

MILLVILLE AREA SCHOOL DISTRICT

Buildings and Grounds Committee Meeting Minutes

March 3, 2026

Dr. Rasmus called the Millville Area School District Buildings and Grounds Committee Meeting to order at 6:09 pm.

Those present via ZOOM were Joseph Rasmus, Superintendent; Corey Whitmoyer, Board member; Jessica Whitmoyer, Board President; Alex Cavallini, Board/Committee member; Heather Mausteller, Board/Committee Member; Matt Mills, Secondary Principal; Whitney Holloway, Business Manager; Danielle Fritz, Director of Student Services; Matthew McWilliams, Supervisor of Buildings and Grounds; and Chelsea Rosenberger, Board Recording Secretary.

District Office Renovations Update

- ❖ Dr. Rasmus provided an update on the renovation and relocation of the district office. He shared that the wall separating the business manager's office area from the restroom has been completed and painted. Door security systems with proximity access have been installed; however, the system is awaiting final integration with the district network before becoming fully operational. This is expected by the end of the week. Then, he explained some technology updates to be included: the Internet and network connections are already in place in the new office space; the existing security cameras will be relocated from the current district office to the entrance of the new office; and a projector previously installed in the office space has been moved to the library conference room. Dr. Rasmus noted that technology relocation requirements are minimal, and the primary task remaining is the physical relocation of furnishings and office equipment.
- ❖ Dr. Rasmus then discussed the disposal/donation plans for the copiers that are still currently in the spaces. He shared that one copier has already been donated to a local church in Greenwood and that additional copiers are being offered to nonprofits and local community organizations. If no additional interest is received, a vendor has agreed to remove the remaining copiers at no cost to the district.
- ❖ Dr. Rasmus then asked the Committee to consider, with the district office relocating, what the plan was for the future use of the existing district office building.
 - The Committee members agreed that the building should temporarily be used for storage and that no permanent decisions regarding future use should be made at this time. The space could store items such as copiers, cabinets, and equipment not requiring high security.
 - Dr. Rasmus noted that long-term possibilities previously discussed included behavioral or mental health service space, a life skills instructional space, or student support programming.
 - However, committee members indicated that ADA compliance limitations could affect potential uses and that a long-term decision is not necessary at this time. The committee recommended using the building for storage until future planning occurs.

PCCD Grant Project Updates

- ❖ Dr. Rasmus provided updates regarding the Pennsylvania Commission on Crime and Delinquency (PCCD) grant funds, which are being used to improve district safety infrastructure. Some of the planned improvements include replacement of some high

school exterior doors, the installation of new crash bars, and the procurement of weapon detection systems. He added that the district is awaiting final grant approval before proceeding with purchase orders.

Schneider Electric Project Update

- ❖ Dr. Rasmus provided an update regarding the district project with Schneider Electric.
- ❖ Mr. McWilliams explained that several change order items remain incomplete.
- ❖ Dr. Rasmus expressed frustration with the project timeline and communication delays and assured the Committee that final payment would not be issued until all change order items were completed and a final walkthrough occurred.

Construction of Batting Cages

- ❖ Dr. Rasmus shared that a community member has offered to donate labor to construct batting cages for the district.
 - Mr. McWilliams said that it would be approximately \$1,200 in materials per batting cage and that additional costs may include fencing and netting.
- ❖ Dr. Rasmus asked the Committee if they wanted to put in only one batting cage for baseball or also one for softball at their field.
 - Mr. Cavallini answered that it would be more appropriate to create one for baseball and softball.
 - The other Committee members were in agreement.
 - Mrs. Whitmoyer stated that when the Little League created theirs, they all worked together and that they already had a net to use.
 - Mr. Whitmoyer stated that Little League utilized Suburban Fence who gave a good price on the steel pipe used to build the net. As for the forms, Mr. Britt Rider, community member, most likely had the forms already available from his business to use.
- ❖ Dr. Rasmus asked about the appropriate locations for these cages.
 - The Committee discussed potential locations, including: near existing dugouts, behind field fencing, or between the baseball and former softball fields. However, there were concerns about tree root interference, drainage issues, and accessibility for concrete trucks during construction.
 - Dr. Rasmus said that the administration would consult with coaches and athletic staff; evaluate field placement options; and report back to the committee with recommendations, with potential construction expected to occur no earlier than summer or fall.

Concrete Repairs – Auditorium and Elementary Gym Entrances

- Mr. McWilliams presented cost estimates for repairing deteriorating concrete steps and sidewalks at the High School Auditorium entrance and the Elementary Gym entrance. The preliminary estimate for all related work is approximately \$30,562. He explained that the concrete deterioration is severe in several areas.
 - Dr. Rasmus added that multiple slip and fall incidents have occurred, including one involving a former board member. He added that these areas experience high pedestrian traffic, especially during public events.

- Dr. Rasmus then explained that because these estimated project costs exceed the district purchasing thresholds, the work must be put out to bid.
- Mr. Cavallini asked if there was any grant funding available for this project.
 - Dr. Rasmus answered that PCCD is already earmarked for this year. However, the district can use capital reserve funding as well for these types of capital improvements.
- The Committee then discussed alternative approaches for these repairs, including concrete coating systems, asphalt replacement for sidewalks, composite or Trex-style coverings, or even epoxy and pebble coatings.
 - Mr. McWilliams stated that the coatings may only extend the life of the concrete by 3-5 years while full concrete replacement may last 10-20 years.
- The Committee requested additional information before making a final recommendation.
 - Dr. Rasmus stated that the administration would investigate precast concrete options, research coating systems, and explore grant funding opportunities to be reviewed at the next Buildings and Grounds Committee meeting.

Elementary Emotional Support Calming Room Update

- ❖ Dr. Rasmus provided an update regarding the installation of a calming room in the elementary emotional support classroom. He explained that this room is designed to support students experiencing behavioral escalation; provide a safe environment for de-escalation; and prevent harm to students and staff.
- ❖ Dr. Rasmus shared that the installation included reusing district plywood materials and installing padded wall panels. The calming room is now operational and being used effectively. He thanked Mr. McWilliams and his team for their diligent work on this project.

Dishwasher Repair Update

- ❖ Mr. McWilliams shared that the high school cafeteria dishwasher has recently required repairs. He said that when he reached out to Hobart, they wanted \$1,000 to simply come out and give an estimate while K & D asked for a similar amount for an estimate only as well. However, he reached out to the McClure Company who diagnosed the issue, replaced the necessary seals and parts, and completed the repair for approximately \$1,200 total.

Elementary Freezer and Cooler Repair

- ❖ Dr. Rasmus stated that the elementary cooler system failed during extremely cold weather.
 - Mr. McWilliams explained that the temperature alarm was consistently being triggered, which happens at 40–45°F. So, the food was temporarily relocated to the high school cooler and an emergency service call was required. He added that the repair involved replacing a low-pressure switch on the rooftop unit, costing approximately \$1,800. Finally, he said that with the Schneider Electric change orders, they will soon have a freezer monitor installed to improve early detection of temperature problems.

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Elementary Roof Warranty Renewal

- ❖ Mr. McWilliams said that the district received a proposal from Tremco Roofing to renew the maintenance warranty on portions of the elementary roof. The proposal was a five-year warranty with an approximate cost of \$30,000 total which would include regular roof inspections, preventive maintenance, and leak repair service. He added that this has been a helpful plan to have for routine maintenance.
 - Committee members noted that the district has had positive experiences with Tremco in previous years.
- ❖ Dr. Rasmus said that administration would provide additional information regarding price comparisons and prior warranty costs before final approval.

ADJOURNMENT

The Committee adjourned the meeting at 7:04 pm.

Chelsea Rosenberger
Board Recording Secretary