Split Custody Transportation Waiver Application

Purpose: This waiver is for families with court-ordered split custody arrangements requesting transportation to or from two different locations.

> **STOP: PLEASE READ BEFORE SUBMITTING Submission of this form does not guarantee transportation.** Approval is strictly contingent on the following:
>
> 1. **Existing Stops:** Routes will not be re-routed to accommodate a second address. Bussing will be to the closest existing stop and permitted only as long as there is room on the bus.
> 2. **Boundaries:** Both addresses must be within the attendance boundary of the student's assigned school.
> 3. **Court Order:** You **must** attach a copy of the court-ordered parenting plan.
> 4. **Attendance area:** Both addresses need to be in the same attendance area as the student's home school.

Waivers need to be sent to Transportation Supervisor, Natalie Ratha, natalie.ratha@isd742.org
Address: 737 Osseo Ave. S., St. Cloud MN, 56301

1. Student Information

Student Name: _____ **Grade:** _____

School: _____**Start Date Requested:** _____

2. Household Information

Parent/Guardian A (Primary Address)	**Parent/Guardian B (Secondary Address)**
Name: _____ **Address:** _____ _____ **Phone:** _____ **Email:** _____	**Name:** _____ **Address:** _____ _____ **Phone:** _____ **Email:** _____

3. Requested Schedule

Transportation must follow a consistent, repeating pattern. Day-to-day or "on-call" changes are not permitted.

A. Select Your Rotation Schedule: [ ] Alternating Weeks (e.g., Mom Week 1, Dad Week 2) [ ] Set Days of the Week (e.g., Mom Mon-Wed, Dad Thu-Fri) [ ] Other (Describe): _____

B. Define the Schedule: (Check the box for the parent the student is with).

Day	AM Pickup Location	PM Drop-off Location
Monday	[ ] Parent A [ ] Parent B	[ ] Parent A [ ] Parent B
Tuesday	[ ] Parent A [ ] Parent B	[ ] Parent A [ ] Parent B
Wednesday	[ ] Parent A [ ] Parent B	[ ] Parent A [ ] Parent B
Thursday	[ ] Parent A [ ] Parent B	[ ] Parent A [ ] Parent B
Friday	[ ] Parent A [ ] Parent B	[ ] Parent A [ ] Parent B

4. Parent Agreement

By signing below, I understand and agree to the following:

- I have attached the required **Court Order/Parenting Plan**.
- I understand that if the second address is not on an **existing route**, I am responsible for providing transportation for that leg of the schedule.
- The schedule must remain consistent. Emergency changes cannot be accommodated on the bus.
- Both addresses are within the school's attendance boundary.

Parent/Guardian Signature: _____ Date: _____

OFFICE USE ONLY: Transportation Dept. Review

Review Criteria: [ ] Court Order Attached [ ] Both Addresses in Attendance Area [ ] Address A: On Existing Route? [ ] Yes [ ] No [ ] Address B: On Existing Route? [ ] Yes [ ] No

Determination: [ ] APPROVED – Bus Assigned: _____

[ ] DENIED – Reason: [ ] Not on existing route [ ] Outside attendance area [ ] Inconsistent schedule requested [ ] No court ordered documentation

Processed By: _____ Date: _____