

College Credit Plus Memorandum of Understanding between Edison State Community College and Ohio Public and Private School Districts

The purpose of this agreement is to document the intent of the high school listed on the signature page (hereinafter "the District") to partner with Edison State Community College (hereinafter "Edison State") to deliver College Credit Plus (CCP) courses to the high school's students in accordance with Chapter 3365 of the Ohio Revised Code and Chapter 3333-1-65 of the Ohio Administrative Code.

District Responsibilities

College Credit Plus Communication

- Coordinate with Edison State to participate in at least one CCP event dedicated to providing information to students and parents. Include a link to Edison State's CCP program on the high school's website.
- Inform students that participation in CCP involves enrollment in college courses, which may contain mature subject matter.
- Provide the District IP addresses for the purposes of Multifactor-Authentication.
- Communicate relevant personnel changes to the College in a timely manner.

Enrollment and Registration

- Ensure that registrations for Edison State CCP, including courses offered at the District, are received before the first day of the semester as outlined in Edison State's [Academic Catalog](#).
- Verify course rosters with Edison State by the College's published drop deadline each semester to ensure accuracy of student enrollment. Confirm that all enrolled students actively participate in the course and that no eligible students are missing from the roster. Report any discrepancies to Edison State immediately.
- Provide SSID, selective service numbers, and award letters (when applicable); Edison State will provide support in limited cases where the District cannot obtain information.
- Verify that students are enrolled in courses that meet the criteria for CCP eligibility (Level 1, Level 2, and non-allowable courses).
- Discuss self-pay and enrollment options with students who exceed allotted hours or are taking ineligible courses.
- Notify Edison State that a student will exceed their allotted hours based on enrollment at multiple institutions. When a student reaches the 30-credit-hour annual maximum, immediately notify the student and Edison State to address appropriate re-scheduling and/or self-pay arrangements promptly. This notification must occur at or before the point of registration and will include the total number of overage hours for the student. Should the student determine that self-pay is not an option, the school will notify Edison State before the Drop Date. Guide students to complete outstanding requirements as listed on the eligibility report.

Course Materials and Delivery

- For courses offered at the District, cooperate with Edison State to ensure that the courses use the same syllabi, learning outcomes, and the same or comparable textbooks, materials, and assessments as the courses delivered at Edison State.
- Provide textbooks and other instructional materials for all CCP courses held in the District.
- Ensure that students have obtained the required books and materials within the CCP textbook charging period for courses offered online or on the Edison State campus.
- Submit grades by the deadlines posted in the [Attendance and Grade Reporting Schedule](#).
- Submit the required documents for the assessment of Edison State's general education outcomes by the deadline provided when the request is made.

Ongoing Monitoring

- Ensure any requests to alter course enrollment follow Edison State processes and timelines outlined in [Edison State's Academic Calendar](#).
- Review students' grades at the end of each semester and notify Edison State of any underperforming students placed on CCP Probation or dismissed from the CCP program, and provide Edison State with the high school's CCP reinstatement policy.

This MOU may be updated at any time due to legislative changes made during the year. Edison State will provide a new MOU if necessary.

Franklin Monroe Local Schools

School District

Jerry R. Regitt

Superintendent

3/18/2026

Date

Diane Voress

High School Principal

3/18/2026

Date

Dr. Melissa A. Wertz, Provost, Edison State Community College

Date

CC: Edison State Community College, Superintendent of School District, High School Principal