

Request for Proposal

Special Education Contracted Services

INVITATION

Hmong College Prep Academy is currently accepting bids for special education contracted services for the 2026–2027 school year. We are reaching out to current service providers and welcoming interest from new providers as part of our annual bidding process.

Interested and qualified organizations are invited to submit proposals, which will be accepted until April 15, 2026, at 5:00 PM. Proposals should be emailed to:

Attn: Nou Her
nou.her@hcpak12.org

Or mailed to:

Nou Her
Senior Special Education Manager
Hmong College Prep Academy
1515 Brewster St
St. Paul, MN 55108

One electronic or hard copy of the proposal must be emailed, mailed, or hand delivered to Hmong College Prep Academy by 5:00 p.m. on April 15, 2026.

Questions may be submitted via email to Nou Her at the email listed above.

RFP Schedule

Activity	Date
RFP Invitation	March 18, 2026
Deadline to Submit Questions Regarding RFP	March 31, 2026
RFP Responses Due	April 15, 2026
Selection (with review of finance committee and board)	April 22, 2026
Relationship Effective Date	July 1, 2026

NOTE: The issuing of this RFP in no way obligates HCPA to accept any of the proposals that may be submitted by the due date, and HCPA may, at its sole discretion, continue operating under the status quo.

BACKGROUND

HCPA is a K-12 charter school that provides its students with a college-focused curriculum. The school is composed of over 185 licensed teachers, 40 paraprofessionals and 60 district/admin. personnel; all of whom share the ideology that all students, regardless of socio-economic background, will be given the opportunity to pursue a post-secondary education. Since '04, HCPA has expanded its campus five times to serve the needs of their stakeholders.

We are seeking contracted services in the following areas:

- Speech-Language Therapy
- Occupational Therapy (OT)
- Physical Therapy (PT)
- Audiology
- Special Education Director
- Special Education Coordinator
- Special Education Teacher
- Special Education Paraprofessionals
- Due Process
- Social/Emotional/Behavioral services
- Consultation and/or Direct services for the following disability areas:
 - Developmental Cognitive Disorders
 - Deaf/Hard of Hearing
 - Autism Spectrum Disorders
 - Developmental Delay
 - Physical Impairment
 - Visual Impairment
 - Orientation & Mobility
 - Deaf-Hard of Hearing
- Nursing (including general education)

Additional Information - Interested contractors are encouraged to provide any additional information not otherwise requested that may aid HCPA in awarding this professional service contract.