



East Brunswick Public Schools

Please use the checklist below to ensure all necessary documents are compiled for student registration. **ALL of the documentation requested below is necessary to process registration.** Please understand that failure to provide requirements or complete online steps may delay registration. If you have any questions, please call 732-613-6980.

CHARTER SCHOOL REGISTRATION CHECKLIST

Registration Steps (1&2) online (www.ebnet.org/register) MUST be completed for each student. Registration paperwork drop off information will be provided with the completion of step 1. Your student is not registered for school until hard copies of registration paperwork listed below are dropped off at the District Registration office.

_____ **Proof of Residency**

Documents must be in the name of the parent/guardian. A copy of the Deed, a currently dated mortgage statement or current lease agreement must be provided at time of registration. TWO additional UTILITY bills must also be provided to complete the residency requirement. Online statements and confirmation of service are acceptable. If you have just moved into your home, bills must be provided within 30 days of registration. If the home is not in the name of parent/guardian, please call 732-613-6980 for residency affidavit instructions.

_____ **Parent/Guardian Photo ID**

_____ **Student's Birth Certificate (copy)**

_____ **Registration Data Sheet** printed (one per student)

All fields and check boxes must be filled in completely. Guardian boxes are for parent/legal guardians only. Please provide all contact information.

EAST BRUNSWICK PUBLIC SCHOOLS REGISTRATION DATA SHEET

OFFICE USE ONLY

HOME SCHOOL _____ STUDENT ID _____ DATE _____

Start Date in Genesis: _____

PLEASE PRINT CLEARLY – ALL INFORMATION MUST BE COMPLETED

Student's Full Name *(As appears on the Birth Certificate)*

First Name

Middle Name

Last Name

Date of Birth: (M)/_____(D)/_____(Y)_____ Age: _____ Gender: _____ Grade: _____

Student Street Address

Town

Zip Code

Student resides with (Relationship): _____ Parent Status: Married Divorced Separated Single Remarried

If divorced or separated, who has legal custody? _____ Who has residential custody? _____

Student's previous Address & Telephone #: _____

If you have a residence elsewhere, what is the address and when do you live there? _____

Student's previous School & Address: _____

Do you have other children attending East Brunswick Public Schools? Yes No (List Full Names Below)

(1) _____ (2) _____ (3) _____ (4) _____

First U.S. School Entry Date: (M)_____(D)_____(Y)_____ Original U.S. Entry Date: (M)_____(D)_____(Y)_____

SPECIAL EDUCATION: Yes No IEP? Yes No Have a 504 Plan? Yes No

Required for State/Federal Reports: (these questions must be answered)

Race: White Black or African American American Indian/Alaskan Native Asian Native Hawaiian or Other Public Islander

Ethnicity: Hispanic Yes No

PARENT/GUARDIAN INFORMATION

Please Circle: Parent or Legal Guardian

(Ms.) (Mrs.) (Mr.) (Dr.)

Last Name: _____

First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Parent E-mail: _____

Home Phone #: () _____

Cell Phone #: () _____

Business #: () _____

Please Circle: Parent or Legal Guardian

(Ms.) (Mrs.) (Mr.) (Dr.)

Last Name: _____

First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Parent E-mail: _____

Home Phone #: () _____

Cell Phone #: () _____

Business #: () _____

I certify that the foregoing statements made by me are true. I am aware that if any of them are willfully false, I will be subject to legal action. As per State Law and Board Policy, if it is discovered that my child (children) is (are) illegally attending the East Brunswick Schools and not living in East Brunswick, I will be responsible for the payment of all accrued tuition fees. In addition, I acknowledge that I will be responsible for any legal expenses incurred by the East Brunswick Board of Education in relation to the situation.

Print Name _____ Signature _____ Date _____