

**Board of Education
Town of Windsor Locks
Regular Meeting - Minutes
3/12/26**

Windsor Locks High School Library Media Center

These minutes are not official until approved at a subsequent meeting.

Members Present: Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle, Lindsay Cutler and Dennis Gragnoalti
Administrators: Shawn Parkhurst, Rebecca Bissonnette, Robert Stacy
Others: Members of the Leadership Team, Staff, Students and Public

Call to Order

Chair Alba Osorio called the Regular Meeting to order at 6:01 pm in the Windsor Locks High School Library Media Center.

Roll Call

All Board of Education members were present. Pledge of Allegiance was conducted.

I. Board of Education and Superintendent Communications

- A. Amber Mortensen-Hurdle shared that she appreciated all the opportunities she has been given as a member of the Board of Education; she attended, along with Chair Osorio and Superintendent Parkhurst, CABE Day on the Hill.
- B. Greg Guyette shared he attended various events including one of the two hockey tournament games. He is looking forward to the Musical this coming weekend. He also noted that at the recent South Literacy Night he spoke about the importance of voting regarding the budget.
- C. Chair Osorio noted her attendance at CABE Day on the Hill, looking forward to the upcoming weekend of the Musical (her last one as a parent), and also noted that at the next BOE meeting the Superintendent will be sharing information regarding some questions that have come up regarding the budget. She thanked the Superintendent for his diligence in responding to all of the budget questions that have been asked since the presentation to the Board of Finance.
- D. Superintendent Parkhurst thanked the BOE for their presence at so many events; in fact it was mentioned as one of the Bright Spots from our entire Leadership Team recently; thanks given to Amber and Greg for their involvement in negotiations recently, a call to attend the musical this weekend, and highlighted the CABE Day on the Hill as a time for advocacy for supporting Public Education. Superintendent Parkhurst further shared an update from the most recent Board of Finance meeting that at next week's meeting on 3/18 the Board will look at the overall budget and may make some changes; he encouraged everyone to attend if they can; that meeting is at Town Hall at 6:30 pm and also available on line via zoom.

II. Student Board of Education Representative Report

- A. No student report this evening.

III. Public Audience (only on Agenda Items)

- A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views, and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of*

specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.

- *A student from Windsor Locks High School provided public comment on the research she conducted related to Pay to Participate. The Board asked for a copy of her public comment to be provided.*

IV. Student and Staff Recognition

A. WLHS Wrestling

1. Superintendent Parkhurst showcased the NCCC Championship of Landon Tuttle and Peter Annis and further recognized the Class S State Championship of Peter Annis; congratulations was offered from all Board Members.

V. Appointment of Director of Pupil Services

- A. Superintendent Parkhurst provided an introduction to the new Director of PPS, Mrs. Kim Fentress who will be joining us on April 6, 2026. The Board offered their congratulations and welcome to the district. Kim provided some welcoming remarks.

VI. Approval of Minutes: **Vote Needed**

- February 19, 2026 Regular Meeting
 - Lindsay Cutler made a motion to approve the 2/19 minutes; seconded by Amber Mortensen-Hurdle; passed unanimously.

VII. Policy Priority List

1. Mr. Stacy reviewed the list with the Board and timeline.

VIII. Policy Review Second Read

A. Second Read and Approval:

- 6161.12/6161.13/6161.14 Library Material Review & Reconsideration; Library Collection Development & Maintenance; Library Display & Program (3 policies combined into one document)
 - Greg Guyette made a motion to approve the policy above; seconded by Lindsay Cutler; passed unanimously.

IX. Policy Review First Read:

- 1316 Conduct on School Property Recommended Revision
- 1325 Advertising Recommended Revision
- 3280 Gifts, Grants & Bequests Recommended Revision
- 3453 Student Activity Fund Recommended Revision
- 3517.3 Dogs on School Property Optional New
- Mr. Stacy and Superintendent Parkhurst reviewed the first read policies noted above. There was discussion among the Board members and some notes made of potential revisions and discussion about enforcement of policies. Mr. Stacy will review these and bring them back at a future BOE meeting.

X. Finance

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A. Subcommittee Report

B. Finance Report

1. This item was tabled due to no meeting on 3/11/26 due to staff absence/illness.

XI. Mid-Year Diagnostic and Midterm Results

- A. Executive Director Curriculum, Instruction and Assessment, Rebecca Bissonnette and Superintendent Parkhurst engaged the Board in a review of the mid-year achievement and growth of our students in the areas of reading and math and a review of the reinstatement of midterm exams at WLHS. A thorough discussion occurred. Some additional items will be presented and shared at future items related to how they are used to help our students.

XII. Old Business

A. Daily Substitute Rate Update

1. Mr. Stacy gave an update on the fill rate.

B. Pay to Participate

1. No Update at this time.

C. WLHS Track and Field Status

1. Superintendent Parkhurst shared that he is continuing to work on the CIF state documents. He did make a request for help from any BOE members in obtaining support from the First Selectman to allow us to utilize the services of the town lobbyist for obtaining grant information at the state level.

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- *No Public Comment*

XIV. Adjourn Meeting

- A. Lindsay Cutler made a motion to adjourn the meeting; seconded by Greg Guyette; motion passed unanimously; meeting adjourned at 7:46 pm.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools