

**PALMERTON AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, March 17, 2026**  
**High School Library, 3525 Fireline Road, Palmerton, PA**  
All public meetings are video recorded and viewable via livestream for the purpose of public broadcast.

**1. CALL TO ORDER: 5:30 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Dr. Connell	Ms. Haas	Ms. King	Mr. Mazepa	Mr. Moyzan	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Dr. Friebolin	Mr. Kish	Dr. Heaney
Atty. Conn					

**3. STUDENT REPORTS:**

**4. SUPERINTENDENT’S REPORT:**

A. Ezra Green, Grade 12 – National Merit Scholarship

**5. ASSISTANT SUPERINTENDENTS’ REPORTS:**

**6. BOARD MEMBER REPORTS:**

**7. OLD BUSINESS:**

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any items or issues relating to school district policies and operations. Please know that this is not a question-and-answer session, but rather a time when residents and/or taxpayers are allotted five (5) minutes each to comment on matters of concern, official action, or deliberation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation submitted via email shall be an option. Each public participation section is limited to 30 minutes. We ask that you be respectful during your allotted time. Please note that public interruption of the meeting will detract from the meeting.

**9. MEETING MINUTES:**

A. Motion for the Board of School Directors to approve the board meeting minutes from February 3, 2026 and February 17, 2026 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. CONSENT AGENDA:**

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. PUBLIC PARTICIPATION:**

**12. FOR THE GOOD OF THE ORDER:**

**13. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Tuesday, March 17, 2026**

**1. FISCAL:**

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Approve the Capital Reserve transfer of \$28,065.00 from the General Fund to pay for Change Orders #1-4 approved at the February 17, 2026 board meeting
- E. Accept the Single Audit Report dated fiscal year ended June 30, 2025 as presented by Gorman & Associates, P.C. (enclosure)
- F. Approve retroactively to February 17, 2026, to exonerate the following current tax collectors from the collection of the 2025-2026 school year delinquent per capita taxes effective January 1, 2026:

Bowmanstown Borough	Maria Smith	\$ 1,760.00
Lower Towamensing Township	Maxine Scherer	\$ 6,660.00
Palmerton Borough	Raquel Lutton	\$15,390.00
Towamensing Township	Susan Marques	\$ 6,950.00

- G. Approve retroactively to February 17, 2026, the per capita tax exoneration list (enclosure)
- H. Appoint retroactively to February 17, 2026, Berkheimer Associates, Bangor, PA, as the delinquent tax collector of the 2025-2026 school year per capita taxes effective January 1, 2026. There is no fee assessed to the district for this service; the fees are assessed to the taxpayer.
- I. Approve the Central Susquehanna Intermediate Unit (CSIU) Computer Service Rates Agreement providing the district’s accounting, payroll, personnel, and inventory software for the 2026-2027 school year (enclosure)
- J. Approve the event services agreement with Lehigh Valley Events & Productions, LLC, for DJ package for the High School Class of 2026 prom on May 1, 2026 in the amount of \$1,750.00 (enclosure)
- K. Approve the event contract and addendum with Stroudsmoor Country Inn, Stroudsburg, for the High School Class of 2027 Prom on May 7, 2027 (enclosures)
- L. Approve the rental contract with Metz Amusements & Concessions, LLC, for Spring Day on May 7, 2026 in the amount of \$723.69 paid from funds from Student Council Activity Fund (enclosure)
- M. Approve the group catering agreement with Hersheypark Group Sales in the amount of \$4,274.03 paid by FBLA Club student fees and fundraising (enclosure)
- N. Approve tuition reimbursements (enclosure)

## 2. PERSONNEL:

- A. Approve Lisa Heffernan as Long Term-Substitute Special Education Teacher at the high school at Bachelor's, Step 1, with an annual salary of \$52,301 prorated for the remainder of the 2025-2026 school year through approximately the first semester of the 2026-2027 school year effective March 18, 2026
- B. Acknowledge the following horizontal movement effective the second semester of the 2025-2026 school year:

Suzanne Black	From Master's +15 to Master's +30
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- C. Approve the following Substitute at the prevailing substitute rates effective March 18, 2026:

Christopher Rutz	Substitute Custodian
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- D. Approve Chase Reph as Prospective Teacher Substitute (Act 86) at the prevailing substitute rate for the remainder of the 2025-2026 school year effective March 18, 2026

- E. Approve the following Coach for the remainder of the 2025-2026 school year effective March 18, 2026:

Kaleb Eitner	Baseball Volunteer Assistant Coach	--
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- F. Approve the following Fall Coaches for the 2026-2027 school year:

<b>FOOTBALL:</b>		
Christopher Walkowiak	Head Coach	\$6,609
Michael Falcone	Assistant Coach	\$4,327
Freddie Lesh, Jr.	Assistant Coach	\$4,327
Mark Versuk	Assistant Coach	\$4,327
Patrick Morgans	Assistant Coach	\$4,327
Christopher Frace	Assistant Coach (1/2)	\$2,163
Shawn Leadbetter	Assistant Coach (1/2)	\$2,163
Jagan Bruce	Assistant Coach (1/4)	\$1,082
Kevin Booth	Assistant Coach (1/4)	\$1,082
Logan Lesh	Volunteer Assistant Coach	--
James Hunsicker	Volunteer Assistant Coach	--
Jordan Nelson	Volunteer Assistant Coach	--
<b>CROSS COUNTRY:</b>		
Michael Noyola	Head Coach	\$4,347
Michael Gombert	Assistant Coach	\$2,854
<b>FIELD HOCKEY:</b>		
Megan Leadbetter	Head Coach	\$4,347
Tyzahnae Klotz	Assistant Coach	\$2,854
Jillian Frank	Volunteer Assistant Coach	--
Zoe Hathaway	Volunteer Assistant Coach	--
Janessa Ortiz	Volunteer Assistant Coach	--

<b><i>SOCCER-BOYS:</i></b>		
Caleb Loew	Head Coach	\$4,347
<b><i>SOCCER-GIRLS:</i></b>		
Jonathan Perloni	Head Coach	\$4,347
Dylan Fejes	Assistant Coach	\$2,854
Lucas Maggipinto	Volunteer Assistant Coach	--
Bryce Yacone	Volunteer Assistant Coach	--
<b><i>GOLF:</i></b>		
Alexander Knoll	Co-Head Coach	\$1,307
Joseph Trimmel	Co-Head Coach	\$1,307
Kevin Wertz	Volunteer Assistant Coach	--
<b><i>VOLLEYBALL:</i></b>		
Brandyn Miller	Assistant Coach	\$2,854
<b><i>CHEER:</i></b>		
Joy Devino	Co-Head Coach	\$2,661
Christine Ruzicka	Co-Head Coach	\$2,661
Christina Wilson	Assistant Coach	\$1,331

G. Approve Christine Rodrigues as additional Spring Event Worker for the remainder of the 2025-2026 school year at a rate of \$30.00 per event effective March 18, 2026

H. Accept the following resignation:

Michael Noyola	Track Volunteer Assistant Coach	Retroactively effective January 22, 2026
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**3. OTHER:**

- A. Approve the Intergovernmental Agreement for Special Education Services with Carbon Lehigh Intermediate Unit #21 for the 2026-2027 school year (enclosure)
- B. Approve the Notice of Adoption of Approved LEA Policies, Procedures & Use of Funds by School District with Carbon Lehigh Intermediate Unit #21 for the 2026-2027 school year (enclosure)
- C. Approve the Clinical Education Experience Agreement with Misericordia University effective March 18, 2026 with automatic yearly renewal (enclosure)
- D. Approve the subscription services proposal with Follett Software-Facilities Suite for facilities scheduling and athletic integration software (enclosure)
- E. Approve the following field trip request (enclosure):

PIAA Track Championships	Shippensburg University	May 21, 2026 through May 23, 2026
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F. Approve the following public performances, per policy 230:

Band-HS	County Band Festival, Panther Valley HS, Lansford	Retroactively March 10, 2026 through March 12, 2026
Jazz Band-JHS/HS	Conrad Weiser HS, Robesonia	Retroactively March 13, 2026
Jazz Band-JHS/HS	Delaware Valley HS, Milford	May 2, 2026

G. Approve the following conference (enclosure):

Angela Friebolin	PDE Summit, Hershey	March 30, 2026 through April 1, 2026	Estimated cost of \$814.24
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