



Manville School District

908.231.8500

1100 Brooks Blvd., Manville, NJ 08835 • www.manvilleschools.org

Date: _____

School: _____

Student's Name(s): _____

Lease/Affidavit Expiration Date: _____

Dear Parent or Guardian,

After reviewing your child's records, we have found that the following documents are needed to update our files.

- Current Lease/Rental Agreement **or** Notarized Affidavit of Residency (*signed by homeowner*)
- Two (2) additional proofs of residency (*utility bill, telephone bill, cable bill, photo driver's license, voter registration*)

In order to certify your child's residency and maintain enrollment in the Manville School District, the marked items identified above must be submitted by _____.

Failure to supply the requested information will result in a residency investigation. Please contact the Main Office if you have any questions. Thank you for your cooperation.

Cordially,

Principal

School

For Office Use Only:

1st Attempt: _____

2nd Attempt: _____

Every Child, Every Day