



CHRISTOPHER COLUMBUS

A Marist Brothers High School 1958



Job Description: Audiovisual Support Technician

Position Overview

The Audiovisual Support Technician is responsible for setting up, operating, maintaining, and troubleshooting audiovisual (AV) equipment for all school events. This role also ensures the ongoing performance and reliability of AV systems and spaces across campus. In addition, the Audiovisual Support Technician provides general IT support to faculty, staff, and students as needed.

This is a part-time position with a flexible schedule. Work hours will vary based on the school event calendar and may include evenings, weekends, and occasional travel. The Audiovisual Support Technician reports directly to the Director of Technology.

Vision & Goals

The Audiovisual Support Technician supports the school community by delivering seamless AV experiences and dependable IT assistance. This role enhances events, instruction, and communication through expert technical support, preventative maintenance, and continuous improvement.

Key Responsibilities

- Partner with event organizers to understand AV and IT requirements, and recommend technical strategies to ensure successful event execution.
- Set up, operate, and dismantle AV equipment for events; provide live support as needed; and ensure equipment is properly stored and organized following each event.
- Maintain clear communication with event stakeholders to confirm expectations, timelines, and technical needs.
- Ensure consistent reliability of AV services through proactive support, attention to detail, and strong customer service.
- Coordinate with third-party vendors to support technical requirements before, during, and after events.
- Collect feedback from event organizers to improve future support efforts, documenting issues and resolutions for reference.
- Maintain and support campus AV infrastructure to ensure systems meet the school's operational and instructional needs.
- Provide technical leadership and support for AV-related projects and improvements.

- Follow departmental service-level agreements (SLAs), ticketing procedures, and documentation standards for AV tickets and other Level 1 support requests.
 - Perform additional duties as assigned.
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Qualifications

- Ability to lift and move audiovisual equipment, including speakers, TVs, truss systems, lighting, and safely operate lifts, ladders, and other elevated access equipment to repair projectors, LED panels, and other equipment.
 - Working knowledge of AV systems and equipment such as PreSonus, Extron, Q-SYS, Dante, X32 Mixer and other mixing consoles, ChamSys and other lighting controls, Chauvet lighting, and Sennheiser, Shure, and other professional microphones.
 - Ability to install, configure, and troubleshoot AV hardware, including wiring, signal routing, and connectivity issues.
 - Understanding of live event production, including sound reinforcement, video recording, and streaming technologies.
 - Familiarity with AV cabling and signal flow, including SDI, HDMI, DisplayPort, VGA, USB-C, and audio cabling standards.
 - Flexibility to work a variable schedule aligned with school events, including evenings, weekends, and occasional travel.
 - Preferred: Minimum of three (3) years of experience in sound and lighting engineering or event production, ideally in an educational or live event environment.
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How to Apply

Please send resumes to search@columbushs.com.