

Holly Pataski, Project Manager, Operations

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## RFQ – AUCTIONEER SERVICES:

### QUESTIONS AND ANSWERS:

- 1. Can the District provide historical sales date for the past two years?**  
Historically auctions have occurred every two to three years. The last date of auction held by the District was February 5, 2023. An auction was scheduled for 2021 but was place on hold due to the Covid-19 Pandemic.
- 2. Page 3, Item 1: Can the District provide an estimate of the percentage of items that would fall into the vehicle/equipment categories vs furniture/technology/other asset categories? We understand this estimate is not binding.**  
The District does not have this inventoried but about 20% may be equipment. We are not auctioning any vehicles.
- 3. Page 3, Item 1: Will a format of allowing in-person inspections of all items and bidding 100% online be considered?**  
We will allow a day for inspections to be held in-person at each site.
- 4. Page 3, Item 2.01(A): Will land and/or building auctions be included in this contract? If so, would the District consider splitting the contract into multiple awards as some auction companies specialize in real estate vs personal property.**  
No Land or building will be auctioned.
- 5. Page 8: Is “Property Insurance” required for this contract? This appears to be an insurance for construction projects.**  
We are asking for liability insurance with The School District of Pittsburgh listed as additionally insured. At this time the District is asking for Blanket additional insured coverage which includes the Owner (School District of Pittsburgh), its officers, directors and employees, the Awardee of the services and any other party as may be required by the Owner.
- 6. Will auction items be kept at District location(s) prior to auction or would the District like the option to have these items stored at the Vendor’s location?**  
The District is able to keep the items at our locations until the buyers pick up the items, which should be done expeditiously.



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- 7. If items are kept at District location(s), will the District supply personnel to assist with Buyer pick-ups? Or will the awarded Vendor need to have personnel on-site to assist with Buyer pick-ups?**

District employees will be available to bring the items into a loading area but will supply limited assistance in loading material into the buyer's vehicles.