

Posting Date:  
March 17, 2026

## ANNOUNCEMENT OF VACANCY

### **BLUFFTON-HARRISON ELEMENTARY SCHOOL**

### **OFFICE INSTRUCTIONAL ASSISTANT**

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|-------------------------|---|
| <u>Job Description:</u> | Serve in an instructional assistance role in the office and classroom settings. |
| <u>Wage Rate:</u>       | Wage rates start at \$15.70 per hour and increase annually with experience.     |
| <u>Hours Per Day:</u>   | Six and one-half (6.5) hours per day  |
| <u>Days:</u>            | One-hundred eighty (180) days   |
| <u>Reports to:</u>      | Classroom Teachers and Building Administrators                                  |

Interested applicants should apply by completing a Bluffton-Harrison M.S.D. classified application, available online at [www.bhmsd.org](http://www.bhmsd.org). Completed application and a letter of interest should be submitted to the appropriate building administrator.

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| <b>Bluffton-Harrison<br/>Elementary School</b>                             |
| Mrs. Schlaura Linderwell,<br>Principal                                     |
| Office: (260) 824-0333   |
| Email:<br><a href="mailto:slinderwell@bhmsd.org">slinderwell@bhmsd.org</a> |

**Applicants will be contacted if an interview is desired.**

Equal Employment Opportunity Employer