

Chattooga County School System

HB 251 Parent Transfer Request Form

Under 2009 state law (O.C.G.A. § 20-2-2131), parents may request a transfer to another public school within their local school district based upon available space as determined by the district.

**Application is due to the Chattooga County Board of Education
before the end of business on September 1, 2026.**

If you would like to request a transfer, please complete this form and **hand deliver or mail to:**

Chattooga County Schools
Attention: Mr. Jeremy Heathcock, Assistant Superintendent
33 Middle School Road
Summerville, Georgia 30747

Student Information (Complete one form per student.)

Date: _____ Student's Name (Print) _____

Current school the student is zoned to attend. _____
Name of School

Grade for 2026-27 _____ Student's Date of Birth (month/day/year) _____ Age _____

Name of Custodial Parent or Guardian requesting transfer _____

Home Address _____
Street City, State, ZIP

Parent's/student's mailing address if different than the above home address.

Phone (____) _____ E-Mail (if available) _____

I _____, am requesting the transfer of _____,
(Print – Name of Parent/Legal Guardian) (Print – Student's Legal Name)

to attend one of the following schools in the school district that he/she is not currently zoned to attend. I fully understand that my child may receive one of my school choices if space is available in the grade level he/she is enrolled in at the time the public lottery is conducted and the transfer approved by the school district. **I understand that if this transfer is approved, I assume all costs and responsibilities related to the transportation of my child to and from school as long as my child remains in attendance at the approved school.**

Please list School Choices for Transfer:

Leroy Massey Elementary, Lyrly Elementary, Menlo Elementary, Summerville Middle School:

1) _____ 2) _____

3) _____

Parent/Guardian Signature

Date

**If you are satisfied at the school your child is attending now,
you do not need to complete this form.**

The Chattooga County School District does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in its programs, activities, or employment practices.