TESTING PROGRAMS:
STATE ASSESSMENT PROGRAM
EKB (REGULATION)

The principal designee of each MISD campus will be designated as the "Campus Test Coordinator" for all state-mandated testing. The principal of the campus may designate another administrator, such as an assistant principal, to serve as the "Campus Test Coordinator". This person will be the "Campus Test Coordinator" for all state-mandated tests given on the campus.

The administration of state-mandated testing in MISD is considered to be an administrative activity. It is the sole responsibility of the principal or a principal's administrator designee to perform these duties. Principals (K-12) should not assign classroom teachers, interns, and counselors, reading recovery teachers, librarians or other teaching or guidance personnel to the duties of "Campus Test Coordinator."

As a matter of procedure in MISD, all materials relating to state-mandated testing will be sent directly to the campus principal. All questions from each campus relating to state-mandated testing should be directed to the district test coordinator by the principal or the designated campus test coordinator.

Approved – February 2023