

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
February 11, 2026
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Ashley Raywood, BOE President, presided and voiced the call to order at 6:06 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2025-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Raywood	Present
Mr. Meroney	Present
Dr. Giardina	Absent
Mrs. Gill	Present
Mrs. Kovacs	Present
Dr. Semko	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. EXECUTIVE SESSION

Dr. Semko made a motion to go into executive session at 6:07 p.m. for the purpose of discussing

pending litigation, HIB matters, personnel, and Board decisions. Seconded by Mr. Meroney, passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Meroney made a motion to go out of executive session at 7:01 p.m. Seconded by Mr. Stepnowski, passed unanimously.

V. ROLL CALL

Mrs. Raywood	Present
Mr. Meroney	Present
Dr. Giardina	Absent
Mrs. Gill	Present
Mrs. Kovacs	Present
Dr. Semko	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs. Gill made a motion, with a second by Mrs. Kovacs, that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for February 11, 2026.

Roll Call	
Yes	Mrs. Gill, Mrs. Kovacs, Dr. Semko, Mr. Stepnowski, Mr. Meroney, Mrs. Raywood
No	None
Absent	Dr. Giardina

VIII. APPROVAL OF MINUTES

Mr. Meroney made a motion, with a second by Mrs. Gill, that VIII.A. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on January 21, 2026.

Roll Call

Yes

Mr. Meroney, Mrs. Gill,
Mrs. Kovacs, Dr. Semko,
Mr. Stepnowski, Mrs. Raywood
None
Dr. Giardina

No

Absent

IX. BOARD OF EDUCATION COMMITTEE REPORTS

Curriculum Committee - Discussed preschool evaluation updates, special education updates, high school scheduling, AI curriculum committee updates, and summer curriculum work.

Policy Committee - Met and discussed the policies that are on tonight's agenda. Reviewed certain policies for updates and will speak to it during the New Business portion of the meeting.

Personnel Committee - Discussed all personnel items on this agenda.

Finance Committee - Waiting for the release of State numbers and will meet regarding the District's budget once those numbers are available.

X. STUDENT REPRESENTATIVE COMMENTS - Victoria Clayton (present) and Ryan Reynolds (absent)
[Presentation](#)

XI. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Congratulated Victoria for committing to TCNJ and Ryan for being a sharpshooter in basketball this season.

Congratulated the district's Teachers of the Year, Cheryl Van Arsdale, Sarah Carey, and Nelly Hughes, the Educational Specialists of the Year, Christine Desantis-Conevery, Bev Guilano, and Tracy Kowalski, and the Support Staff of the Year, Lisa Harper, Clara Rose, and Deborah Neuman.

Thanked Ed Novatkowski, Scott Rodriguez, and the Aramark team for plowing and clearing the snow from our buildings.

The school calendar has been adjusted by a day due to the snow closure, and the last day of school is now set for June 18, 2026. Tentative graduation and grade promotion ceremonies:

8th Grade Promotion - June 15th

6th Grade Promotion - June 16th

High School Graduation - June 18th

The Great Kindness Kick-Off Assembly was a huge success. Thanked Mayor Hagelstein, Mrs. Hagelstein, Deputy Mayor Potter, Mrs. Potter, Mr. Bowen, Dr. D'Amico, Chief Meroney, Officer Goldfluss, and all the members of the EMS/FIRE Department.

Student Safety Data System (SSDS) Report:

Student Safety Data System Summary Report for September 1 - December 31, 2025

School	Incidents	Other Incidents Leading to Removal	HIB Alleged	HIB Confirmed	Restraints/ Seclusions
New Egypt High School	5	64	5	0	0
Gerald H. Woehr Elementary School	5	3	1	1	1

School	Incidents	Other Incidents Leading to Removal	HIB Alleged	HIB Confirmed	Restraints/ Seclusions
New Egypt Primary School	0	0	0	0	0

District Goals - Mr. Ytreboe presented a mid-year review of the district's goals to assess our progress and ensure we remain on track to support the 'whole student'.

XII. PRESENTATIONS/AWARDS

Students of the Month Grades 7 - 12 - New Egypt High School

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Open at 7:42 p.m. - Closed at 7:42 p.m.

None

XIV. SUPERINTENDENT'S AGENDA

Mrs. Gill made a motion, with a second by Mr. Stepnowski, that A.1. - A.10. be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for February 11, 2026, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for February 11, 2026, which required handwritten checks after the January 21, 2026, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending December 31, 2025.
4. Recommend approval of the Board Secretary's Report and the Cash Reconciliation Report, for the period ending December 31, 2025.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of December 31, 2025, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of December 31, 2025, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of a contract with Leonard Evaluations to provide psychiatric and neuropsychiatric evaluations during the 2025-2026 school year.

8. Recommend approval of an agreement with Pearson to provide ESI - 3K Record Forms for the New Egypt Primary School, at a cost of \$258.22.
9. Recommend approval of an agreement with School Craft to provide the Elementary School with class pictures during the 2026-2027 school year, at no cost to the Board.
10. Recommend ratification of approval of a revision of a 2025 -2026 transportation route, [as per the attached](#):

Roll Call

Yes

Mrs. Gill (A.1. - A.2., A.7. - A.10.),
Mr. Stepnowski, Mrs. Kovacs,
Dr. Semko, Mr. Meroney (A.7., A.9.)
Mrs. Raywood

No

None

Absent

Dr. Giardina

Abstain

Mrs. Gill (A.3. - A.6),
Mr. Meroney (A.1. - A.6., A.8., A.10.)

B. Personnel Motions

Mrs. Gill made a motion, with a second by Mr. Stepnowski, that B.1. - B.6. be approved:

1. Recommend approval of Grace Roveda as a RR/ICR Teacher, at the Dr. Gerald H. Woehr Elementary School, effective on or about March 2, 2026, at a prorated salary of \$63,253.00, equal to MA Step 2, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law. Pending receipt of proper certifications.
2. Recommend ratification of approval for district staff to participate in the required American Red Cross CPR Training, provided by Kevin English, [as per the attached](#):
3. Recommend ratification of approval of New Egypt High School staff to teach an additional 80 minutes per day, beyond their contractual time, in accordance with the PTEA/PTBOE Collective Bargaining Agreements, [as per the attached](#):
4. Recommend approval of spring sports stipends for the 2025-2026 school year, [as per the attached](#):
5. Recommend approval of the paraprofessionals to receive the personal hygiene/behavior stipend for the 2025-2026 school year, [as per the attached](#):
6. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):

Roll Call

Yes

Mrs. Gill, Mr. Stepnowski,
Mrs. Kovacs,
Dr. Semko (B.1. - B.2., B.4. - B.6.),
Mr. Meroney (B.2. - B.3., B.5.),
Mrs. Raywood

No

None

Absent

Dr. Giardina

Abstain

Dr. Semko (B.3.),
Mr. Meroney (B.1., B.4., B.6.)

C. Policy

Mrs. Kovacs made a motion, with a second by Mr. Meroney that C.1. - C.8. be approved:

1. Recommend approval to abolish Policy 3362, Sexual Harassment (Teaching Staff).
2. Recommend approval to abolish Policy 4352, Sexual Harassment (Support Staff).
3. Recommend approval to abolish Regulation 3362, Sexual Harassment (Teaching Staff).
4. Recommend approval to abolish Regulation 4352, Sexual Harassment (Support Staff).
5. Recommend approval of the second reading of [Policy 0142.1](#), Nepotism (M).
6. Recommend approval of the second reading of [Policy 1220](#), Employment of Chief School Administrator (M).
7. Recommend approval of the second reading of [Policy 1552](#), Sexual Harassment - Staff (M).
8. Recommend approval of the second reading of [Regulation 1552](#), Sexual Harassment - Staff (M).

Roll Call

Yes

Mrs. Kovacs, Mr. Meroney,
Mrs. Gill, Dr. Semko,
Mr. Stepnowski, Mrs. Raywood

No

None

Absent

Dr. Giardina

D. Other Motions

Mr. Stepnowski made a motion, with a second by Mrs. Gill that D.1. - D.15. be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on February 11, 2026, by the Board of Education.
2. Recommend approval to adopt the following decisions on HIB matters reported to the Board at the preceding Board meeting:
 - a. Affirm the Superintendent-level decision on HIB investigation No. HS-05-25-26 from the January 21, 2026 meeting.
3. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of January 2026.
4. Recommend approval for the students at the New Egypt Primary School to participate in the Kids Heart Challenge through the American Heart Association during the physical education class to raise money for research on community health initiatives at no cost to the Board.
5. Recommend approval to accept the generous donation of \$700.00 in primary school classroom supplies,

from the New Egypt Primary School PTO, with gratitude.

6. Recommend approval to accept the generous donation from the New Egypt Primary School PTO of a \$500.00 Parent/Child Yoga night, on March 19, 2026, for the New Egypt Primary School families, with gratitude.
7. Recommend approval for the students at Dr. Gerald H Woehr Elementary School to participate in the Make a Wish Foundation fundraiser, with a kick-off assembly on March 4th, to raise money for children in need at no cost to the Board.
8. Recommend approval for students of the Dr. Gerald H. Woehr Elementary School Chorus, New Egypt Middle School Chorus, and New Egypt High School to perform in the American Young Voices concert, under the guidance of Mr. Ken Beere, on June 3rd, 2026, at the Prudential Center in Newark, NJ, funded by student activities, and at no cost to the Board.
9. Recommend approval to apply for the High Impact Tutoring Grant through the NJ DOE.
10. Recommend approval of the revision of the 2025 - 2026 School District Calendar, [as per the attached](#):
11. Recommend approval of the 2026 - 2027 School District Calendar, [as per the attached](#):
12. Recommend approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2025-2026 school year.
13. Recommend approval of a revision of [resolution 2025 - 2026 No.1](#), Open Public Meeting Act.
14. Recommend approval to establish a Special Education Program at the Dr. Gerald H. Woehr Elementary School: Emotional Regulation Impairment, Learning/Language Disabilities.
15. Recommend approval of field trips, [as per the attached](#):

Roll Call

Yes

Mr. Stepnowski, Mrs. Gill,
Mrs. Kovacs,
Mr. Meroney (D.1. - D.11., D.13. - D.15.),
Dr. Semko (D.1. - D.14.),
Mrs. Raywood

No

None

Absent

Dr. Giardina

Abstain

Dr. Semko (D.15.),
Mr. Meroney (D.12.)

E. Facilities

- XV. PUBLIC COMMENT ON ANY SCHOOL-RELATED TOPIC - Opened at 7:47 p.m. - Closed at 7:55 p.m.
Bernard Bahnam, 370 East Millstream Road, Cream Ridge, NJ 08514 - Shared contact information for a resident who has experience with alternate programs. Additional support time for students.
Stephanie Hagelstein, 12 Ivins Drive, New Egypt, NJ 08533 - Employee/Parent handbook, student absences.

XVI. NEW BUSINESS

Mr. Stepnowski - Policy Committee - New Board Policies and Committees

XVII. OLD BUSINESS

Mr. Ytreboe - Insurance coverage for iPads, lease of middle school, notification to parents regarding student matters.

XVIII. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on _____ for the purpose of discussing _____.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Ytreboe, Mr. Gately, and Board members participated in Ethics training with a School Board representative. No formal action was taken after the training.

XIX. ADJOURNMENT

Dr. Semko made a motion to adjourn at 8:57 p.m.
Seconded by Mr. Meroney, passed unanimously.

Sean Gately
Business Administrator/Board Secretary