



**Committee:** Marblehead School Committee Facilities Subcommittee

**Chair:** H. Gwazda

**Meeting Date, Time & Location:** February 13th, 2026 via Zoom

**SC Members Present:** H.Gwazda, J. Schaeffner

**Other Attendees:** Mike Pfifferling

**Agenda:** [Link](#)

**Meeting Recording:** [Link](#)

**Minutes Respectfully Submitted By:** Henry Gwazda

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### **Opening and Public Comment ([00:00:00-00:02:00](#))**

a. Meeting called to order at 3:34 PM.

- Public comment opened; no speakers.

### **MHS Roof Project Update ([00:02:00-00:08:00](#))**

- Pre-functional testing scheduled for following week to document rooftop HVAC systems condition before construction; establishes contractor/district accountability.
- Long lead time mechanical equipment released; delivery expected June; HVAC units installation mid to late July at earliest.
- Smaller roof sections may be completed during April break using LULLs; cranes reserved for HVAC equipment removal/reinstallation.
- No change orders to budget; updated budget to be provided at next meeting.

### **Vets Roof Project Update ([00:08:00-00:15:00](#))**

- Project awarded to low-bid contractor who subcontracted work; no OPM hired as project was under million-dollar threshold.
- Critical installation error identified: subcontractor wrapped new roofing over weep holes on upper roof section.
  - Precipitation ran under roofing material, causing significant damage; one or two classrooms relocated; MHTV has not returned to building.
- District in discussions with general contractor on resolution plan.
  - Steve Cummings and Mark Liebman assisting with negotiations; disagreements remain between contractor and district's consultants.



- No payments made or planned until significant resolution progress achieved.

d. General contractor engaged new subcontractor with commercial roofing expertise; temporary repairs completed; roof currently stable.

- Disputes remain over wet insulation replacement; update expected mid-March.

### **FY27 Capital Requests (00:15:00–00:30:00)**

a. District submitted prioritized capital request to town; significant capital funding from town not anticipated.

- High priority: \$676,000; moderate: \$476,000; low: \$126,000
- Technology (wireless access points) and two replacement buses (2013, 2015) included
- Total request: \$1.677 million

b. Committee discussed sponsoring debt exclusion warrant article if town does not fund capital requests.

- Placeholder warrant article for borrowing authority exists; dollar amounts can be added until town meeting

c. Subcommittee agreed to await town's budget proposal before recommending debt exclusion to full school committee.

- Warrant hearing scheduled April 6th; matter to be brought to school committee by March 5th or March 19th meeting
- Next subcommittee meeting: March 3rd at 10:00 AM

### **Building Walkthroughs Scheduling (00:30:00–00:38:00)**

a. Walkthrough schedule established:

- February 26th: Brown School (9:00 AM–11:00 AM) and Glover School (12:00 PM–2:00 PM)
- February 27th: Marblehead High School (11:00 AM–2:00 PM)
- March 2nd: Village School (11:30 AM–2:00 PM)
- March 4th: Vets School (9:00 AM–11:30 AM)

b. Key focus areas noted:

- Village School requires attention due to mission creep concerns
- Vets walkthrough to include roof damage area

c. Walkthroughs do not require posting if members do not deliberate.

### **Building Maintenance Updates (00:38:00–00:49:00)**



a. Glover School HVAC issues with circuit breaker tripping during cold weather, causing heating loss on consecutive Monday mornings.

- Contractor and manufacturer requested on site to investigate; units installed previous summer.

b. Brown School had two fan motors fail in rooftop heating unit, causing overheated wires and odor in four-five classrooms.

- Unit shut down; classrooms maintained 68-72 degrees with secondary heat.
- Motors to be rebuilt locally; equipment outside warranty but district contacting manufacturer (Daikin).

c. Vets School fan wheel failure in rooftop unit caused cold air in classrooms; diagnosed with consultant assistance and repaired.

d. High school main foyer cold due to high ceiling; exploring ceiling fans and heat curtains at entrance doors.

e. Village School and high school have not reported heating issues.

f. Michael Pfifferling agreed to share updated maintenance list with subcommittee prior to building walkthroughs.

### **Eveleth Site Discussion (00:49:00–00:52:00)**

a. Superintendent John Robidoux not present for update.

- Prior conversation with Dan Fox and Park and Recreation indicated interest in potential joint project at the building

b. Joint survey with Park and Recreation discussed to assess community interest and programmatic needs.

- Potential uses: early education center for schools; after-school, weekend, vacation, and summer programming for Park and Recreation
- Joint feasibility study mentioned as possible next step

c. Item added to March 3rd meeting agenda for further discussion with the Superintendent.

### **Tree Planting Grant and Closing (00:52:00–00:58:00)**

a. Town tree warden requested committee apply for \$75,000 state grant for tree planting in high school parking lot.

- Trees would provide canopy to reduce heat absorption; species selected would not disrupt hardscape with root growth.

b. Key concern is commitment to water newly planted trees for first six months to year.



- No irrigation at high school parking lot; prior Glover School issue involved custodians' bargaining unit contract.
  - Michael Pfifferling agreed to discuss with maintenance and custodial union head regarding prior objections.
- c. Tree warden grant discussion added to March 3rd agenda along with minutes, capital requests, and Eveleth discussion.
- d. A motion was made by Henry Gwazda and seconded by Jennifer Schaeffner to adjourn.
- The motion passed 2-0, with votes in favor: Henry Gwazda, Jennifer Schaeffner.
- e. Meeting adjourned at 4:31 PM.