



## Eastern Lebanon County School District

180 ELCO Drive, Myerstown, PA 17067

March 3, 2026, DO Boardroom, 5:00 pm

General Services and Finance

Committee Minutes

### **GENERAL SERVICES COMMITTEE**

General Services Committee Chair: **JP Santos**

General Services Committee Members: **Jack Kahl, Megan Schaeffer, Jordan Weaver;**

**Board President, Rachel Moyer**

Joya Morrissey, Bonnie Kantner, and Howard Kramer were also present.

#### Call to Order and Welcome

- Mr. Santos called the meeting to order at 5:00 pm.

#### Discussion Items

- High School Kitchen Floor
  - Mr. David Ludwig provided an update on the floor that was damaged when a fire suppression system was activated during construction. An insurance claim was filed and received. Quotes have been received for a Polycrete floor. Liquid Flooring from Allentown was the lowest quote at \$28,880. This floor will be slip-resistant and enable proper cleaning without damaging the floor. The repairs would be done over the summer. The committee recommends moving this item forward for full board consideration.
- Cameras for Jackson Elementary
  - Mr. James Frantz shared the plan to upgrade the cameras at Jackson Elementary, including the addition of a new server. A safety grant covers approximately \$49,000 in costs.
- Safety and Security film on designated windows at Jackson Elementary
  - Window tint film will be installed on the windows at the front office for safety and security. The quote is for \$4,900 and will be covered by a safety grant.
- Middle School Boiler Update

- The new boilers will ship on March 16. The installation will take approximately one week and should allow the mobile boiler to be off campus by the end of the month.
- Mr. Frantz also shared that new bleacher seats will be arriving around March 10.

Public Comment: None

Next Finance Committee Meeting:

- April 8, 2026

Adjournment

- Mr. Santos adjourned the meeting at 5:11 pm.

Future General Services Committee Meetings:

May 5, 2026  
June 9, 2026

August 4, 2026  
September 9, 2026  
October 6, 2026  
November 3, 2026

## **FINANCE COMMITTEE**

Finance Committee Chair: **Ray Ondrusek**

Finance Committee Members: **Howard Kramer, JP Santos, Megan Schaeffer; Board President, Rachel Moyer**

Joya Morrissey, Jordan Weaver, and Bonnie Kantner were also present.

Call to Order and Welcome

- Mr. Ondrusek called the meeting to order at 5:15 pm.

Discussion Items

- Moody's Update
  - Mrs. Elaine Mathias shared that the District received an A1 rating from Moody's for PA's Series of 2026 bonds.
- 2026 Bond Update
  - Mrs. Mathias shared that the bond savings exceeded the established threshold. The net debt service savings are \$191,200.
- Healthworks Contract
  - The contract will begin on September 1, 2026. The costs of the services were presented. These costs would provide savings for the employee for

doctor or counseling visits, as well as prescription costs. Other districts have passed this.

- Mrs. Moyer asked about the minimum number of participants required each month. Mrs. Mathias shared that the minimum number of enrollees must be met, or the District will be billed for those visits.
- Mrs. Vicente shared that the district's HR generalist would handle enrollment and would need to be overseen by a senior administrator.
- Right now, the coverage is extended to the employee. Additional costs would be incurred if the benefit were extended to dependents. If there are future savings for dependents, the district could consider extending this benefit to them.
- Mrs. Vicente asked if the new facility would be open by September 1. Mrs. Mathias stated that she would need to check on that to be sure.
- If the district does not have enough employees to meet the threshold, it can terminate the agreement.
- The committee agreed to move the contract forward for board approval upon confirmation that the facility would be open by September 1 and confirmation of the specifics of the contract termination.
- Contract for Student Photographs
  - Mrs. Vicente shared correspondence from Lifetouch that addresses the concerns regarding the company's safeguards for student images. The superintendents in IU13 have been discussing the situation.
  - An equity firm tied to Lifetouch/Shutterfly was reported to be linked to the Epstein Files.
  - The contract for elementary and middle school photos and yearbooks is currently done through Lifetouch.
  - Photos are optional, and parents may opt out. There are no costs to the district for the Lifetouch contract.
  - The committee recommends continuing with Lifetouch through the spring, with communication to families provided. Moving forward, the district will issue a request for proposals for new photography vendors for the 2026-2027 school year, with the Business Manager overseeing the contract renewal process.
- 2026-2027 Preliminary Budget Presentation
  - Mrs. Mathias shared an update on the budget, including additional revenue from increases to transportation, IDEA, Assessed Value, RTT, and State funding.
  - The new deficit is down to approximately \$1.39 million with a 4.2% tax increase.

Public Comment:

- Jordan Weaver asked whether the healthcare agreement was for 3 years. Mrs. Mathias shared that it was, and that there were no upfront costs to the district. It would be interesting to see if the CTC could be tied into the space for the HealthWorks facility. Mr. Santos shared that the facility could potentially be open to other large businesses, so the CTC was not interested in that option.

Next Finance Committee Meeting:

- April 8, 2026

Adjournment

- Mr. Ondrusek adjourned the meeting at 5:51 pm.

Future Finance Committee Meetings:

May 5, 2026  
June 9, 2026

August 4, 2026  
September 9, 2026  
October 6, 2026  
November 3, 2026