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BA Goals and Objectives

BA

The board shall provide the best educational system possible within the financial limitations of the district. (See ABE)

Approved: June 12, 2001
Reviewed: March 10, 2009
Reviewed: November 23, 2010
Reviewed: July 11, 2023

1 **BBA Election of Board Officers**

BBA

2
3 The election of the president and vice-president of the board shall take place at the first
4 meeting of July and they shall be elected for a one-year term.

5
6 The nominee for president shall have served on the board for a minimum of 18 months.

7
8 The president and vice-president may be re-elected for additional terms.

9
10 Approved: July 26, 1990

11 Revised: June 12, 2001

12 Reviewed: March 10, 2009

13 Reviewed: November 23, 2010

14 Revised: November 12, 2019

1 **BBBB New Member Orientation**

BBBB

2
3 Newly elected members of the board shall be invited to attend all meetings of the board
4 prior to the time they officially take office except when the board is in executive session. (See
5 BCBK) Newly elected and newly appointed board members shall be encouraged to attend
6 workshops for new board members.
7

8 Present members of the board and the superintendent shall conduct an appropriate
9 orientation program designed to acquaint new board members with the district, board policy,
10 duties, responsibilities and other activities.
11

12 Newly elected board members shall receive copies of all agendas, reports and other
13 communications normally received by current board members except information or material of
14 a confidential nature.
15

16 Approved: November 8, 1989
17 Revised: June 12, 2001
18 Reviewed: March 10, 2009
19 Reviewed: November 23, 2010
20 Reviewed: July 11, 2023

1 **BBBC Board Member Inservice**

BBBC

2
3 Members of the board of education are encouraged to participate in inservice and
4 conferences to enhance the quality and effectiveness of public school governance. The board
5 shall retain the authority to pre-approve the participation of members in planned activities for
6 which district reimbursement will be requested.
7

8 Approved: November 8, 1989
9 Revised: June 12, 2001
10 Revised: March 10, 2009
11 Revised: November 23, 2010
12 Reviewed: July 11, 2023
13

14 **BBBC-R Board Member Inservice**

BBBC-R

15
16 The board recognizes the following as appropriate activities and services in which board
17 members may participate: school board conferences, workshops, and conventions held by state,
18 regional and national school board associations and other educational organizations. Board
19 members are encouraged to attend the annual KASB convention and its spring and fall regional
20 meetings. Additionally, members may apply biennially for attendance at an out-of-state regional
21 or national meeting sponsored by the National School Boards Association (NSBA) or one of the
22 above affiliates. The first priority shall be given to those members who have not previously
23 attended a national meeting. The second priority shall be given to those members with the
24 longest elapsed time since attendance at a national meeting. Board members shall be reimbursed
25 for actual and necessary travel expenses in accordance with board policies (BBBF and GAN).
26

27 Also, the board is encouraged to participate in district-sponsored training sessions, and
28 members shall receive relevant publications from educational organizations.
29

30 Approved: November 8, 1989
31 Revised: June 28, 1990
32 Revised: June 12, 2001
33 Revised: March 10, 2009
34 Revised: November 23, 2010
35 Reviewed: July 11, 2023

1 **BBBF Reimbursement for Expenses**

BBBF

2
3 Board members shall be reimbursed for expenses incurred for any travel that has been
4 approved by the board. It is expected that board members will make the most economical use
5 possible of district funds allocated for professional growth and development.
6

7 Approved: November 8, 1989
8 Revised: June 28, 1990
9 Revised: June 12, 2001
10 Revised: November 11, 2003
11 Revised: February 27, 2007
12 Revised: March 10, 2009
13 Revised: November 23, 2010
14 Reviewed: July 11, 2023
15

16 **BBBF-R Reimbursement for Expenses**

BBBF-R

17
18 Conference Registration

19 When possible, conference/seminar/meeting registration fees will be paid in advance
20 directly to the appropriate agency by the district.
21

22 Travel or Mileage

23 Transportation expenses will be allowed based on the lowest total cost alternative and
24 consideration of required travel time.
25

26 When possible, travel fees (e.g., airplane tickets) will be paid by the district in advance.
27 Any reimbursement for transportation expenses will depend on the class or mode of travel.
28

29 Air Travel

30 If airplane tickets cannot be paid for by the district in advance, board members will be
31 reimbursed at the coach or economy-class commercial airline rate. First-class air travel will be
32 reimbursed only if there are emergency circumstances, which must be explained on the expense
33 claim forms. Regardless of the class of travel, copies of the airline tickets (if available) will be
34 attached to the expense claim forms to substantiate the requested reimbursement.
35

36 Rail, Bus Travel

37 When rail or bus travel is appropriate and cannot be paid for by the district in advance,
38 board members will be reimbursed at actual cost. However, rail or bus travel costs may not
39 exceed the cost of coach airfare. Copies of the rail/bus tickets will be attached to the expense
40 claim forms to substantiate the reimbursable amounts.
41

42 Personal/Rental Car Travel

43 Board members will be reimbursed only for miles traveled when using their personal car
44 (or a rental car in lieu thereof) to attend a regional, state or national meeting. The mileage rate for
45 reimbursement shall be that established by the board. In no case, however, shall reimbursement
46 exceed the cost of coach airfare to/from the meeting locale (if applicable). In order to minimize

BBBF-R Reimbursement for Expenses

BBBF-R-2

travel costs, car pooling shall be utilized whenever possible.

Rental Cars at Destination

Upon arriving at their destination, board members are encouraged to use public transportation (buses, taxis, etc.) to/from their hotel. However, board members will be reimbursed for rental car costs when such vehicle use is warranted. In such cases, the circumstances for such use must be explained on the expense claim forms and, whenever possible, approved prior to travel. The district will pay for a rental vehicle in the economy to standard classification or, if the number of district passengers warrants, a van. In no case will the district pay for additional costs for premium, luxury or sport/utility vehicle rentals. The "loss damage waiver" must be specified and will be considered a reimbursable cost.

Miscellaneous Transportation Charges

Mileage costs related to the use of personal cars for trips to/from transportation terminals will be reimbursed to board members at the rate approved by the board. Board members will be reimbursed in full for toll charges, parking fees, and the cost of taxis, buses and airport limousines, and other local transportation expenses (e.g., related tips).

Lodging

Whenever possible, hotel/motel rooms will be reserved and paid for in advance by the district. Conference-rate or mid-fare single-room accommodations will be requested for board members whenever possible.

Room Charges

If a board member's hotel/motel room is not pre-paid by the district, he/she will be reimbursed at the event's or facility's single-room rate (whichever is less), including applicable local taxes/fees.

Other Hotel/Motel Expenses

Other hotel/motel expenses (e.g., hotel parking, room (food) service, fax transmissions), incurred by board members will be reimbursed when warranted by their being on district business. Board members will pay for any personal expenses (e.g., room movies, personal telephone calls, alcohol). If charged, such expenses should be deducted from the bill at checkout and paid separately.

Meal Charges

The district will reimburse board members for the cost of their meals, but those costs should represent "mid-fare" selections for the hotel/meeting facility or other restaurants in the general area, as well as related tips.

Personal Charges

All personal travel costs will be excluded from district expense claim forms and paid separately. No money will be reimbursed to board members for any expense incurred by or on behalf of any person other than the board members.

BBBF-R Reimbursement for Expenses

BBBF-R-3

Expense Claim Form Procedures

Within 10 days after the meeting, each participating board member will submit itemized accounting of his/her actual and necessary travel expenses on expense claim forms approved by the district. Also, receipts of those expenses will be attached to the expense claim forms. When a bill or receipt pertains to a group function, the names of all participating board members and/or other persons (who may be district administrators or staff members or guests) will be noted on the bill/receipt.

Approved: March 10, 2009

Reviewed: November 23, 2010

Reviewed: July 11, 2023

BBC **Board Committees**

BBC

(See CF)

The board shall act at all times as a committee of the whole.

The board may establish subcommittees or subordinate groups as provided herein. Any subcommittee or other subordinate group created by the board shall be subject to the open meetings law whenever a majority of the subcommittee or subordinate group meets.

Subcommittees or subordinate groups of the board shall consist of no more than three board members.

The function of each subcommittee or subordinate group shall be dictated by district needs.

No financial assistance shall be furnished to any subcommittee or subordinate group without prior board approval. Upon request, each subcommittee or subordinate group shall provide a progress report in writing to the superintendent and/or the board.

The board may dissolve any subcommittee or subordinate group at any time. No such subcommittee or subordinate group shall exist longer than one year unless reestablished or reappointed by board action.

Approved: January 20, 1982
Revised: July 26, 1990
Revised: June 12, 2001
Reviewed: March 10, 2009
Revised: November 23, 2010
Reviewed: October 8, 2013
Reviewed: July 11, 2023
Revised: September 9, 2025

2
3 The board shall appoint or employ an attorney to handle legal matters. Any attorneys so
4 appointed or employed may provide legal services to the board or to the district unless and until
5 the board or the attorney determine that a conflict or potential conflict of interest exists. In such
6 cases, the board may select other special legal counsel as deemed appropriate.
7

8 Approved: January 20, 1982
9 Revised: June 28, 1990
10 Revised: June 12, 2001
11 Reviewed: March 10, 2009
12 Revised: November 23, 2010
13 Revised: October 8, 2013
14 Revised: April 10, 2018
15 Revised: October 11, 2022

3 Special meetings may be called at any time by the president of the board or by joint
4 action of any three board members. Written notice stating the time and place of any special
5 meeting and the purpose for which the meeting has been called shall, unless waived, be given to
6 each board member at least two calendar days in advance of the special meeting. No business
7 other than that stated in the notice may be transacted at the special meeting.
8

9 The form of waiver of notice described above shall be as follows:

10
11 **WAIVER OF NOTICE**
12

13 I hereby waive the written notice required under the provisions of K.S.A. 72-1138 as to
14 the time, place and purpose of a special meeting of the Board of Education of Unified School
15 District No. 305 State of Kansas, held on _____, 20____.
16

17 _____
18 Member, Board of Education
19

20 _____
21 Member, Board of Education
22

23 _____
24 Member, Board of Education
25

26 _____
27 Member, Board of Education
28

29 _____
30 Member, Board of Education
31

32 _____
33 Member, Board of Education
34

35 _____
36 Member, Board of Education
37

38 Attest:

39 _____
40 Clerk, Board of Education
41 Unified School District No. 305
42 Saline County
43 State of Kansas

44 Approved: January 20, 1982
45 Revised: June 28, 1990
46 Revised: June 12, 2001
47 Reviewed: March 10, 2009
48 Reviewed: November 23, 2010
49 Revised: October 9, 2018
50 Revised: February 26, 2019

1 **BCAE Public Hearings (See BCBI)**

BCAE

2
3 The board may hold public hearings on those matters which so warrant.

4
5 Approved: June 12, 2001
6 Reviewed: March 10, 2009
7 Reviewed: November 23, 2010
8 Reviewed: July 11, 2023
9

10 **BCAE-R Public Hearings (See BCBI-R)**

BCAE-R

11
12 The board may hold public hearings before taking action in regard to the changing of
13 attendance center boundaries, the holding of bond elections, capital outlay levy elections and
14 elections to increase the tax levy or budget, and all other matters which the board deems
15 appropriate. Public hearings will be held at a convenient time and a suitable place which is
16 believed to be adequate and comfortable for the audience.
17

18 The president or vice-president of the board shall preside at such hearings and shall
19 request every participant to state his name, residence and purpose for speaking. The procedure
20 governing public participation at board meetings is found in BCBI.
21

22 Approved: June 12, 2001
23 Reviewed: March 10, 2009
24 Reviewed: November 23, 2010
25 Reviewed: July 11, 2023

1 **BCBD Agenda**

BCBD

2
3 The board shall adopt an agenda at the beginning of each meeting.

4
5 The superintendent shall compile the agenda and distribute appropriate background
6 material concerning items on the agenda to each board member prior to each meeting; said
7 agenda shall be referred to as the annotated agenda.

8
9 Approved: January 20, 1982
10 Revised: June 28, 1990
11 Revised: February 2, 1995
12 Revised: June 12, 2001
13 Revised: November 13, 2007
14 Reviewed: March 10, 2009
15 Reviewed: November 23, 2010
16 Reviewed: October 9, 2018

17
18 **BCBD-R Agenda** (See BCBI)

BCBD-R

19
20 The annotated agenda shall be reviewed by the superintendent with the board president prior
21 to the meeting. The annotated agenda will be received by all board members and shall be available
22 for distribution to the media and any other individuals/groups, upon request, at least three days prior
23 to any regular meeting. The annotated agenda may include the following information: the agenda
24 format including items to be discussed or acted upon; monthly reports to the board; financial reports
25 including monthly listing of bills ready for payment; important correspondence, bids, specifications,
26 attendance center reports, requests for hearings, and other such items and reports as the need arises.

27
28 The annotated agenda may also include a period of time when the public may speak (i.e.
29 Public Forum) on an item not listed on the agenda. Either prior to or at the meeting, persons wishing
30 to comment will be asked to complete a request to speak. Comments may be limited to five minutes.
31 At the discretion of the board president, matters addressed in Public Forum may be referred to
32 administration for disposition.

33
34 Procedures for Placing an Item on the Board Agenda

- 35 1) Board members may request items to be placed on the agenda. Such items shall
36 have prior approval of the board president and the superintendent. Should the
37 request be denied, the board member may bring the item to the board for approval of
38 placement on the current or a future agenda.
- 39 2) Members of the public, whether individuals, groups, or organizations, may request
40 an item be placed on the board agenda. Such requests and reasons therefore shall be
41 submitted to the superintendent at least ten days in advance of the meeting. A written
42 summary of the idea to be discussed or the proposal to be presented should
43 accompany the request. The board president and the superintendent will review the
44 request before including the matter on the agenda.

45
46 Approved: January 20, 1982

47 **BCBD-R Agenda** (See BCBI)

48

49 Revised: June 28, 1990

50 Revised: February 2, 1995

51 Revised: June 12, 2001

52 Revised: November 13, 2007

53 Revised: March 10, 2009

54 Revised: November 23, 2010

55 Revised: October 9, 2018

BCBD-R-2

1 **BCBF Rules of Order**

BCBF

2
3 The board shall be governed by rules of procedure as adopted by the board and in
4 accordance with law. In no event shall Robert's Rules of Order be adopted by the board.

5
6 Approved: January 20, 1982
7 Revised: June 28, 1990
8 Revised: June 12, 2001
9 Reviewed: November 13, 2007
10 Reviewed: March 10, 2009
11 Reviewed: November 23, 2010
12 Reviewed: July 11, 2023

13
14 **BCBF-R Rules of Order**

BCBF-R

15
16 The president (or vice-president in the absence of the president) will preside at all
17 meetings. In the absence of both the president and the vice-president, the members present shall
18 elect a president *pro tempore* who will serve only for that meeting or for that part of the meeting
19 in which the president and vice-president are absent.

20
21 Any member of the board who wishes to make a motion, second a motion or discuss
22 pending business will first secure recognition from the board president.

23
24 The president will present each agenda item for discussion or designate the
25 superintendent or other staff member who will present the agenda item.

26
27 All formal actions of the board will be taken by ordinary motions unless a formal
28 resolution is required by law.

29
30 In the ordinary course of events at any meeting, the board will discuss agenda items prior
31 to the making of a motion in order to facilitate reaching a consensus.

32
33 The following motions will be in order:

34 To recess;

35 To take action;

36 To amend a motion to take action, but such amending motion will be disposed of before
37 any other motion to amend the main motion will be in order;

38 To defer action, either finally or to a specific time, date and place;

39 To go into executive session; and

40 To adjourn, either finally or to a specific time, date and place.

41
42 Approved: January 20, 1982
43 Revised: June 28, 1990
44 Revised: June 12, 2001
45 Revised: November 13, 2007
46 Reviewed: March 10, 2009

47 **BCBF-R Rules of Order**

48

49 Reviewed: November 23, 2010

50 Reviewed: July 11, 2023

BCBF-R-2

1 **BCBG Voting Method**

BCBG

2
3 The board shall take action by way of motions. No motion may be acted upon until it has
4 been duly seconded by a member of the board. The vote on all motions shall be by "yes" and
5 "no" and will be taken by a show of hands. Following each vote, the president shall announce
6 that the motion carried or failed by a vote of _____ affirmative votes to _____negative votes.
7 The minutes shall indicate whether a motion passed or failed. Each board member shall have the
8 privilege of explaining for the record any vote, be it affirmative, negative or abstaining.

9
10 Any abstaining vote shall be counted as a "no" vote. (See KSA 72-1138)

11
12 Any member may declare a conflict of interest in a particular issue and shall leave the
13 meeting until the matter is concluded. The minutes shall reflect the fact that a particular member
14 has declared a conflict of interest and left.

15
16 Approved: January 20, 1982
17 Revised: June 28, 1990
18 Revised: June 12, 2001
19 Reviewed: March 10, 2009
20 Reviewed: November 23, 2010
21 Revised: October 9, 2018

1 **BCBH Minutes**

BCBH

2
3 Accurate minutes of each board meeting shall be taken and summarized. The board shall
4 review the minutes of each meeting as soon thereafter as practicable, shall make any corrections
5 or changes required to make the minutes accurately reflect the action taken by the board and then
6 approve such minutes as presented or changed.
7

8 Approved: January 20, 1982
9 Revised: June 28, 1990
10 Revised: June 12, 2001
11 Reviewed: November 13, 2007
12 Reviewed: March 10, 2009
13 Reviewed: November 23, 2010
14 Reviewed: July 11, 2023
15

16 **BCBH-R Minutes**

BCBH-R

17
18 The clerk of the board shall be responsible for taking and summarizing the minutes of
19 each meeting of the board. In the absence of the clerk, the board shall designate an acting clerk.
20 Minutes shall be sent to the board as soon as practicable after each meeting. The minutes shall
21 clearly reflect all motions voted on by the board, including action taken by the board on motions
22 which did not pass. The minutes will not contain a summary of each statement, either written or
23 oral, made by the board member, a guest or a member of the staff unless the board chooses to
24 have written remarks be made part of the minutes. If such a request is made, the board shall
25 direct the clerk to attach a copy of the written remarks to the minutes.
26

27 Approved: January 20, 1982
28 Revised: June 28, 1990
29 Revised: June 12, 2001
30 Revised: November 13, 2007
31 Reviewed: March 10, 2009
32 Reviewed: November 23, 2010
33 Reviewed: July 11, 2023

2
3 Open Forum

4 The president or presiding officer may ask patrons attending if they would like to speak during
5 the open forum. Rules for the public forum will be available from the clerk prior to the board meeting
6 and at the meeting itself. The board president may impose a limit on the time a visitor may address the
7 board. The board president may ask groups with the same interest to appoint a spokesperson to deliver
8 the group's message. Except to ask clarifying questions, board members shall not interact with speakers
9 at the open forum.

10
11 Patron-Requested Agenda Items

12 Any patron may request addition of a specific agenda item and shall notify the superintendent
13 seven days prior to the meeting and state the reason(s) for the request. The superintendent shall
14 determine whether the request can be solved by staff without the patron's appearance before the board.
15 If not, the superintendent shall consult with the board president, and the patron's request may be placed
16 on the next regular board meeting agenda.

17
18 Handling Complaints

19 The superintendent may refer complaints to the board only if a satisfactory adjustment cannot be
20 made by the principal, the superintendent, or other appropriate staff members.

21
22 Approved: June 12, 2001
23 Revised: November 13, 2007
24 Reviewed: March 10, 2009
25 Revised: November 23, 2010
26 Revised: April 12, 2022

1 **BCBJ News Coverage**

BCBJ

2
3 The news media shall be invited and encouraged to attend all board meetings except
4 executive sessions.

5
6 **Broadcasting and Taping**

7 All meetings for the conduct of the affairs of and the transaction of business by the school
8 board shall be open to the public. Broadcasting and taping of the public board meeting shall be
9 subject to rules adopted by the board.

10
11 Approved: January 20, 1982
12 Revised: June 28, 1990
13 Revised: June 12, 2001
14 Revised: March 10, 2009
15 Reviewed: November 23, 2010
16 Reviewed: October 13, 2020

17
18 **BCBJ-R News Coverage**

BCBJ-R

19
20 At each meeting of the board, the board may provide accommodations for all members of
21 the news media present. The superintendent may provide copies of the board agenda to all news
22 media prior to each meeting of the board upon request or as required by law. At an appropriate
23 time the board shall give full cooperation in explaining any action or consideration taken by the
24 board.

25
26 The board speaks only through corporate action taken at a regularly scheduled school board
27 meeting. No individual board member may speak for the board, directly or indirectly.

28
29 All press, radio, and TV releases will be routinely cleared through the director of public
30 information.

31
32 The use of cameras, photographic lights and recording devices at any meeting of said
33 board shall be permitted only when, in the judgment of the board, their use will not be a
34 disruptive influence upon the proceedings, genuinely annoying or harassing to the board or any
35 member thereof or operated to attract undue attention to the equipment or the proposed user
36 thereof.

37
38 All recording devices, including microphones, shall be kept in the area designated for the
39 media and may be placed in the immediate vicinity of the board conference table only with board
40 permission.

41
42 No cameras or recording devices shall be allowed at executive sessions of the board.

43
44 Approved: January 20, 1982
45 Revised: June 28, 1990
46 Revised: June 12, 2001

47 **BCBJ-R News Coverage**

48

49 Reviewed: March 10, 2009

50 Revised: November 23, 2010

51 Revised: October 13, 2020

BCBJ-R-2

(See BBBB, BE, CN, CNA, ECA, IDAE, II, JDD and JRB)

The board shall conduct executive sessions only as provided in the Kansas Open Meetings Act (KOMA).

Any motion to recess for a closed or executive session shall include:

1. a statement describing the subjects to be discussed during the closed or executive meeting;
2. the justification for closing the meeting; and
3. the time and place at which the open meeting shall resume.

A subject of executive session is the matter or issue presented for discussion, and the motion must include a brief description of the subject(s) to be discussed in the executive session while still protecting important privacy interests.

Acceptable justifications for recessing into executive session include the following:

- the non-elected personnel exception under KOMA;
- the exception for matters which would be deemed privileged in the attorney-client relationship under KOMA;
- the exception for employer-employee negotiations under KOMA;
- the exception for data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships under KOMA;
- the exception relating to actions adversely or favorably affecting a student under KOMA;
- the exception for preliminary discussion of the acquisition of real property under KOMA; and
- the exception under KOMA for school security matters to ensure the security of the district, its buildings, and/or its systems is not jeopardized.

Discussion during the closed or executive session shall be limited to those subjects stated in the motion. No binding action shall be taken during closed or executive session. The complete motion to recess into closed or executive session shall be recorded in the minutes of the meeting and maintained as a part of the permanent records of the board.

If necessary, the closed or executive session may be extended with approval of another motion made after the board returns to open session.

Unless the recording of an executive session is required by law, such as when conducting a student disciplinary appeal hearing therein, any recording, livestreaming, or broadcasting of executive session, using any medium, is strictly prohibited, and the board or its administration shall press criminal charges against the offender for breach of privacy and any other applicable law.

Approved: March 3, 1989

Revised: June 28, 1990

Revised: June 12, 2001

47 **BCBK Executive Session**

BCBK-2

48 (See BBBB, BE, CN, CNA, ECA, IDAE, II, JDD and JRB)

49

50 Revised: November 13, 2007

51 Revised: March 10, 2009

52 Reviewed: November 23, 2010

53 Revised: June 13, 2017

54 Revised: April 10, 2018

55 Revised: August 13, 2024

56 Revised: March 10, 2026

1 **BDA Developing, Adopting, Amending, and Repealing Board Policy**

BDA

2 (See CM, GAA and JA)

3
4 The board shall adopt all policies, regulations, and handbooks, all of which are deemed to be
5 board policy. Board policies, regulations, and handbooks may be amended or repealed at any board
6 meeting by a majority vote of the board.
7

8 Drafting Policy

9 The superintendent shall recommend policy changes. The superintendent may involve
10 appropriate staff members, patrons, community members, or students when revising or drafting new
11 policy.
12

13 Attorney Involvement

14 Board policies or recommended changes thereto may be submitted to legal counsel to
15 determine their legality before they are submitted to the board.
16

17 Policy Dissemination

18 Changes in board policy shall be disseminated as appropriate. The superintendent shall
19 ensure appropriate dissemination of current policy and removal of obsolete policies from the
20 board's policy system. At least one current policy manual shall be accessible in the district office.
21 Current board-approved policies may be posted on the district website, or other website designated
22 by the board. Board members, district staff, patrons, and others will be encouraged to use the
23 website to access current board policy.
24

25 Historical Policy Files

26 The clerk shall keep a historical set of board policies which will reflect all revisions or other
27 actions pertaining to every policy.
28

29 Action Allowed When No Policy Exists

30 In an emergency, when action must be taken but present policy does not dictate appropriate
31 action, the superintendent shall have authority to act. Any decision shall be subject to board review
32 at the next meeting. The superintendent may recommend any necessary policy changes.
33

34 Approved: January 20, 1982

35 Revised: June 28, 1990

36 Revised: June 12, 2001

37 Revised: August 24, 2004

38 Revised: March 10, 2009

39 Reviewed: November 23, 2010

40 Revised: October 11, 2022

41 Revised: April 8, 2025

BE School Board Records

BE

(See BKBK, CN, CAN, ECA, II and KBA)

The board shall keep records necessary to document board actions. (CN)

Annual Reports (See CO)

The superintendent shall provide the board with such annual reports as the board may require by regulation, statute, or upon request.

Academic Reports (See II)

The superintendent shall report annually to the board concerning the academic testing program of the district.

Approved: January 20, 1982
Revised: June 28, 1990
Revised: June 12, 2001
Revised: November 13, 2007
Reviewed: March 10, 2009
Reviewed: November 23, 2010
Reviewed: July 11, 2023

BE-R School Board Records

BE-R

In addition to those records required to be kept by law, the superintendent shall be responsible for the designing and keeping of such other records as are necessary for the efficient operation of the district.

Approved: January 20, 1982
Revised: June 28, 1990
Revised: June 12, 2001
Reviewed: November 13, 2007
Reviewed: March 10, 2009
Reviewed: November 23, 2010
Reviewed: July 11, 2023

BG **Memberships**

BG

The board may maintain memberships and participate in educational organizations according to the needs of the district.

Approved: January 20, 1982
Revised: June 28, 1990
Revised: June 12, 2001
Reviewed: March 10, 2009
Revised: November 23, 2010
Reviewed: October 11, 2022
Reviewed: March 10, 2026

BK Board Self-Evaluation

BK

The board shall conduct at least once annually an evaluation of its effectiveness. Results of this evaluation shall be discussed and areas for improvement identified.

The board shall be involved in the development of the standards and processes by which it is evaluated.

The evaluation shall be a composite of the individual board members' opinions and other information as appropriate.

The evaluation shall assess strengths as well as weaknesses.

Approved: June 28, 1990

Revised: June 12, 2001

Revised: November 13, 2007

Reviewed: March 10, 2009

Reviewed: November 23, 2010

Reviewed: July 11, 2023