

South St. Paul Public Schools

Request for Whole Grade Acceleration



This form is to be filled out by the student's parent or guardian.

Basic Information

Student Name: _____

Birthdate: _____ Last Grade Completed: _____

Parent Name: _____

Contact Information: _____

Siblings

Sibling Name: _____ Grade: _____

Sibling Name: _____ Grade: _____

Sibling Name: _____ Grade: _____

Additional Information

Families are required to include an informational letter with this application. The letter can be written in whichever language you feel most comfortable using and should contain additional anecdotal (observed) information about the student to help the Acceleration Committee in determining appropriate placement. Please include specific examples that you have observed of how your child functions at a significantly high level in some or all of the following areas:

1. Overall academic performance
2. Ability to apply, analyze and evaluate ideas at an advanced level
3. Ability to think creatively and solve complex problems
4. Motivation for new challenges/advanced work
5. Passion exhibited for topic(s) of interest
6. Social-emotional development (behavior, response to feedback/criticism, relationships with peers)
7. Participation in non-school extra-curricular activities
8. Any special recognitions

Please note: This form will begin the process of collecting preliminary information about this student. This does not mean acceleration will necessarily occur. Families may return this form and the letter to the Talent Development and Advanced Academics Coordinator or their child's principal to present their request.

Parent/Guardian Signature

Signing this document allows SSPPS staff to administer any additional assessment to complete the application process.

Signature

Date

Family Requested Retention Review Process

Application Submission

1. Family completes the application and submits it to school or Talent Development.

Information Collection

2. School staff will collect information about the student, including test scores, teacher interview, and family interview.

Initial Review

3. The school site team meets to review data, make recommendations, and, if appropriate, develop an acceleration plan.

If the team decides that acceleration is not recommended, the person requesting the review may elect to continue the process, but will be responsible for the associated costs (testing, staff time, etc.)

If the team decides that acceleration may be appropriate, TDAA staff will use the Iowa Acceleration Scale (3rd Edition) to make a final decision.

Notification

4. A second meeting with parents/guardians is scheduled to discuss the acceleration decision and plan to support the student. A written notification will also be sent.

Follow Up

5. The student will be monitored by school personnel according to the plan. Progress, concerns or adjustments will be reported to parents/guardians and other stakeholders.