Ocean View School District
Food and Nutrition Services

PRE-BID CONFERENCE

RFP #2627-01
Food Service Truck

March 19, 2026 | 10:00 AM PT | Zoom Conference

Introduction to RFP #2627-01

Food Service Truck Procurement:

District Overview & Operational Scope

Ocean View School District
Huntington Beach, CA
Orange County

About the District

Ocean View School District is located in Orange County, serving students in the Huntington Beach area through its Food and Nutrition Services program.

Operational Scope

The District's nutrition services program operates kitchen facilities requiring a mobile Food Service Truck to remotely prepare and serve hot and cold meals at various locations.

Commitment to Operational Efficiency

The District seeks a high-quality Food Service Truck that supports efficient mobile operations, meets all health and safety standards, and provides long-term value through durable, reliable construction.

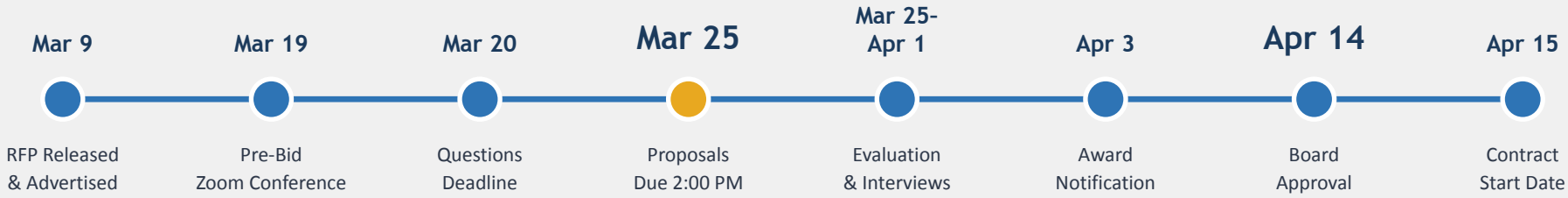
Proposal Due Date

March 25, 2026, 2:00 PM PT — USB electronic submissions delivered to Food and Nutrition Services. Late proposals will not be accepted. No hardcopies or fax submissions.

SCHEDULE

Schedule of Events

Ocean View School District
Food and Nutrition Services



OVSD reserves the right to amend the schedule. Updates posted at ovsd.org/departments/purchasing

Submission Requirements

Electronic Submission Details

Submit: 1 USB drive with electronic RFP version

Deliver to: Food and Nutrition Services Dept.
17200 Pinehurst Lane, Bldg B
Huntington Beach, CA 92647

Deadline: March 25, 2026, 2:00 PM PT

No hardcopies or fax submissions accepted.
Late proposals will be returned unopened.

Required Proposal Documents

1. Item List in spreadsheet format (.xlsx / .gsheet)
2. Item List in PDF format
3. Completed Scope of Work with Estimated Build Schedule (incl. powertrain data, equipment specs, illustrations)
4. Completed Vendor Questionnaire
5. Certificate of Liability Insurance
6. Remaining RFP attachments (may be combined into one file but items 1–4 must also be separate files)

VENDOR EXPECTATIONS

Vendor Goals & Responsibilities

Ocean View School District
Food and Nutrition Services

Product Quality

Meets all specifications, durable construction, compatible with District operations, safety certified and compliant with all City, County, and State regulations.

Competitive Pricing

Best value with transparent, all-inclusive pricing. Total cost of ownership including build, health and safety and maintenance.

Delivery Reliability

Timely delivery to the Central Kitchen Facility. Clear build timeline with milestone check-ins. Adherence to agreed schedule.

After-Sale Support

Comprehensive warranty (minimum 36 months / 36,000 miles), 5 years/100,000 miles preferred.
Minimum 2-year warranty on all work and equipment.
Maintenance, staff training, technical support, and replacement parts availability.

Pricing & Itemized Bid List Instructions

Pricing Details

Prices must be firm, all-inclusive, and typed on the bid form for each item. Errors may be corrected before opening only. The District receives the benefit of any lower comparable pricing offered to other public agencies in Orange County. Taxes shall not be included — the District computes state sales and use taxes.

Itemized Bid List Submission

Complete all yellow-shaded areas on the bid form. The Itemized Bid List must be submitted in spreadsheet format (.xlsx or Google Sheets). Attach hyperlinks to technical specifications for each item offered. The bid list covers all labor, materials, equipment, and services necessary for complete assemblies and working systems.

Product Standards & Origin

All products must meet specified technical requirements. Brand names in specifications establish the quality standard — equivalent or superior substitutions are accepted at the District's discretion. Include warranty terms and installation costs in pricing.

SERVICE AGREEMENT

Delivery & Service Level Agreement

Ocean View School District
Food and Nutrition Services

Delivery Specifications

Vehicle delivered to Central Kitchen Facility, 8291 Warner Ave, Huntington Beach, CA 92647. Must be in satisfactory condition. Cost of delivery included in proposal total.

Product Quality & Inspection

Vehicle must be new, current model year. Subject to inspection and acceptance or rejection by District personnel. 30 business days to correct deficiencies upon written notice of rejection.

Permit Compliance

Contractor responsible for submitting plans to Orange County Health Care Agency and all applicable authorities. District pre-approves plans. Vehicle must pass all required inspections.

Warranty & Returns

Minimum 2-year warranty on all work and equipment. 36 months/36,000 miles minimum; 5 years/100,000 miles preferred. Covers parts, labor, bumper-to-bumper and powertrain.

Installation & Setup

Includes 4 sets of keys at delivery. Dealer registers vehicle as directed. District is exempt from registration fees. E-plates or registration numbers will be obtained.

Training & Documentation

Vendor provides training on operation and maintenance. User manuals and technical documentation required. Ongoing technical support expected throughout warranty period.

Special Conditions

Vehicle Requirements

Food Service Truck must operate with local electric utilities and by electric battery power/solar. Must connect to local fresh water supplies and operate independently with its own water supplies. Gray water collection and disposal required. Must comply with all City, County, and State food safety regulations.

Billing & Progress Payments

The District will consider milestone-based progress payments. Proposers must submit a detailed schedule with each milestone, progress check-in, and proposed payment amount totaling 100% of contract price. Payments issued upon completion of each milestone and District review. Refund obligation if build is not completed.

Contract Flexibility

The District may add related items during the contract term. Pricing for new items must reflect comparable markup. The District may adjust quantities based on operational needs, however such adjustments may not exceed 10% of total contract value. Piggyback clause available to other school districts in Orange, LA, and Riverside Counties (unscored, vendor's option).

EVALUATION

Evaluation Criteria Highlights

Ocean View School District
Food and Nutrition Services

Price
25 pts

100% for lowest bid, 80% for 2nd, 60% for 3rd.

Technical Specs
20 pts

Ability to meet all specifications in the Itemized Bid List.

Delivery Timeline
15 pts

Shortest time from finalized order to delivery.

Service & Past Performance
20 pts

References, responsiveness, courtesy, access to decision-makers.

Product Origin
15 pts

Percentage of materials manufactured in the United States.

Progress & Pre-Payment
24 pts

In-person check-ins at vendor facility for progress payments.

Small Business
5 pts

Qualifies per CA Health & Safety Code §23395.20.

Minority-Owned Business
5 pts

51%+ ownership by women or BIPOC individuals.

TOTAL: 129 POINTS

Vendor Questionnaire Highlights

Product Specifications & Technical Quality

Can you provide technical specs on all items? Does your Scope of Work include powertrain data, capacities, dimensions, equipment brochures, and illustrations? Can you provide evidence the vehicle will pass health inspection upon delivery? Can you meet a warranty of at least 36 months/36,000 miles (5 years/100,000 miles preferred)?

Service Reliability & Past Performance

Can you provide point(s) of contact accessible by email and phone? List previous projects building custom food trucks for public institutions. How many years has your company been in the vehicle business? Has your firm resigned or been replaced by a district in the last 24 months?

Progress Check-In & Payment Schedule

Are you able to schedule in-person progress check-ins at your facility as a condition for approving progress payments? If yes, propose a detailed progress/payment schedule showing payment percentages for each milestone period.

Small Business & Minority-Owned Status

Does your business qualify as a small business under CA Health & Safety Code §23395.20 (100 or fewer employees, $10M or less annual gross receipts)? Is your business 51% or more owned by women or BIPOC individuals per CFR 200.321?

CERTIFICATIONS

References & Certifications

1

References

3 current institution references in Orange County area, similar scope, last 3 years. Unresponsive references are not valid.

2

Non-Collusion & Insurance

Non-Collusion Declaration. Certificate of Liability Insurance. Workers' Compensation Certificate.

3

Workplace Certifications

Drug-Free Workplace Certification. Equal Opportunity Employment. Iran Contracting Act Compliance.

4

Federal Compliance

Suspension & Debarment Certification. Certification Regarding Lobbying (for contracts over $100,000).

5

Environmental

Clean Air and Water Certification required for contracts over $100,000.

Next Steps & Contact Information

Thank you for your interest in partnering with OVSD!

Written Questions Deadline

Submit all questions in writing to jriner@ovsd.org by March 20, 2026, 2:00 PM PT. Questions received after this date will not be answered. The Pre-bid Slide deck will be shared with all participants.

Proposal Deadline

All proposals must be received by March 25, 2026, 2:00 PM PT. USB electronic submissions delivered to Food and Nutrition Services, 17200 Pinehurst Lane, Bldg B, Huntington Beach, CA 92647.

Completeness is Critical

Incomplete proposals may be deemed non-responsive. Use the Proposal Submission Checklist (Attachment 1) to verify all required documents are included and separately labeled.

Contact Information

Jim Riner, Director of Food and Nutrition Services
714-847-2551 ext. 1450 | jriner@ovsd.org