CIF EXPENSE POLICY

Effective July 1, 2023

CIF Rings

The District will cover the cost for CIF rings when a team or individual receives the Southern Section title. When a team wins this title, rings will be purchased for each athlete on that team. The District will also cover the cost for coaches, in a quantity equivalent to the number of District funded stipends. Coaches who split stipends will need to make a determination as to how they split the allocation for that ring. Walk-on/unpaid coaches will not receive a ring allocation. When an individual athlete wins a title (e.g. Wrestling), the District will also cover the cost for a CIF ring for the athlete, but not any coaches. School site funds may not be used to supplement the CIF ring allocation. However, ASB club/team funds may be used when all other ASB policies are followed and when fundraising efforts are coordinated in advance with the Assistant Superintendent of Business Services.

Submission and Approval Process

1) School sites submit the request CIF rings request form to Business Services with the following information:
    a. Team sports
        - Name of the Coach
        - Name of the athlete
        - Indicate if the ring is for an athlete or the coach
        - Type of sports/games (e.g. softball, baseball)
    b. Individual sports
        - Name of the athlete
        - Type of sports/games
2) Once approved by the Assistant Superintendent of Business Services, Fiscal Services will provide the funding information.
3) School sites submit the Purchase Requisition
4) If ASB funds will be used, an approved fundraising form is required and should be coordinated in advance with the Assistant Superintendent of Business Services.