



## **Middle School Learning Specialist with a Focus in Math**

### **About The Birch Wathen Lenox School**

Since 1916, BWL, a K–12, coeducational, college preparatory independent school, has stood out on the Upper East Side of Manhattan as one of the most close-knit institutions the big city has to offer its most promising young people. Inside our unassuming brownstone building is a beyond-supportive community of experienced educators and devoted families committed to fostering growth and celebrating the individual differences of every student. To learn more, visit [www.bwl.org](http://www.bwl.org).

### **Position Description**

The Middle School Learning Specialist reports to the Director of Middle School and sits at the center of our school's commitment to knowing every learner deeply. This is a role for an educator who believes that understanding *how* a student learns is just as important as *what* they learn, and who brings that conviction into every classroom, meeting, and conversation.

The Learning Specialist instructs students in grades 6–8 in the Strategic Mindset executive functioning and study skills course, works directly with students 1:1 during study halls and other available times, and pushes into a range of classes to co-teach and collaborate with faculty. The Learning Specialist oversees the Learning Profiles for the Middle School Division, serves as a core member of the Division Student Support Team, and works in close partnership with the BWL EXCEL Program. The position may also include teaching a section of 6th Grade Math, making this an ideal fit for a specialist who brings both learning support expertise and mathematical content knowledge.

### **Duties and Responsibilities**

#### Teaching & Direct Student Support

- Instruct sections of the Strategic Mindset curriculum in 6th and 7th grades, following the curriculum map and collaborating closely with colleagues across departments.
- Provide individualized 1:1 support to students during study halls and other available periods, meeting them where they are and building on their specific learning profiles.
- Push into classrooms across subject areas to co-teach, model differentiated strategies, and directly support student learning in real time.
- Conduct regular classroom observations to assess how student needs are being addressed and identify opportunities for growth and intervention.

#### Collaboration & Support Team

- Partner with the BWL EXCEL Program and serve as an active, contributing member of the Division Student Support Team — sharing observations, raising concerns early, and co-designing strategies that support the full range of learners.
- Review neuropsychological evaluations and related documentation to create and manage Learning Profiles, in collaboration with EXCEL as appropriate.
- Assist with the coordination, summarization, and writing of individual learning plans that target each student's specific curricular and learning needs, collaborating closely with the EXCEL team.
- Meet regularly with faculty to discuss the implementation of accommodations and classroom strategies, positioning yourself as a resource and thought partner rather than a last resort.

### Family & Student Life

- Communicate proactively and meet with parents as needed to discuss student progress, share strategies, and maintain transparent, trust-based partnerships.
- Prepare for and participate in private neuropsychological evaluation meetings and /or prepare and participate in Department of Education IEP/IESP meetings, in collaboration with the EXCEL team.
- Moderate a club, activity, or elective that reflects your interests and broadens student connection to the school community.
- Attend Middle School faculty meetings, department meetings, and team meetings consistently.
- Additional responsibilities will include: proctoring study halls, lunch duty, recess duty, proctoring and attending field trips, and attending evening School or Admissions events as needed.

### Qualifications

The ideal candidate brings deep knowledge of learning differences — particularly dyslexia, dysgraphia, dyscalculia, and ADHD — and understands how those differences intersect with the social, emotional, and academic demands of middle school. A strong grasp of reading acquisition and current best practices for teaching reading and writing at the middle school level is highly desirable. Experience supporting Math remediation is required. Experience teaching Math and content proficiency in mathematics is strongly preferred.

This position requires someone who leads with curiosity, communicates with candor and warmth, and thrives in a highly collaborative environment. The best candidates will have a demonstrated history of building trust with students who have struggled, working effectively alongside classroom teachers, and translating assessment data into actionable, student-centered plans.

2+ years of learning support experience and Bachelor's or Master's Degree in Special Education required. New York State Teaching License for Students with Learning Disabilities preferred, Literacy Teacher Certificate, or Licensed Math Specialist may be considered. Experience in independent schools is preferred.

**Salary Range \$70,000 - \$90,000**

BWL offers a competitive salary commensurate with experience, as well as an excellent benefits package that includes health insurance largely paid by the employer and a retirement account with employer match. The full benefits package will be shared early in the interview process.

The Birch Wathen Lenox School is an equal-opportunity employer committed to excellence through diversity and inclusion. The School does not discriminate on the basis of age, immigration or citizenship status, race or color, disability, gender, gender identity or expression, sexual orientation, national origin, pregnancy, religion or creed, height and weight, military or veteran status, predisposing genetic characteristics, marital status, sexual or reproductive health decisions, employment status, credit history, caregiver/parent status, or status as a victim or survivor of domestic violence, sex offenses, or stalking. All employment decisions are made on the individual merits of each applicant.

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