

**Notice of Governing Board Meeting
Pine Strawberry Elementary School District #12**

Monday, Mar. 23, 2026

5:30PM

AGENDA

Pursuant to A.R.S. §38-431.01, notice is hereby given to members of the Pine Strawberry Elementary School District #12 Governing Board and to the general public that the Pine Strawberry Elementary School District #12 Governing Board will hold a Board Meeting, open to the public, on Monday, March 23, 2026 at 5:30 PM in the Pine Strawberry School Governing Board Room, 3868 N. Pine Creek Dr. Pine, AZ. The general public will have access to the Governing Board Room at 5:15pm. Members of the Governing Board will attend the meeting either by Zoom or by telephone conference call.

The Governing Board reserves the right to move into executive session pursuant to A.R.S. §38-431.03 to review and discuss matters marked by an asterisk (*). Additionally, the Governing Board reserves the right to move into executive session for discussion or advice from legal counsel for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §15-843 and §38-31.03(A)(3). Executive session discussions are not open to the public. All Governing Board decisions will be made as part of the open public meeting.

Information regarding agenda items may be reviewed in the District Office during regular business hours.

Persons with a disability may request reasonable accommodation by contacting Megan Ward at (928) 476-3283 at least 24 hours in advance of the meeting.

Members of the public wishing to address the Governing Board are required to sign the attendance sign-in sheet and complete the Public Comment card.

**BOARD OF EDUCATION
PINE STRAWBERRY ELEMENTARY SCHOOL DISTRICT #12**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- IV. ADOPTION OF AGENDA**
 - A. Superintendent's Report –Mrs. Katie Ast
 - B. Transportation/Maintenance Report – Mr. Keith Howell
 - C. Special Services Report- Mrs. Kirsten Ratliff

- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter. The Board expects that citizens who addressed the board will present concerns regarding the activities in question, rather than make personal attacks on board members, school staff or personnel, or other persons in attendance or absent.

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

Feb. 9, 2026

ii. Payroll Vouchers

#17	\$ 113,063.54
#18	\$ 112,555.75
#19	\$ 112,571.49

iii. Expense Vouchers

#2617	\$ 31,496.21
#2618	\$ 34,379.69
#2619	\$ 31,309.00

iv.

B. New Business

Discussion Items

1. Discussion of Open Enrollment
2. Discussion of Instructional Time Model
3. Discussion of District Spending Report

New Items

1. Discussion/Consideration/ Approval of Instructional Time Model
2. Discussion/Consideration/ Approval of Audit
3. Discussion/Consideration/ Approval of Calendars for SY 26-27 & SY 27-28
4. Discussion/Consideration/ Approval of Policy Advisory 960
5. Discussion/Consideration/ Approval of Staff Organizational Chart
6. Discussion/Consideration/ Approval of Approval of Contracts

Student Travel

- a. 7th Grade; Mar. 27, 2026; iFly; Scottsdale, AZ

Staff Travel

- a. Student ADM & Attendance Compliance Workshop; Phoenix, AZ ; Mar. 24, 2026; A. Manjarres & M. Ward
- b. Student General Funds; Phoenix, AZ ; Mar. 27, 2026; A. Manjarres & M. Ward
- c. Roof Prevention Maintenance & Inspection Training; Phoenix, AZ; Apr. 16, 2026; K. Howell

C. Personnel Actions*

- 1. Discussion/Consideration/ Approval of Soccer Coaches
- 2. Discussion/Consideration/ Approval of Summer School
- 3. Discussion/Consideration/ Approval of Step Increase for All Staff
- 4. Discussion/Consideration/ Approval of Certified Contracts
- 5. Discussion/Consideration/ Approval of Certified Contract
- 6. Discussion/Consideration/ Approval of Classified Contracts
- 7. Discussion/Consideration/ Approval of Classified Contract
- 8. Discussion/Consideration/ Approval of Admin Contracts
- 9. Discussion/Consideration/ Approval of Admin Contract
- 10. Discussion/Consideration/ Approval of Superintendent Contract

D. Upcoming Conferences/Activities**E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Apr. 13, 2026****F. Correspondence****G. ADJOURNMENT**

Dated Mar.20, 2026

Megan Ward, Executive Secretary