

**Suffield Board of Education**  
**Community Engagement & Public Relations Subcommittee Meeting**  
**March 11, 2026**  
**4:30 p.m.**  
**Central Office Conference Room**

**Minutes**

**Present:**

Debra Dudack (Zoom), James Mol, Dustin Rose, Maureen Sattan, Greg Sparzo, and Superintendent Matthew Dunbar

**Absent:**

Subcommittee Chair James Mol called the meeting to order at 4:35pm. Subcommittee members discussed the following items:

- **April article for The Suffield Observer:** The subcommittee reviewed a proposed article for the April edition of *The Suffield Observer*. The draft included an update on the budget process and recognition of the Suffield Middle School (SMS) Robotics Team and the arts programs at SMS and Suffield High School (SHS). The subcommittee also discussed potential topics for future editions.
- **Suffield Middle School Building Project:** The subcommittee discussed the importance of beginning community communications regarding the Suffield Middle School building project. Members noted that while specific details are still developing, it would be helpful to share high-level information with the community, including the educational needs being addressed, preliminary timelines, and broad options under consideration, to build awareness and understanding.
- **Community engagement around Policies:** The subcommittee briefly discussed approaches to community engagement on certain policies that may generate public interest. Options discussed included surveys, public hearings, public comment during BOE meetings, and written submissions.

**Adjournment:** Subcommittee Chair Mol adjourned the meeting at 5:20pm.