



**Committee:** Marblehead School Committee Facilities Subcommittee

**Chair:** J. Schaeffner

**Meeting Date, Time & Location:** September 5th, 2025 Widger Road & hybrid via Zoom

**SC Members Present:** H.Gwazda, J. Schaeffner

**Other Attendees:** Mike Pfifferling, Sarah Fox

**Agenda:** [Link](#)

**Meeting Recording:** [Link](#)

**Minutes Respectfully Submitted By:** Henry Gwazda

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### **Technical Issues ([00:00:00-00:01:00](#))**

a. Technical issues addressed

- Member noted muted on YouTube, audio quality confirmed with Henry before proceeding to table minutes from 7:24 and MHS roof project update

### **MHS roof project update ([00:01:00-00:25:00](#))**

a. Pre-qualification results: 11 general contractors submitted (8 qualified including Castagna, Colantonio, Instruction Dynamics, Deluis Brothers, GVW, Homer Contracting, JJ Contractors, and Wes Construction); trade submissions included roofing (6 submitted, all qualified), plumbing (10 submitted, 9 qualified), HVAC (14 submitted, 9 qualified), and electrical (7 submitted, all qualified)

b. Bidding timeline established: bids release October 8th, trade sub-bids due October 22nd, general contractor bids due October 30th, Left Field presents findings week of November 3rd; roof/HVAC advisory committee meetings November 4th or 5th, school committee vote November 6th, select board contract approval following week

c. • Mike Belgie will join newly formed roof/HVAC advisory committee due to subject matter expertise

- Roofing contractors will bid both membrane recovery and liquid applied restoration methods as alternates
- PV readiness concerns discussed with light department
- current roof's structural capacity for solar unknown; alternative conduit routing down building exterior suggested over roof penetrations
- Recycling program disruptions addressed due to town strike; town resumed pickup last week with uncertain ongoing status
- Fall leaf cleanup coordination planned with volunteers and Peter James for pickup

### **Summer project updates and 2025-26 project planning ([00:25:00-01:27:00](#))**



a. Summer 2024 completed projects:

- All 30 custodians trained on standardized top-down cleaning procedures
- Brown School: wood paneling repairs, kitchen spray nozzle replacement, bottle filling station
- Glover School: HVAC upgrades (one circuit board pending), concrete step painting, hallway whiteboard refinishing
- Village School: univent motor replacements, window seal repairs, Hopkins Field scoreboard installation
- Veterans Middle School: mini-splits in classroom 248 and main office, new carpeting in two classrooms, PAC seating reupholstering, gymnasium padding replacement, flagpole painting
- High School: main entrance door replacement, staircase painting, cafeteria and athletic director office mini-splits, Wing D drinking fountain replacement

b. 2025-26 proposed projects:

- Brown School: playground shade structures, EV charging station (MLD partnership), cafeteria shade motor repairs
- Glover School: cafeteria mini-split installation, school sign replacement, boulder removal from playground
- Village School: Hopkins Field fencing repairs, bottle filling stations, gymnasium sound panels, sign replacement
- Veterans Middle School: D-wing roof replacement (starting following week), expansion joint research, band room sound panels, gymnasium floor refinishing, interior door installations
- High School: auditorium door replacement, boiler replacement, kitchen exhaust fan and grease trap replacement, cafeteria sound system, paver resetting, emergency gate installation, fire door completion, potential field house renovation
- Early education center feasibility study funding clarification needed

c. Motion to adjourn made by Henry Gwazda, seconded by Jennifer Schaeffner, approved 4-0 at 2:34 PM