WATERFORD TOWNSHIP BOARD OF EDUCATION

NOTICE OF MEETING: **REGULAR BOARD MEETING – March 25, 2026**
WATERFORD ELEMENTARY SCHOOL
Regular Meeting – 6:30 p.m.

I. ***MEETING CALLED TO ORDER*** _____

This meeting was advertised in compliance with the Sunshine Law through the notice filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ***ROLL CALL***

B. ***MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY***

C. ***MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED*** **SESSION**

D. ***MOTION TO APPROVE THE RETURN TO OPEN SESSION*** _____ _____ _____

E. ***FLAG SALUTE***

F. ***MISSION STATEMENT-*** *Stephen Umosella*

G. ***STATEMENT TO THE PUBLIC***

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.

THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.

MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG

FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

WATERFORD TOWNSHIP BOARD OF EDUCATION
March 25, 2026

II. COMMITTEE REPORTS
- **A. EDUCATION**
- **B. PERSONNEL**
- **C. BUSINESS**

III. PRESENTATIONS

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY
- **A.** Motion to open the meeting to the Public
- **B.** Motion to close the meeting to the Public

V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:
- **A.** Board Meeting February 11, 2026
- **B.** Closed Session February 11, 2026

VI. SUPERINTENDENT'S REPORT – *Dr. Michael Nolan*
- **A. Monthly District Reports-**
  1. Monthly Wellness Report
  2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
WES	2/9/26	9:35 AM	N/A	Active Intruder	317	74
Atco	2/27/26	9:35 AM	37 degrees	Fire Drill	239	42
TR	2/11/26	9:50 AM	N/A	Active Shooter	237	62
Atco	2/13/26	3:05 PM	Sunny 37	Intruder Alert	228	38
WES	2/19/26	9:35 AM	Cloudy 41 degrees	Fire drill	404	87
TR	2/20/26	2:23 PM	48 degrees cloudy	Fire drill	217	60

- **B. <u>Enrollment:</u>**

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	81	71
PK (4 yr. old)	72	103
PK (5 yr. old)	1	2
Sub Total:	**154**	**176**
K	110	87
1st	109	120
2nd	108	121
3rd	97	116
4th	109	102
5th	116	112
6th	114	129
Sub Total:	**763**	**787**
Total:	**917**	**963**

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	1
Out of School Suspension	0	0	2

VIII. SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent:

A. EDUCATION –*Ehren O'Donnell/ Barbara Libak Fanz /Jason Galante*

1. Harassment, Intimidation and Bullying (HIB) Report:
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. Field Trips for the 2025-2026 School Year:
Approve the following field trips for the 2025-2026 school year:

Location	Date	Grade	Staff	Total Adults/Students	Cost PP	Total
Atco Elementary (K Orientation)	6/1/26	K	13	13/87	$0	$0 (Transportation included in contract)
Waterford Elementary (Gr.2 Orientation)	6/1/26	2	12	12/122	$0	$0 (Transportation included in contract)
Hammonton Middle School (Team Up Day)	6/3/26	6	15	15/130	$0	Transportation: $768.68

3. Revised Calendar for the 2025-2026 School Year:
Approve the calendar for the 2025-2026 school year. (See Attachment A-3).

4. Acceptable Use of Generative Artificial Intelligence (AI) Plan for the 2025-2026 School Year:
Approve the Acceptable Use of Generative Artificial Intelligence (AI) Plan for the 2025-2026 school year. (See Attachment A-4).

5. Memorandum of Agreement for the 2025-2026 School Year:
Approve the Memorandum of Agreement between the Waterford Township Police Department and the Waterford Township Board of Education for the 2025-2026 School Year.

6. College Clinical Practice I Placement for Spring, 2026 Semester:
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Marusch, Amanda	Stockton	District	K	Handzus, Alexandra	5/12/26-6/12/26	80 Hours

7. College Clinical Practice I Placement for Fall, 2026 Semester:
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carbone, Rachel	Rowan	District	PreK	Peterson	9/1/26-12/9/26	2 days a week / 10 weeks

8. College Clinical Practice II Placement for Spring, 2027 Semester:
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Carbone, Rachel	Rowan	District	PreK	Peterson	1/19/27-5/7/27	5 days a week / 16 weeks

9. Approve the following policy for the first reading:
n/a

10. Approve the following policy for the second reading:
a. Policy #2530- Resource Materials
b. Policy #2535- Library Materials

11. Acknowledge receipt of the following regulations:
n/a

B. PERSONNEL – *Michael McClintock/Ben De Vuyst/Roe Hunter*
Upon the recommendation of the Superintendent:

1. Leave-of-Absence Request / Acknowledge:
Acknowledge the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
5180	7.20.26 – 12.11.26	PTO / FMLA / NJFLA
4691	3.10.26 – 3.24.26	PTO / FMLA
4721	8.25.26 – 12.08.26	PTO / FMLA / NJFLA

2. Leave-of-Absence Request / Approve-Decline:
Approve / decline the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
4574	4.22.26 – 4.24.26	**Unpaid**

3. Position Change of Support Staff Member for the 2025-2026 School Year:
Approve the change of position for the following Support Staff member for the 2025-2026 school year:

Name	Curr Pos.	Curr UPC	Curr Loc	Curr Step	Curr Rate/ Hr	Curr Hrs /Day	Curr Days/ Yr	New Pos.	New UPC	New Loc	New Step	New Rate/ Hr	New Hrs /Day	New Days/ Yr	Eff. Date
Riddell, G.	Non-Instr. (Café) Aide	20-40-NA/ AZL	Atco	1	16.74	2.5	185	Parapro	20-40-EX/ ASX	Atco	1	17.31	6	185	3.19.26
Tartaglia, J.	Perm. Para Sub	23-80-PP/ BAO	Distr.	1	17.31	6	185	Parapro	20-40-EX/ AQH	Atco	1	17.31	6	185	3.19.26
Wyld, B.	Parapro	20-40-EX/ BDK	Atco	1	18.88	4	185	Parapro	20-40-EX/ AOB	Atco	1	18.88	6	185	1.12.26

4. Resignation of Support Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Santo, Jamie	TR	Non-Instructional Aide (Café)	20-45-NA / AZJ	4.05.26

5. Appointment of Substitutes for the 2025-2026 School Year:

Approve the following Substitute for the remainder of the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Santo, Jamie	Paraprofessional Non-Instructional Aide (café)	18.75 / hr 17.66 / hr	20.63 / hr 19.42 / hr

6. Summer 2026 Student Screening:

Approve the following certified staff members for new students:

Name	Rate	Account Number
Brown, Carla	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000
Fanz, Caitlin	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000
Peterson, Samantha	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000
Raso, Georgiann	Up to18 hrs. @ $55.00 = $990	11-000-218-104-01-23-000

7. Extended School Year CST Team Members - 2026-2027 Evaluations:

Name	Position	# of Hours	Rate/Hour	Total	Account
Gallagher, Carly	Speech Therapist	Up to 25	$55.00	$1,375.00	11-000-216-104-01-53-000
Harrell, Kayla	Social Worker	Up to 50	55.00	2,750.00	11-000-211-104-01-13-000
Herman, Kelly	Psychologist	Up to 50	55.00	2,750.00	11-000-219-104-01-43-000
Whitfield, Lori	Speech Therapist	Up to 25	55.00	1,375.00	11-000-216-104-01-53-000

8. Extended School Year (ESY) Learning Program 2026- Certified/Support Staff Records Review:

Approve certified and support staff members to provide services for the ESY Summer Learning Program and certified staff members for records review and instruction planning as outlined on the attached list. (See Attachment B-8)

9. Title I Summer Learning Academy Program 2026- Certified/Support Staff Training:

Approve certified and support staff members to provide tutoring services for the Title I Summer Learning Academy and i-Ready Training (if needed) as outlined on the attached list. (See Attachment B-9)

10. Title I and Extended School Year (ESY) Academy Program 2026- Certified/Support Staff Substitutes:

Approve certified and support staff to provide services for the 2026 Title I and ESY Learning Programs as outlined on attached list.. (See Attachment B-10).

11. Approve the following policy for the first reading:

n/a

12. Approve the following policy for the second reading:

a. Policy # 9130- Public Complaints and Grievances
b. Policy #1552- Sexual Harassment-Staff
c. Policy #3362- Sexual Harassment-ABOLISH
d. Policy #1220- Employment of Chief School Administrator

13. Acknowledge receipt of the following regulations:

n/a

C. BUSINESS –*Tom Leach/Jason Galante/Stephen Umosella*
Upon the recommendation of the Superintendent:

1. Board Secretary's Certifications for the month of January 2026 (See Attachment C-1):

In accordance with 18A:17-9 for the month of January 2026, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of January 2026, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of January 2026 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month January 2026 (as per attached):

a. Investment report.
b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
c. Student Activity Fund General Ledger.
d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
e. Transfers by transfer number

4. Approval of Expenditures (as per attached):
Approve the payment of bills and claims:

- Bills List #1- $ 2,021,845.98
- Bills List #2- $ 15,193.57
- Bills List #3- $ 61,986.21
- Nutri-Serve- $ 96,814.91

5. Contracts:

Vendor	Purpose	From	To	Amount	Attachment
Realtime (Harris Education Solutions)	Student Information System	7/1/26	6/30/27	$30,231.93	N/A
CSI Software	Personnel & Accounting	7/1/26	6/30/27	$22,176	N/A
Advanced Assessment Systems, Inc. (LinkIt!)	Data & Assessment	7/1/26	6/30/27	$20,787	N/A
Delaware City Bus Company	Transportation	2/23/26	6/30/26	$18,173.35	N/A
Delaware City Bus Company	Transportation	4/16/26	6/30/26	$14,613.90	N/A

6. Tuition Contracts:

SID#	School	From	To	Amount	Send/Receive	Attachment
8774655374	Pitman	2/14/26	6/2026	$7,042.85	Receive	N/A
1460792321	Bellmawr	12/14/25	6/2026	$10,252.25	Receive	N/A
6052279177	Bellmawr	12/4/25	6/2026	$9,586.40	Receive	N/A
2636896046	Bellmawr	12/14/25	6/2026	$11,458.60	Receive	N/A

7. Grants:

Grantor	School	Amount	Staff Member	Purpose	Attachment
HSA	WES	$410	Knoll	Field Day-Inflatables	N/A
HSA	TR	$410	Knoll	Field Day-Inflatables	N/A
HSA	Atco	$410	Laurito	Field Day-Inflatables	N/A
WTPD	TR	$550	Ervolini	PK End of Year Event	N/A

8. Transportation:

SID#	Vendor	School	From	To	Amount	Send/Receive	Attachment
8774655374	Delaware City Bus Company	Hammonton	2/23/26	6/30/26	$18,173.35	Receive	N/A
1460792321, 6052279177, 2636896046	Delaware City Bus Company	Hammonton MS/HS & Waterford	1/5/26	6/12/26	$38,596.55	Receive	N/A
Various	Hammonton	Hammonton MS	2/24/26	N/A	$233.56	Send	N/A
Various	Hammonton	Hammonton MS	6/4/26	N/A	$768.68	Send	N/A

b. Approve the 2026/2027 school year transportation contract with the Camden County Educational Services Commission.

9. Out of District Professional Development:

Approve the following Out of District Professional Development for the 2025-2026 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Harrell, K.	02/13/2026	04/20/2026	Monroe Township, NJ	Programming Decisions & Transition of PK Students w/ Disabilities to K	$195.00	11-000-211-580-58-13-000
Magenta, A.	02/13/2026	04/20/2026	Monroe Township, NJ	Programming Decisions & Transition of PK Students w/ Disabilities to K	$195.00	11-000-219-580-58-03-000
Eberly, C.	02/13/2026	06/02/2026 06/03/2026 06/04/2026 06/05/2026	Atlantic City, NJ	NJASBO Annual Conference	$500.00	11-000-251-592-58-25-000
Knoll, M.	Rescheduled due to snow	05/04/2026 05/05/2026	Princeton, NJ	2025 NJAHPERD Annual Convention	$400.00	11-000-223-580-58-06-100 (approved 9/17/25 BOE meeting)
Davidson, P.	01/13/2026 by Biggs, M.	04/23/2026	West Windsor Township, NJ	NJPIEP Preschool Inclusion Leadership Conference	$45.00	20-218-200-580-58-02-060 (approved 1/21/26 BOE meeting – changing attendee)

10. Facilities:

a. To amend the Long Range Facilities Plan. (See Attachment C-10).

11. Budget:

a. Resolution to tentatively approve the 2026-2027 school district budget for submission to the Executive County Superintendent of Schools. (See Attachment C-11-a).
b. Resolution to approve travel and related expense reimbursements for 2026-2027. (See Attachment C-11-b).
c. Approve the 2026-2027 Preschool Expansion Aid District Planning Workbook and Budget Narrative. (See Attachment C-11-c).

12. Approval of Shared Services Agreement for maintenance and repair services of school van with Medford Township Board of Education. Medford Township Board of Education shall provide the labor of its automotive mechanics to Waterford on an as-needed basis to maintain Waterford's fleet and maintenance vehicles, as well as parts, equipment, and supplies necessary for maintenance and repair services for the 2025-2026 school year. Repair/maintenance will cost $125.00/hour; parts and supplies.

13. Approve Resolution for designating the locations for public notice. (See Attachment C-12).

14. Business-Related Policies:

a. **Approve the following policies for the first reading:**
n/a
b. **Approve the following policies for the second reading:**
1. Policy #8505- Wellness Policy/Nutrient Standards for Meals and Other Foods
c. **Acknowledge receipt of the following regulations:**
n/a

D. BYLAWS–*Barbara Libak Fanz*

1. Approve the following policy for the first reading :
n/a
2. Approve the following policy for the second reading :
n/a
3. Acknowledge receipt of the following regulations:
n/a

VIII. REPORTS

a. Legislation- Tom Leach/Roe Hunter
b. Camden County School Boards Association- Ehren O'Donnell/ Barbara Libak-Fanz
c. New Jersey School Boards Association- Michael McClintock/Stephan Umosella
d. Camden County Educational Services Commission- Ben De Vuyst/Jason Galante
e. Hammonton-Roe Hunter
f. Board President's Report- Matthew DeNafo

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS
B. NEW BUSINESS

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. Motion to open the meeting to the Public
B. Motion to close the meeting to the Public

XI. MEETING ADJOURNMENT _____