

Hoosac Valley Regional School Committee
Policy Subcommittee Meeting
January 15, 2026 at 4:30 pm
Superintendent's Office Conference Room
49 Park Street, Adams

1. Call to Order at 4:32pm
 - a. In attendance: Adam Emerson (arrived at 4:45), Erin Milne, John Duval
2. Approval of Minutes:  Policy Subcommittee Minutes 8-25-25
 - a. Motion by Erin, second by John, approved unanimously
3. Policy Manual Review & Discussion
 - a. Review and Confirm MASC Suggested Edits - Tabled to the next meeting
 - i. Section A — Foundations and Basic Commitments
 - ii. Section B — School Committee Governance and Operations
 - iii. Outstanding Questions, Revisions, or Items Requiring Follow-Up
 - b. Review of Section C - General School Administration
 - i. The following policy revisions were presented, discussed, and accepted through discussion with MASC consultant: (CA) Administration Goals - update pronouns and legal references, (CB) Regional School Superintendent - update pronouns and legal references, (CBD) Superintendent's Contract - use MASC updated policy, (CBI) Evaluation of Superintendent - use MASC policy keeping point two from previous policy, (CCB) Staff relations - use MASC updated policy, (CH) Policy Implementation - replace the word regulations with procedures to be consistent with laws, (CHA/CHC) Development and Dissemination of Procedures - use MASC updated policy, add first paragraph from original CHC to the bottom of new policy, (CHCA) Approval of Handbooks and Directives - use updated MASC policy, (CHCA - E) Approval of Handbooks and Directives - remove as not consistent with laws, (CL) Annual Reports - remove as is redundant with other policy and not consistent with practice, (CM) School District Annual Report - use MASC updated policy
 - c. Review of Section D - Fiscal Management (as time permits)
 - i. The following policy revisions were presented, discussed, and accepted through discussion with MASC consultant: (DA) Fiscal Management Goals - use updated MASC policy, (DB) Annual Budget - use updated MASC policy, (DB-R) Budget Apportionment of Expenses - use updated MASC policy, (DBC) Budget Deadlines and Schedules - use updated MASC (more consistent with law and practice), DBD Budget Planning - use MASC and cross reference list with DA), DBJ Regional District Transfer Authority - use updated MASC policy, (DD) Funding Proposals and Applications - use updated MASC policy, (DEC) Federal Funds Supplement Not Supplant Policy - added, not present prior, (DFB-E)

Revenues from School Owned Real Estate - remove as governed by MGL, (DGA) Regional District Authorized Signatures - use updated MASC policy as consistent with practice, (DH) Regional School District Bonded Employees and Officers - use update MASC policy

- ii. The group decided to table the remainder of section D to the next scheduled meeting and will also review sections A and B to be sure there are no outstanding questions from the review that occurred in the previous school year.

4. Other

- a. Discussed how this will be rolled out to committee, group consensus was to present revisions in entirety to avoid confusion - many updates are simply around maintaining consistency with law changes

5. Scheduling Next Meeting

- a. January 26, 2026 at 6:30pm in Superintendent's Conference room at district office on 49 Park Street, will continue review process as noted above

6. Adjourn at 6:35pm

Respectfully Submitted,
Aaron Dean, Superintendent