

Print an Unofficial Transcript

Good news! Families can now access, download and print their students' unofficial transcripts!

Step 1: Log on to PowerSchool Parent Portal at <https://powerschool.fcusd.org/public/>

Step 2: Click on Transcript from the menu on the left side of the page

- Navigation
- Grades and Attendance
 - Grade History
 - Transcript
 - Attendance History
 - Email Notification
 - Teacher Comments
 - School Bulletin
 - Class Registration
 - My Schedule
 - School Information
 - Score Reports
 - Account Preferences



Step 3: Right click on the transcript and select print. To download a copy, change the printer destination to "Save as PDF"



- Print 1 page
- Destination Save as PDF
- Pages All
- Layout Portrait
- More settings