Bidders are requested to submit their pricing on the RFB forms provided**. Each RFB must be submitted in a separate ***sealed envelope*** with the RFB number on the outside, vendor name, and must be submitted to the Purchasing/Warehouse Department of the Mt. Diablo Unified School District at the time and date specified. Fax or other electronic delivery of RFBs is not acceptable. Bids received other than through hardcopy (mailed or delivered) after the due date and time shall not be accepted.

B. Documents Required for Bid Opening:

- ☑ **Bid Document**
- ☑ **Appendix A - Minimum Qualifications**
- ☑ **Appendix B - Pricing**
- ☑ **Appendix C - Reference Check Form (3 references)**
- ☑ **Appendix D - Noncollusion Declaration**

5.0 District's Evaluation / Selection Process

5.1 Overall Evaluation Process

Evaluation Phase	Scoring
Minimum Qualifications Certification	Pass/Fail
Bid Sheet	35
References	20
Qualifications & Experience	15
Past Positive Performance	15
Work Plan/Responsiveness	15

This section describes the District's criteria for analyzing and evaluating the Bids. Submittals received in response to this RFB will be evaluated in phases.

Minimum Qualifications (Pass/Fail)

The Submittals will be reviewed by the District's Procurement Department staff to determine whether each Bidder meets the minimum qualifications required to participate in this solicitation. Evaluation at this stage shall be conducted on a pass/fail basis. Only those Submittals that meet all minimum qualification requirements will be advanced to subsequent phases of the evaluation.

The District has established the following requirements as the minimum qualifications for participation in this solicitation event:

1. A minimum of three (3) years of experience, obtained within the most recent five (5) years, providing grounds pest and rodent control services comparable in scope and complexity to those described in this RFB, including services for athletic fields, open grounds, landscaped areas, and exterior site environments.
2. Demonstrated experience servicing K–12 school districts, public agencies, or comparable institutional facilities with active use areas and heightened safety and compliance requirements.
3. Documented experience providing outdoor rodent and pest control services, including monitoring, prevention, and treatment of pests such as ground squirrels, gophers, moles, voles, and similar species, in compliance with Integrated Pest Management (IPM) principles.
4. Provision of references for at least three (3) comparable clients, including scope of services, duration of contract, and contact information.
5. Possession of one or more valid and unexpired licenses, as applicable to the scope of work, including:
    a. California Department of Pesticide Regulation (DPR) Qualified Applicator License (QAL) or Qualified Applicator Certificate (QAC) with appropriate categories covering vertebrate pest control; and/or
    b. Structural Pest Control Operator License – Branch 2 (General Pest Control) issued by the California Structural Pest Control Board, where services include pest control activities adjacent to structures.
6. All pesticide applications shall be performed only by properly licensed and certified personnel, in accordance with all applicable laws and regulations.
7. Healthy Schools Act (HSA) Compliance: Contractor shall fully comply with the California Healthy Schools Act (Education Code §17608 et seq.), including:
    a. Advance notification of pesticide applications when required;
    b. Maintenance and submission of pesticide use records in the format required by the District;
    c. Use of least-toxic pest control methods whenever feasible; and
    d. Coordination of service schedules to minimize exposure to students, staff, and visitors.

Bidders must complete and submit the ***Minimum Qualifications Certification (Appendix A)*** form herewith along with information to verify their responses with their bids.

Bid Sheet Evaluation

Comparison of hourly rates and pricing submitted on ***Pricing Form (Appendix B)***. Lowest responsive bid receives highest score. The bid sheets with the four lowest prices will be the highest ranked Bidders.

Reference Checks

District staff will review and check the references for each of the four highest ranked Bidders. The references will be asked to verify the Bidder's experience in providing the requested services, the quality of services and staffing provided to prior clients, as well as adherence to schedules/budgets and Bidder's problem-solving, project management, communication abilities, performance on deliverables and outcomes, effectiveness in meeting or exceeding project objectives. Bidders must provide with Submittals, a ***Reference Check Form (3 references) (Appendix C).***

Qualifications & Experience

Depth of staff expertise, relevant project history, and certifications demonstrating capability to perform work described in Section 3.0.

Past Positive Performance

Demonstrated record of satisfactory performance on prior MDUSD or comparable contracts, including adherence to schedule, budget, and workmanship standards.

Work Plan / Responsiveness

Evaluation of the Bidder's approach to scheduling, communication, and service delivery, as evidenced by the requirements in Sections 3.2 (Scheduling Protocol) and 3.3 (Contractor Requirements). This includes the adequacy of single points of contact, ability to confirm service requests within two (2) business days, capacity to correct deficiencies within 24 hours, and procedures for post-completion inspections.

6.0 Contract Award

The District, at its sole discretion, may award contracts to a pool of qualified vendors with a **collective not-to-exceed value of three hundred fifty thousand dollars ($350,000.00) per Fiscal year (July 1 - June 30)** (anticipated value, this total may be revised based on needs) based on to provide the required services. Contract awards, if any, will be based on the responsiveness and responsibility of bidders, and the District may enter into contract negotiations with the highest-ranked bidder(s).

The selection of any bid shall not imply acceptance by the District of all terms of the bid, which may be subject to further negotiations and approvals before the District may be legally bound thereby. If a satisfactory contract cannot be negotiated in a reasonable time the District, in its sole discretion, may terminate negotiations with the highest ranked bidder and begin contract negotiations with the next highest ranked bidder. The selected bidder will be required to enter into a contract substantially in the form of the Organization/Professional Services Agreement, attached hereto as ***Appendix E "Form of Contract"***. Failure to timely execute the contract, or to furnish any and all insurance certificates and policy endorsement, surety bonds or other materials required in the contract, shall be deemed an abandonment of a contract offer. The District, in its sole discretion, may select another firm and may proceed against the original selectee for damages.

A contract made pursuant to this RFB shall have an initial term of three (3) years. In addition, the District shall have two options exercisable at its sole discretion, to extend the term of the contract for a period or periods of up to one year each. The maximum contract period shall not be more than five (5) years.

7.0 Terms for Receipt of Bids

7.1 Errors and Omissions in RFB

Bidders are responsible for reviewing all portions of this RFB. Bidders are to promptly notify the District in writing, if they discover any ambiguity, discrepancy, omission, or other error in the RFB. Any such notification should be sent by email to **Elizabeth McClanahan, Director of Purchasing & Warehouse, mcclanahane@mdusd.org** promptly after discovery, but in no event later than **4:00 P.M. (PST) on April 2, 2026**. The email must be a direct email to this address; it cannot be a "reply" or part of a thread. The subject line of the email must state: **ERRORS AND OMISSIONS FOR RFB #1971 – 2026 Pest Control Services, District-Wide (Grounds).** Modifications and clarifications will be made by addenda as provided below.

7.2 Questions and Objections Regarding the RFB

Any questions and/or objections concerning the substance of this RFB including the Scope of Work, requirements, and evaluation criteria must be submitted, in writing, via email to **Elizabeth McClanahan, Director of Purchasing & Warehouse, mcclanahane@mdusd.org** by **4:00 P.M. (PST) on April 2, 2026**. Any questions concerning the RFB process shall be submitted no later than five (5) working days prior to the bid due date to the same email address. The email must be a direct email to this address; it cannot be a "reply" or part of a thread. The subject line of the email must state: **RFB #1971 – 2026 Pest Control Services, District-Wide (Grounds).** Bidders who fail to do so will waive all further rights to protest, based on these specifications and requirements.

If necessary, a "Questions and Answers" document will be developed from all submitted questions and posted on the District's Contracts Opportunities portal. It is the responsibility of the Bidder to check the portal for the Questions and Answers document and any addenda.

7.3 Change Notices

The District may modify the RFB, prior to the bid due date, by issuing an addendum, which will be posted on the District's Contracts Opportunities Portal. Bidders shall be responsible for ensuring that their bids reflect any and all RFB addenda issued by the District prior to the bid due date regardless of when their bid is submitted. Therefore, the District recommends that Bidders visit the portal frequently, particularly during the run up to the bid due date, to determine if they have downloaded any and all addendum/addenda and documents.

Submission of a bid signifies that the proposed services and fees/cost are valid for 120 calendar days from the bid due date and that the quoted fees are genuine and not the result of collusion or any other anti-competitive activity.

7.4 Revision of Bid

A bidder may revise a bid on the bidder's own initiative at any time before the deadline for submission of bids. The bidder must submit the revised bid in the same manner as the original. A revised bid must be received on or before the bid due date. In no case will a statement of intent to submit a revised bid, or commencement of a revision process, extend the bid due date for any bidder.

At any time during the bid evaluation process, the District may require a bidder to provide oral or written clarification of its bid. The District reserves the right to make an award without further clarifications of bids received.

7.5 Errors and Omissions in Bid

Failure by the District to object to an error, omission, or deviation in the bid will in no way modify the RFB or excuse the bidder from full compliance with the specifications of the RFB or any contract awarded pursuant to the RFB.

7.6 Financial Responsibility

The District accepts no financial responsibility for any costs incurred by any bidder in responding to this RFB. Submissions of the RFB will become the property of the District and may be used by the District in any way deemed appropriate.

7.7 Reservation of Rights by the District

The issuance of this RFB does not constitute an agreement by the District that any contract will actually be entered into by the District. The District expressly reserves the right at any time to:

- Waive or correct any defect or informality in any response, bid, or bid procedure.
- Reject any or all bids.
- Reissue a Request for Bids.
- Prior to submission deadline for bids, modify all or any portion of the selection procedures, including deadlines for accepting responses, the specifications or requirements for any materials, equipment, or services to be provided under this RFB, or the requirements for contents or format of the bids.
- Procure any materials, equipment or services specified in this RFB by any other means; or
- Determine that no project will be pursued.

7.8 No Waiver

No waiver by the District of any provision of this RFB shall be implied from any failure by the District to recognize or take action on account of any failure by a bidder to observe any provision of this RFB.

8.0 Protest Procedures

8.1 Protest of Contract Award

Within five (5) working days of the District's issuance of an Opening Summary and/or Notice of Intent to Award the contract (posted on the District Bidding Website), the next highest ranked Bidder may submit a written notice of protest if it believes that the District has incorrectly selected another bidder for award. Such notice of protest must be received by the District on or before five (5) working days after the District's issuance of the Opening Summary and/or Notice of Intent to Award.

The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the Bidder, and must cite the law, rule, local ordinance, procedure, or RFB provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for the District to determine the validity of the protest.

8.2 Delivery of Protests

All protests must be received by their respective due dates. Protests must be delivered via email to mcclanahane@mdusd.org. The email must be a direct email to this address; it cannot be a “reply” or part of a thread. The subject line of the email must state: **RFB #1971 – 2026 Pest Control Services, District-Wide (Grounds).** Protests sent by any means or format other than as specified here or that are not received before their respective due dates will not be considered.

End of Section

Appendix A – Minimum Qualifications Certification
RFB# 1971 - 2026 Pest Control Services, District-Wide (Grounds)

PROPOSER WILL BE IMMEDIATELY DISQUALIFIED
IF THE ANSWER TO ANY OF QUESTIONS IS "NO."

In addition to responding to these questions, Proposers must include verifying information in their responses to Section 6.3 of the RFB. The District will cross check the information as part of the minimum qualifications evaluation.

1. Does the Proposer possess three (3) years of experience obtained within the most recent five (5) years providing pest and rodent control services?

☐ Yes
☐ No

2. Is the Proposer currently licensed with one or more of the following valid and unexpired licenses, as applicable to the scope of work:

- A California Department of Pesticide Regulation (DPR) Qualified Applicator License (QAL) or Qualified Applicator Certificate (QAC) with categories covering vertebrate pest control; and/or
- A Structural Pest Control Operator License – Branch 2 (General Pest Control), where services included pest control activities adjacent to structures?

☐ Yes
☐ No

3. Does the proposer currently have a contract manager with at least three (3) years of experience, managing, coordinating, or organizing pest and rodent control services?

☐ Yes
☐ No

_____ _____
Signature Date

_____ _____
Print Name and Title Print Company Name

End of Section

Appendix B – Pricing Sheet

RFB# 1971 - 2026 Pest Control Services, District-Wide (Grounds)

Contractor shall provide flat-rate pricing for all recurring, scheduled preventative pest and rodent control services. Prices shall include labor, equipment, monitoring, documentation, and all standard treatment materials unless otherwise noted.

Aerial Maps of all site locations are available here.

SITE LOCATION	SITE ADDRESS	BUILT	BLDG	ACRES	CLASSIFICATION	MONTHLY SERVICE COST
Administration Building	1936 Carlotta Dr., Concord, CA 94519	1959	39,513	4.09	Administrative/ Support Site	$_____
Ayers Elementary School	5120 Myrtle Drive, Concord, CA 94521	1962	33,925	10.4	Elementary	$_____
Bancroft Elementary School	2200 Parish Drive, Walnut Creek, CA 94598	1968	42,682	10.31	Elementary	$_____
Bel Air Elementary School	663 Canal Road, Bay Point, CA 94565	1950	39,818	8.12	Elementary	$_____
Cambridge Elementary School	1135 Lacey Lane, Concord, CA 94520	1957	50,487	8.2	Elementary	$_____
College Park High School	201 Viking Drive, Pleasant Hill, CA 94523	1960	156,154	38.13	High	$_____
Concord High School	4200 Concord Blvd., Concord, CA 94521	1966	147,415	43.5	High	$_____
Delta View Elementary	2916 Rio Verde, Pittsburg, CA 94565	2004	57,246	6.3	Elementary	$_____
Diablo View Middle School	300 Diablo View Lane, Clayton, Ca 94517	1992	82,718	8.43	Middle	$_____

SITE LOCATION	SITE ADDRESS	BUILT	BLDG	ACRES	CLASSIFICATION	MONTHLY SERVICE COST
Eagle Peak Montessori (Charter)	800 Hutchinson Road, Walnut Creek, CA 94598	2004	12,950	5.01	Elementary	$_____
El Dorado Middle School	1750 West Street, Concord, CA 94521	1960	76,171	15	Middle	$_____
El Monte Elementary School	1400 Dina Drive, Concord, CA 94518	1955	41,393	7.5	Elementary	$_____
Fair Oaks Elementary School	2400 Lisa Ln., Pleasant Hill, CA 94523	1953	35,363	10.98	Elementary	$_____
Foothill Middle School	2775 Cedro Lane, Walnut Creek, CA 94598	1966	81,507	20	Middle	$_____
Glenbrook Middle School	2351 Olivera Road, Concord, CA 94520	1955	57,226	15.46	Middle	$_____
Gregory Gardens Elementary School	1 Corritone Court, Pleasant Hill, CA 94523	1952	48,866	10	Elementary	$_____
Hidden Valley Elementary School	500 Glacier Dr, Martinez, CA 94553-5445	1968	64,293	10	Elementary	$_____
Highlands Elementary School	1326 Pennsylvania Blvd., Concord, CA 94521	1964	52,153	9.64	Elementary	$_____
Holbrook Elementary School	3333 Ronald Way, Concord, CA, 94519	1955	38,258	8	Elementary	$_____
Loma Vista Adult Ed	1266 San Carlos Ave., Concord, CA 94518	1953	78,718	13.43	***Middle School Size***	$_____

SITE LOCATION	SITE ADDRESS	BUILT	BLDG	ACRES	CLASSIFICATION	MONTHLY SERVICE COST
Central Services Maintenance Operations & Facilities Transportation Purchasing/Warehouse Food & Nutrition Services	1480 Gasoline Ally, Concord 94520 1490 Gasoline Alley, Concord, CA 94520 2326 Bisso Lane, Concord, CA 94520 2330 Bisso Lane, Concord, CA 94520	60-20	68,604	13.78	Administrative/ Support Site	$_____
Meadow Homes Elementary School	1371 Detroit Ave., Concord, CA 94520	1952	57,831	10	Elementary	$_____
Monte Gardens Elementary School	3841 Larkspur Drive, Concord, CA 94519	1952	38,231	10	Elementary	$_____
Mount Diablo Elementary School	5880 Mt. Zion Drive, Clayton, CA 94517	1955	53,982	9	Elementary	$_____
Mount Diablo High School	2450 Grant St., Concord, CA 94520	1930	201,583	45	High	$_____
Mountain View Elementary School	1705 Thornwood Drive, Concord, CA. 94521	1964	41,370	10.84	Elementary	$_____
Northgate High School	2450 Grant St., Concord, CA 94520	1973	176,820	40	High	$_____
Oak Grove Middle School	2050 Minert Road, Concord, CA 94518	1958	68,259	11.4	Middle	$_____
Olympic High School	2730 Salvio Street Concord, CA 94519	1951	45,302	4.52	Elementary	$_____
Pine Hollow Middle School	5522 Pine Hollow Road, Concord, CA 94521	1964	72,210	11.58	Middle	$_____
Pleasant Hill Elementary School	2097 Oak Park Blvd. Pleasant Hill, CA 94523	1951	44,999	10.06	Elementary	$_____

SITE LOCATION	SITE ADDRESS	BUILT	BLDG	ACRES	CLASSIFICATION	MONTHLY SERVICE COST
Pleasant Hill Middle School	1 Santa Barbara Road, Pleasant Hill, CA 94523	1954	131,177	28.95	***High School Size***	$_____
Rio Vista Elementary School	611 Pacifica Avenue, Bay Point, CA 94565	1954	43,488	12	Elementary	$_____
Riverview Middle School	205 Pacifica Ave., Bay Point, CA 94565	1956	120,223	44.6	***High School Size***	$_____
Sequoia Elementary School	277 Boyd Road, Pleasant Hill, CA 94523	1953	38,728	8.79	Elementary	$_____
Sequoia Middle School	265 Boyd Road, Pleasant Hill, CA 94523	1951	64,263	14.19	Middle	$_____
Shadelands Special Education School	1860 Silverwood Dr, Concord, CA 94519	1956	21,129	3	Elementary	$_____
Shore Acres Elementary School	351 Marina Rd., Bay Point, CA 94565	1954	40,589	10	Elementary	$_____
Silverwood Elementary School	1649 Claycord Ave., Concord, CA, 94521	1968	40,121	9.98	Elementary	$_____
Strandwood Elementary School	416 Gladys Drive, Pleasant Hill, CA 94523	1955	40,657	11.5	Elementary	$_____
Sun Terrace Elementary School	2448 Floyd Ln., Concord, CA 94520	1962	48,925	9.56	Elementary	$_____
Sunrise Special Education School	1861 Silverwood Drive, Concord, CA 94519	1966	13,123	2	Elementary	$_____
Valhalla Elementary School	530 Kiki Dr., Pleasant Hill, CA 94523	1966	45,172	10.424	Elementary	$_____

SITE LOCATION	SITE ADDRESS	BUILT	BLDG	ACRES	CLASSIFICATION	MONTHLY SERVICE COST
Valle Verde Elementary School	3275 Peachwillow Lane, Walnut Creek, CA 94598	1967	45,057	11.37	Elementary	$_____
Valley View Middle School	181 Viking Drive Pleasant Hill, California 94523	1963	68,096	12.2	Middle	$_____
Walnut Acres Elementary School	180 Cerezo Drive, Walnut Creek, CA 94598	1956	42,538	7.9	Elementary	$_____
Westwood Elementary School	1748 West St., Concord, CA 94521	1958	36,807	10	Elementary	$_____
Willow Creek Center	1026 Mohr Lane, Concord, CA 94519	1970	34,723	11.39	Administrative/ Support Site	$_____
Woodside Elementary School	761 San Simeon Drive, Concord, CA 94518	1964	40,009	10.33	Elementary	$_____
Wren Avenue Elementary School	3339 Wren Avenue, Concord, CA 94519	1951	38,687	10	Elementary	$_____
Ygnacio Valley Elementary School	2217 Chalomar Road, Concord, CA 94518	1951	43,483	8.8	Elementary	$_____
Ygnacio Valley High School	755 Oak Grove Rd. Concord, CA 94518	1960	172,219	40.4	High	$_____

Total Annual Preventative Program Cost: $_____

Optional Add-On Pricing (Unit Costs)

Optional Service	Unit of Measure	Cost
Emergency After-Hours Response	Per Hour	$_____
High-Density Rodent Treatment	Per Hour	$_____
Burrow Backfill & Compaction (Beyond Routine)	Per Hour	$_____

Dated this _____ day of _____ in the year 20_____

Name of Bidder (Company) _____

Type of Organization _____

By (Signature) _____

Name of Signer _____

Title of Signer _____

Full Address of Bidder _____

Taxpayer's Identification No. of Bidder _____

Telephone Number _____

E-mail Address _____

If Bidder is a corporation,

Name of Corporation _____

President _____

Secretary _____

Treasurer _____

Manager _____

End of Section

Appendix C - Reference Check #1
RFB# 1971 - 2026 Pest Control Services, District-Wide (Grounds)

Reference #2 Name	
Reference Organization	
Telephone Number	
Email Address	
Dates of Service	
Types of pest and rodent control grounds services provided	(Be specific on types of services provided to the reference organization.)

The undersigned hereby fully and forever release, exonerate, discharge and covenant not to sue the Mt. Diablo Unified School District (“District”), its Board, officers, and employees, and all individuals, entities and firms providing information, comments, or conclusions ("Reference Information") in response to inquiries that the District may make regarding the qualifications or experience of a Prime proposer, proposed joint venture partner, proposed subconsultant or proposed key/lead team member in connection with the selection process for **RFB# 1971** from and for any and all claims, causes of action, demands, damages, and any and all liabilities of any kind or description, in law, equity, or otherwise arising out of the provision of said Reference Information. This Release and Waiver is freely given and will be applicable whether or not the responses by said individuals, entities or firms are accurate or not, or made willfully or negligently.

_____ _____

Proposer’s Name Date

_____ _____

Signature of Authorized Representative of Proposer Name and Title of Authorized Representative

Appendix C - Reference Check #2

RFB# 1971 - 2026 Pest Control Services, District-Wide (Grounds)

Reference #2 Name	
Reference Organization	
Telephone Number	
Email Address	
Dates of Service	
Types of pest and rodent control grounds services provided	(Be specific on types of services provided to the reference organization.)

The undersigned hereby fully and forever release, exonerate, discharge and covenant not to sue the Mt. Diablo Unified School District (“District”), its Board, officers, and employees, and all individuals, entities and firms providing information, comments, or conclusions ("Reference Information") in response to inquiries that the District may make regarding the qualifications or experience of a Prime proposer, proposed joint venture partner, proposed subconsultant or proposed key/lead team member in connection with the selection process for **RFB# 1971** from and for any and all claims, causes of action, demands, damages, and any and all liabilities of any kind or description, in law, equity, or otherwise arising out of the provision of said Reference Information. This Release and Waiver is freely given and will be applicable whether or not the responses by said individuals, entities or firms are accurate or not, or made willfully or negligently.

_____ _____

Proposer’s Name Date

_____ _____

Signature of Authorized Representative of Proposer Name and Title of Authorized Representative

Appendix C - Reference Check #3
RFB# 1971 - 2026 Pest Control Services, District-Wide (Grounds)

Reference #3 Name	
Reference Organization	
Telephone Number	
Email Address	
Dates of Service	
Types of pest and rodent control grounds services provided	(Be specific on types of services provided to the reference organization.)

The undersigned hereby fully and forever release, exonerate, discharge and covenant not to sue the Mt. Diablo Unified School District (“District”), its Board, officers, and employees, and all individuals, entities and firms providing information, comments, or conclusions ("Reference Information") in response to inquiries that the District may make regarding the qualifications or experience of a Prime proposer, proposed joint venture partner, proposed subconsultant or proposed key/lead team member in connection with the selection process for **RFB# 1971** from and for any and all claims, causes of action, demands, damages, and any and all liabilities of any kind or description, in law, equity, or otherwise arising out of the provision of said Reference Information. This Release and Waiver is freely given and will be applicable whether or not the responses by said individuals, entities or firms are accurate or not, or made willfully or negligently.

_____ _____

Proposer’s Name Date

_____ _____

Signature of Authorized Representative of Proposer Name and Title of Authorized Representative

End of Section

Appendix D - NONCOLLUSION DECLARATION

RFB# 1971 - 2026 Pest Control Services, District-Wide (Grounds)

Public Contract Code § 7106

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the _____ [PRINT YOUR TITLE]

of _____ [PRINT FIRM NAME],

the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the following date:

Date: _____

Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

*****END OF DOCUMENT*****