



**STEILACOOM HISTORICAL SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES**

Wednesday, February 18, 2026

Steilacoom Historical School District Professional Development Center

**1. OPENING ITEMS**

- 1.1 Call the Meeting to Order  
Director Rohrer called the meeting to order at 6:00 p.m.
- 1.2 Pledge of Allegiance  
Director Rohrer led the Pledge of Allegiance.
- 1.3 Roll Call  
Directors Scott and Tinsley absent. Directors Balogh, Lewis, and Rohrer present.  
Motion to excuse Directors Scott and Tinsley  
*Moved by:* Cody Balogh  
*Seconded by:* Patrick Lewis  
**The motion to excuse Directors Scott and Tinsley passed 3/0.**
- 1.4 Agenda Review  
Director Rohrer asked if board members had any questions about the agenda. No questions.
- 1.5 Approval of Agenda  
Motion to approve the agenda as published.  
*Moved by:* Patrick Lewis  
*Seconded by:* Cody Balogh  
**The motion to approve the agenda as published passed 3/0.**

## 2. PRESENTATIONS

### 2.1 Pioneer Middle School Choir Presentation JoAnne Fernandes/Katie Elshire

Pioneer Middle School Principal JoAnne Fernandes introduced Ms. Katie Elshire, Pioneer Middle School Choir Director. Ms. Elshire informed the board the Pioneer Middle School Advanced Choir was the only middle school in Washington State to be selected to perform at the Northwest American Choral Directors Association Conference. She then shared a video featuring the group performing the piece "Tiger."

Director Lewis commended Ms. Elshire on the incredible job she's done with the choir. Director Balogh asked about the selection process for the ACDA Conference, and Ms. Elshire shared details about the extensive process. Director Rohrer shared she has great memories of her children being part of the SHSD choir, and thanked Ms. Elshire for the incredible opportunities she has given our students.

### 2.2 Pioneer Middle School Presentation

#### Pioneer Middle School Advisory Program Presentation JoAnne Fernandes

JoAnne Fernandes, Principal of Pioneer Middle School, shared a presentation regarding the school's Advisory Program, including an overview of the program as well as its purpose of building community and shared expectations. Ms. Fernandes explained the program also addresses civil discourse and communication skills, digital citizenship, and literacy and math skills.

Director Balogh inquired about what Advisory practically looks like each week, and Ms. Fernandes shared there is a general structure for the time period, as described in the presentation, but each teacher also has some autonomy in planning the details of the time.

Director Lewis shared this is a great program and aligns with the high school's WIN program.


Director Rohrer asked how long the school has had the Advisory Program. Ms. Fernandes shared the school has offered the program for the last three years, although the program has been modified over that time.

### 3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

- 3.1 Comments from the Audience  
No comments.

### 4. REPORTS

- 4.1 Budget Status Report  
[Budget Status Report](#)   
Sarah Jahn

Ms. Jahn, CFO, shared the budget status report for all funds as of the end of January 2026, along with charts and data showing monthly enrollment, general fund balance, and general fund cash balance.

Director Rohrer asked about the increased projected income in April. Ms. Jahn shared that is due to 2026 property taxes.

- 4.2 Steilacoom High School JROTC Report  
[Steilacoom High School JROTC Presentation](#)   
Jake Tyrrell/Lieutenant Colonel Matt Hill

SHS Principal Jake Tyrrell introduced Lt Col Matt Hill, Steilacoom High School's JROTC instructor. Lt Col Hill shared a report highlighting the program's enrollment, updates, extra-curricular activities and teams, and ongoing recruiting efforts.

Director Balogh shared he values the JROTC program and how the program can help our students become better people and good representatives of the district. He asked if the program has worked with JBLM, and Lt Col Hill shared they definitely have and will continue to do so in numerous ways. Director Balogh asked if students feel they have to choose JROTC over other extra-curricular activities. Lt Col Hill shared the only requirements for JROTC are during school days and hours. Any activities outside those days/hours

are not required, so students can still participate in other extracurricular activities.

Director Lewis thanked Lt Col Hill for taking a good program and making it better, and commended him for his continuing recruiting efforts.







Director Rohrer thanked Lt Col Hill for his service and for all he has done for our country and our community. She asked if students can participate in JROTC every year at the high school, and Lt Col Hill shared they can participate in the program all four years at SHS.

#### 4.3 Legislative Update Report Director Rohrer

Director Rohrer shared a legislative update including updates regarding MSOC funding as well as details about other bills. She also shared WSSDA is asking the legislature for no new unfunded mandates.

## 5. **CONSENT AGENDA**

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- 5.1 Approval of January and February 2026 Accounts Payable and January 2026 Payroll  
[January and February 2026 Accounts Payable and January 2026 Payroll](#) 
- 5.2 Approval of January 21 2026 Regular Board Meeting Minutes  
[January 21 2026 Regular Board Meeting Minutes](#) 
- 5.3 Approval of Personnel Reports  
[Exempt Personnel Report 2.18.26](#)   
[Certificated Personnel Report 2.18.26](#)   
[Classified Personnel Report 2.18.26](#)   
[Co-Curricular Personnel Report 2.18.26](#) 

5.4 Approval of SHS Key Club Field Trip to Portland Oregon

SHS Key Club Field Trip to Portland OR 

5.5 Vote to Approve Consent Agenda

Motion to approve the Consent Agenda

*Moved by:* Patrick Lewis

*Seconded by:* Cody Balogh

**The motion to approve the Consent Agenda passed 3/0.**

## 6. NEW BUSINESS

6.1 Board Goal - 5000 Series Policy Review

5000 Series Policy Review February 18 2026 

Superintendent Weight

District Policies 5251 Conflicts of Interest and 5253 Maintaining Professional Staff Student Boundaries were included in this month's board packet for board review.

Director Balogh asked about Policy 5253 and how coaches and staff can communicate with students and athletes. Dr. Weight shared staff, students and families need to communicate solely through ParentSquare and StudentSquare.

## 7. CLOSING ITEMS

7.1 Board Communication

No communication was received by all board members.

7.2 Announcements

Director Rohrer invited staff and community to attend the Strategic Plan Community Conversation event on March 11 at 6:00 p.m. in the PDC.

7.3 Adjourn Meeting

Motion to adjourn the meeting at 6:59 p.m.

*Moved by:* Cody Balogh

*Seconded by:* Patrick Lewis

**The motion to adjourn the meeting at 6:59 p.m. passed 3/0.**

Saul Hest

(Chair)

[Signature]

[Signature]

[Signature]

[Signature]

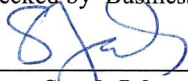
KWeight  
(Secretary/Superintendent)

# Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: February 18, 2026

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.



**Sarah Jahn, Chief Financial Officer**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

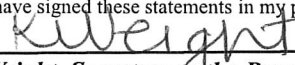
FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
<b><u>GENERAL FUND:</u></b>					
	Payroll	800990	to	800990	\$ 2,818.73
	Payroll A/P	136412	to	136427	\$ 591,106.26
	Payroll ACH Payments				\$ 469,566.97
	Payroll Taxes				\$ 646,763.06
	Direct Deposit				\$ 1,824,347.53
January 26, 2026	Accounts Payable	136428	to	136478	\$ 267,435.82
February 10, 2026	Accounts Payable	136479	to	136508	\$ 128,164.56
February 10, 2026	Accounts Payable	136509	to	136510	\$ 347.22
February 4, 2026	Accounts Payable ACH	202500050	to	202500050	\$ 27,125.33
February 4, 2026	Accounts Payable ACH	202500054	to	202500054	\$ 3,901.92
February 5, 2026	Accounts Payable ACH	202500056	to	202500056	\$ 262,313.16
<b>TOTAL GENERAL FUND:</b>					<b>\$ 4,223,890.56</b>
<b><u>CAPITAL PROJECTS FUND:</u></b>					
January 26, 2026	Accounts Payable	200688	to	200690	\$ 2,845.65
February 10, 2026	Accounts Payable	200691	to	200691	\$ 3,290.23
February 4, 2026	Accounts Payable ACH	202500051	to	202500051	\$ 120.00
<b>TOTAL CAPITAL PROJECTS FUND:</b>					<b>\$ 6,255.88</b>
<b><u>ASSOCIATED STUDENT BODY FUND:</u></b>					
January 26, 2026	Accounts Payable	405782	to	405794	\$ 60,893.88
February 10, 2026	Accounts Payable	405795	to	405795	\$ 15.00
February 10, 2026	Accounts Payable	405796	to	405804	\$ 8,880.07
February 4, 2026	Accounts Payable ACH	202500052	to	202500052	\$ 9,840.24
February 4, 2026	Accounts Payable ACH	202500055	to	202500055	\$ 10,100.00
February 5, 2026	Accounts Payable ACH	202500058	to	202500059	\$ 825.49
February 10, 2026	Accounts Payable ACH	202500057	to	202500057	\$ 631.96
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>					<b>\$ 91,186.64</b>
<b><u>TRANSPORTATION VEHICLE FUND:</u></b>					
<b>TOTAL TRANSPORTATION VEHICLE FUND:</b>					

Board of Directors of Steilacoom Historical School District No. 1





I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

  
 Kathi Weight, Secretary to the Board

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1  
EXEMPT PERSONNEL REPORT - FEBRUARY 18, 2026**

<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
LOERA JOSE	OPERATIONS SUPERVISOR	8.00	DISTRICT OFFICE	2/27/2026	RESIGNATION	

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1  
CERTIFICATED PERSONNEL REPORT - FEBRUARY 18, 2026**

<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
MADSEN KC	TEACHER	1.00	PIONEER	8/31/2026	RETIREMENT	
HALL DIANE	TEACHER	1.00	CHLOE CLARK	8/31/2026	RETIREMENT	
CAGLE JENNIFER	TEACHER	1.00	CHLOE CLARK/CHERRYDALE	8/31/2026	RESIGNATION	

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1  
CERTIFICATED PERSONNEL REPORT - FEBRUARY 18, 2026**

<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
MADSEN KC	TEACHER	1.00	PIONEER	8/31/2026	RETIREMENT	
HALL DIANE	TEACHER	1.00	CHLOE CLARK	8/31/2026	RETIREMENT	
CAGLE JENNIFER	TEACHER	1.00	CHLOE CLARK/CHERRYDALE	8/31/2026	RESIGNATION	

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1  
CO-CURRICULAR PERSONNEL REPORT - FEBRUARY 18, 2026**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Amount</b>	<b>Comment</b>
ALMEDIA KAITLYN	LITERACY LAB STIPEND	CHLOE CLARK	02/03/2026	\$600.00	DODEA
MERCIER LAURA	LITERACY LAB STIPEND	CHLOE CLARK	02/03/2026	\$600.00	DODEA
STORM KATIE	LITERACY LAB STIPEND	CHLOE CLARK	02/03/2026	\$600.00	DODEA
LOVELL CASEY	ASSISTANT BASEBALL COACH	HIGH SCHOOL	03/02/2026	\$4,500.00	
BIDDINGER JOSH	ASSISTANT BOYS SOCCER COACH	HIGH SCHOOL	03/02/2026	\$4,500.00	
BRADBURY MCKENNA	ASSISTANT FASTPITCH COACH	HIGH SCHOOL	03/02/2026	\$5,400.00	
MANNING ERNIE	ASSISTANT GIRLS TENNIS COACH	HIGH SCHOOL	3/2/2026	\$4,500.00	
ANDERSON MATT	ASSISTANT TRACK COACH	HIGH SCHOOL	3/2/2026	\$4,500.00	
DRAIN TASHA	ASSISTANT TRACK COACH	HIGH SCHOOL	3/2/2026	\$4,050.00	
JAMES JEREMY	ASSISTANT TRACK COACH	HIGH SCHOOL	3/2/2026	\$4,050.00	
OFFICER SARAH	ASSISTANT TRACK COACH	HIGH SCHOOL	3/2/2026	\$4,500.00	
WIDMAN COREY	HEAD BASEBALL COACH	HIGH SCHOOL	3/2/2026	\$6,000.00	
JOHNSON JACOB	HEAD BOYS SOCCER COACH	HIGH SCHOOL	3/2/2026	\$5,400.00	
JAY EMMA	HEAD FASTPITCH COACH	HIGH SCHOOL	3/2/2026	\$6,000.00	
TALEN MICHAEL	HEAD FOOTBALL COACH	HIGH SCHOOL	8/19/2026	\$6,000.00	
OFFICER SARAH	HEAD GIRLS SOCCER COACH	HIGH SCHOOL	8/24/2026	\$6,000.00	
MAGAWAY ALAN	HEAD GIRLS TENNIS COACH	HIGH SCHOOL	3/2/2026	\$6,000.00	
SEEFELDT JIM	HEAD TRACK COACH	HIGH SCHOOL	3/2/2026	\$6,000.00	
BROWN AIMEE	ASSISTANT CROSS COUNTRY COACH	PIONEER	3/30/2026	\$3,176.25	
HALLER KYLE	ASSISTANT CROSS COUNTRY COACH	PIONEER	3/30/2026	\$3,176.25	
ROSALES ROSA	ASSISTANT VOLLEYBALL COACH	PIONEER	3/30/2026	\$3,176.25	
WHITE SOLE	ASSISTANT VOLLEYBALL COACH	PIONEER	3/30/2026	\$3,176.25	
STUGELMEYER SCOTT	HEAD CROSS COUNTRY COACH	PIONEER	3/30/2026	\$4,235.00	
GUILLEN BRITTNEY	HEAD VOLLEYBALL COACH	PIONEER	3/30/2026	\$4,235.00	
ASATO DANIELLE	LITERACY LAB STIPEND	SALTAR'S POINT	2/2/2026	\$600.00	DODEA
RAUSCHENDORFER MATTHEW	LITERACY LAB STIPEND	SALTAR'S POINT	2/2/2026	\$600.00	DODEA
REID MARQUITA	LITERACY LAB STIPEND	SALTAR'S POINT	2/2/2026	\$600.00	DODEA
TATE MICHELLE	LITERACY LAB STIPEND	SALTAR'S POINT	2/2/2026	\$600.00	DODEA