

# BURRELL SCHOOL DISTRICT

## Board of Directors MEETING SUMMARY - MARCH March 10 and 17, 2026

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- Executive Sessions **ANNOUNCED**
- Minutes: Agenda Meeting – February 10, 2026; Regular Meeting – February 17, 2026 **APPROVED**
- Monthly Financial Reports: **APPROVED**
  - a. Treasurer's Report
  - b. General Fund Report
  - c. Capital Reports
  - d. Food Service Reports
  - e. Student Activity Reports
- Amendment to agenda to add hiring of a full time custodian **APPROVED**
- Comments from Public - Agenda Items Only **NONE**

### Reports of Administration and Standing Committees

#### SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- 2026-2027 School Calendar **APPROVED**
- Summer Work Schedule Information **HEARD**
- District Comprehensive Plan and Supporting Plans for 2026–2029 **APPROVED**
  - Academic Standards and Assessment Requirements
  - Student Services Assurances
  - Gifted Education Plan Assurances
  - Professional Development Plan
  - Induction Plan
- Bids for the Bon Air Elementary School Additions and Alterations Construction Project using up to \$400,000 of Food Service Funds for Contract 5 and Capital Project Funds for all remaining costs **AWARDED**

Contract No 1 – General Construction to Moret Construction Company, Inc.	\$1,960,000
Contract No 2 – HVAC Construction to Lugaila Mechanical, Inc.	\$4,601,000
Contract No 3 – Plumbing Construction to Newman Plumbing, Inc.	\$ 638,800
Contract No 4 – Electrical Construction to Allegheny City Electric, Inc.	\$2,505,000
Contract No 5 – Food Service Equipment to Great Lakes West	\$ 548,074

- Contract No 6 – Commissioning Testing & Balancing to WAE Balancing, Inc. in amount of \$77,800 for the Bon Air Elementary School Additions and Alterations Construction Project **AWARDED**
- Contract No 7 – Construction Materials & Inspection Services to Hillis-Carnes Engineering Associates in the amount of \$6,968 for the Bon Air Elementary School Additions and Alterations Construction Project **AWARDED**

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- Resolution for Request of Public School Facility Improvement Grant for the Charles A. Huston Middle School HVAC Project **APPROVED**
- Dual Credit Agreement with Seton Hill University for period July 1, 2025 – June 30, 2028 **APPROVED**
- Memorandum of Agreement with Burrell Education Association regarding Summer Credit Recovery Program 2026 **APPROVED**
- Permission to place one Speech-Language Pathology Student Teacher from Carlow University at Burrell High School, Charles A. Huston Middle School and Bon Air Elementary for Fall Semester 2026 **APPROVED**
- Permission to place one PK-4 Elementary Education Student Teacher from St. Vincent College at Bon Air Elementary School for Fall Semester 2026 **APPROVED**

### OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Services Agreement with The Day School at The Children's Institute for educational services for 2026-2027 school year with Extended School Year (ESY) 2027 **APPROVED**
- Professional Service Agreement with ARIN Intermediate Unit 28 for School Psychologist Services for 2026-2027 school year **APPROVED**
- Adoption of Westmoreland Intermediate Unit's Policies, Procedures and Use of Funds **APPROVED**
- PERSONNEL: Personnel Log dated March 17, 2026 **APPROVED**
- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **RECEIVED**
- Westmoreland Intermediate Unit Report - Mr. Deiseroth **HEARD**
- PSBA Liaison Report - Mrs. Watson
  - Resignation of Nikki Watson as PSBA Liaison effective immediately **ACCEPTED**
  - Pam Key as PSBA Liaison to serve remainder of unexpired term through December 1, 2026 **APPOINTED**

### BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Bond Issue 2026 Information **HEARD**
- Resolution Appointing Bond Professionals **APPROVED**

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- Independent Audit Report of Hosak, Specht, Muetzel and Wood, LLP and Management's Discussion and Analysis for fiscal year ended June 30, 2025 **ACCEPTED**
- Proposal from Connectivity Communications for Network Switches, Cloud Management, Maintenance and Support Licensing for July 1, 2026 **APPROVED**
- Proposal from App-Techs Corporation for Wireless Bridges, Cloud Management, Maintenance and Support Licensing for July 1, 2026 **APPROVED**
- Proposal and Contract with Connectivity Communications, Inc. for Wireless Access Points, Cloud Management, Maintenance and Supporting Licensing, and Installation/ Configuration for July 1, 2026 **APPROVED**
- Proposal and award bid to Full Service Network for Structured Cabling Installation 2026 Project **APPROVED**
- Agreement with Chester County Intermediate Unit for Zscaler Private Security Cloud for period July 1, 2026 through June 30, 2028 **APPROVED**
- Agreement with Swank Motion Pictures, Inc. for K12 Streaming and Site License effective March 1, 2026 through June 30, 2027 **APPROVED**
- Agreement with ASPi Solutions Inc. for Bound Pro+ system for athletics and facility use management **APPROVED**
- Service Agreement with Securly, Inc. for Securly Flex software and services for High School and Middle School through June 30, 2027 **APPROVED**
- Communications **NONE**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Additions to Agenda (Agenda Meeting only) **HEARD**
- Comments from Public **NONE**

# Burrell School District

## Personnel Log - March 17, 2026

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### CONFERENCES

- |   |            |   |
|---|------------|---|
| 1 | Team of 17 | School Visit, April 14-15, 2026, Grant Funded<br>Ignite Institute, Erlanger, Kentucky<br>Beechwood Independent School District, Fort Mitchell, Kentucky   |
|   |            | Autumn Turk, Shannon Wagner, Gretchen Beveridge<br>John Boylan, Joseph Pham, Darcy Holtzman, Ron Zanella, Dan Pounds, Meghan Nese<br>Krista Pisano, April Sites, Kourtney Lehman, Elizabeth Hartman<br>Jim Croushore, Rachelle Wiltrout, Jennifer Shannon, Jaclyn Eller |

### APPOINTMENTS

#### PROFESSIONAL

- |   |               |  |
|---|---------------|--|
| 1 | Sara Santucci | Substitute - Temporary Teaching Permit |
|---|---------------|--|

#### CLASSIFIED

- |   |                  |  |
|---|------------------|--|
| 1 | Jessica Horwatt* | Central Office Secretary, \$38,500, effective March 23, 2026                 |
| 2 | Taylar Maggio*   | Sweeper, \$19.20/hour, effective March 17, 2026                              |
| 3 | Erica Immekus*   | Custodian, \$19.70/hour, pending clearances, effective date to be determined |

#### VOLUNTEERS

- |   |                        |  |
|---|------------------------|--|
| 1 | Dane Selfridge         | General Volunteer-Pending Clearances             |
| 2 | Ryan Wojchiechowski    | Athletic Volunteer, retroactive to March 2, 2026 |
| 3 | Mia McCune             | General Volunteer-Pending Clearances             |
| 4 | John Litz*             | Athletic Volunteer-Pending Clearances            |
| 5 | Emilie Thompson*       | General Volunteer-Pending Clearances             |
| 6 | Nicholas Klukaszewski* | Athletic Volunteer                               |
| 7 | Susan Seefeld*         | General Volunteer-Pending Clearances             |
| 8 | Michelle Desko*        | General Volunteer-Pending Clearances             |

### TERMINATIONS

#### CLASSIFIED

- |   |                    |  |
|---|--------------------|--|
| 1 | Gregg Leipertz, Sr | Resignation - Custodian, effective February 25, 2026 |
| 2 | George Zelznak     | Resignation - Custodian, effective February 25, 2026 |
| 3 | Ronald Belschner   | Resignation - Sweeper, effective March 16, 2026      |

*\*Added after March 10, 2026*