

SOUTHWESTERN ILLINOIS CAREER & TECHNICAL EDUCATION (CTE) SYSTEM #460

BOARD OF CONTROL MINUTES

Wednesday, October 15, 2025, at 9:30 a.m.

BASSC, 2411 Pathways Crossing, Belleville, Illinois

CALL TO ORDER:

Board Chair, Ms. Filyaw, called the Board of Control (BOC) meeting to order at 9:31 a.m.

ROLL CALL:

Present:

Belleville #201	Mr. Jacob Strausbaugh, Belleville CAVE Principal
Cahokia #187	Mr. Curtis McCall Jr, Superintendent
Freeburg #77	Dr. Sarah Gass, Superintendent
Lebanon #9	Dr. Matt Noyes, Superintendent
Mascoutah #19	Ms. Amy Kelly Johnson, Principal
O'Fallon #203	Mr. Ethan Graham, Director of Academics and Special Projects
Wesclin #3	Ms. Jennifer Filyaw, Superintendent

System Director #460	Ms. Gayle Appel
System Bookkeeper	Ms. Shelly Ettling

- Enclosed in the electronic Board Packet
- * Board handouts

APPROVAL OF MINUTES:

Dr. Sarah Gass moved to approve the August 20, 2025, Public Hearing Minutes and Board Meeting Minutes. Mr. Curtis McCall Jr. seconded the motion. A roll call vote was taken.

Belleville #201 – Arrived after roll call	Mascoutah #19 – Yes
Cahokia #187 - Yes	O'Fallon #203 - Yes
Freeburg #77 - Yes	Wesclin - Yes
Lebanon #9 - Yes	

Motion carried. The August 2025 Public Hearing and Board Meeting Minutes were distributed to Ms. Filyaw for signature.

CORRESPONDENCE: None

INTRODUCTION OF GUESTS/AUDIENCE PARTICIPATION: None

APPROVAL OF BILLS:

A. >Ratification of bills since the August Board Meeting

Because the grant was released late, no FY26 bills have been paid since the August Board meeting.

B. >Approval of October Bills

Mr. Curtis McCall Jr. moved to ratify the payment of October bills. Dr. Matt Noyes seconded the motion.

Belleville #201 – Yes	Mascoutah #19 – Yes
Cahokia #187 - Yes	O'Fallon #203 - Yes
Freeburg #77 - Yes	Wesclin - Yes
Lebanon #9 - Yes	

Motion carried. The October Board Bills were distributed to Ms. Filyaw for signature.

Approved - 2/18/26

C. **>FY26 CTEI & Perkins Financial Reports**

The FY26 financial reports are current through September and show no activity to date. Ms. Appel reported that the schools have been reminded of the expenditure policy, and five schools have submitted claims thus far (as noted later in the packet).

D. **Other** – None

OLD BUSINESS:

Other - None

NEW BUSINESS:

A. **>FY25 Audit**

An electronic copy of the FY25 Audit was emailed along with the Board Packet prior to this meeting. Dennis Rose and Associates were the auditing agents. One audit finding was noted on page 4 of the report. Ms. Appel explained the finding during the meeting: all financial documents are in order and properly recorded.

Ms. Appel reported that a question was raised following approval of the Joint Agreement Budget and the assessment amount in August. The auditor clarified that the assessment amount of approximately \$59,000 is reflected as both cash and a liability (assessment payable), and there is no place to report that on the JAB.

The auditor further explained that the budget form should ideally reflect a fund balance consistent with the AFR. For example, the FY24 AFR showed a fund balance of \$5,365, which would have been the beginning fund balance as of July 1, 2024. However, since the AFR is typically not finalized when the budget is prepared, the figure would necessarily be an estimate.

Dr. Sarah Gass made a motion to approve the FY25 Audit. Ms. Amy Kelly Johnson seconded the motion. A roll call vote was taken.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

Motion carried. Copies of the FY25 SWIL CTE System #460 Audit were distributed to Ms. Filyaw for signature.

B. **>Approval of FY26 CTE CIPS/Programs**

Ms. Appel reported that the packet provided includes a list of Career and Technical Education (CTE) programs that have been approved for participating schools. CIP stands for *Classification of Instructional Programs*. She explained that while schools may teach any course they choose, if a school wishes to claim a course as a CTE course and use grant funding for it, the course must be part of a complete CIP, meet the guidelines defined by the Illinois State Board of Education (ISBE), and have a CTE Endorsed teacher as the teacher of record.

Based on a review of curriculum guides and discussions with Program Committee representatives, the courses taught, and programs offered at each school were reviewed. The first two pages of the packet provide a list of the approved programs by school. Programs highlighted in green indicate new programs for the school, while those in red are no longer approved. The last three pages provide a list of the approved programs by CIP.

EFE #460 currently has a total of 41 unique CTE pathways. The final table in the packet provides a

summary of the number of programs at each school and the number of clusters offered.
Dr. Matt Noyes moved to approve the FY26 CTE CIPS/Programs. Mr. Curtis McCall Jr. seconded the motion. Motion carried.

Belleville #201 – Yes
Cahokia #187 - Yes
Freeburg #77 - Yes
Lebanon #9 - Yes

Mascoutah #19 – Yes
O'Fallon #203 - Yes
Wesclin - Yes

C. **>Course Credit/Student Count Comparison Update**

Ms. Appel presented information to the Board relating to course credit and student counts, providing data as follows:

- I. Table 1 in the board packet illustrated the number of unique students who were enrolled in CTE courses. The System had an increase of 152 students compared to last year.
- II. Table 2 reports the number of duplicated students in CTE courses. Ms. Appel reported that students are taking an average of two CTE courses.
- III. Table 3 shows the number of unique courses at each school which generates the CTE numbers.

Ms. Appel discussed the importance of enrollment accuracies as this data is used in the new funding formula.

D. **>FY25 Annual Report – Part 1**

Ms. Appel presented a copy of the FY25 Annual Report – Part I. EFE Systems are required to submit an annual report each year, reflecting on the grant for the previous fiscal year. The principal consultant reviewed and confirmed the report's approval.

E. **Invest Illinois – ISBE Budget Hearings**

Ms. Appel mentioned ISBE has opened hearings for the FY'27 budget. These hearings present an opportunity to advocate for CTE programs and provide direct testimony on how additional funds can positively impact students. Guidance on how to submit live or written comments was included in the board packet.

F. **SIUE Teacher Conference – Administrator's Breakfast**

All are invited to the Leadership Breakfast on Tuesday, November 18, prior to the Future Teachers Conference. RSVP's are requested by November 4 (see Item 10 in the packet). Over 300 students will attend, including approximately 110 from our system: Belleville East, Belleville West, Freeburg, Mascoutah (1 with CAVC), O'Fallon, and Wesclin.

G. **Rural IL CTE Project**

The Rural IL CTE Project, a joint initiative of ISBE and AIRSS, focuses on equity gaps in rural and small school districts.

H. **Other - None**

DIRECTOR'S REPORT:

System Director, Gayle Appel, discussed the following:

A. **>FY26 CTEI & Perkins Funding/Status**

No CTE payments have been received yet, though the first three have been vouchered. Five schools

have submitted claims, totaling over \$50,000, which are awaiting ISBE funding. CTEI funds are front-loaded; Perkins claims are reimbursed as submitted.

B. Professional Development and Student Events

- a. Microburst Learning Workshop – September 22
- b. CTE Program Committee – Fall Meeting
- c. Manufacturing Day – October 3
- d. Fall Counselor Workshop – October 17
- e. Metro-East Construction Expo – October 21-23
- f. Future Teacher’s Conference @ SIUE – November 18
- g. Peer Observations – New and Nearly New Teachers

C. Career Guides 25-26

D. Other

NEXT BOARD MEETING:

The next Board meeting will be held on December 17, 2025, at 9:30 a.m. at BASSC - Belleville

Dr. Sarah Gass moved to adjourn the meeting. Mr. Curtis McCall Jr. seconded the motion. A voice vote was taken. The motion carried.

Ms. Filyaw adjourned the meeting at 9:55 a.m.

Respectfully submitted: Shelly Ettling, CTE System #460 Bookkeeper

Signature of Board Chair

Date